

Submitted By:

Selectmen:



Amber L. Jones

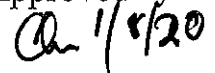
Administrator

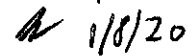
TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING

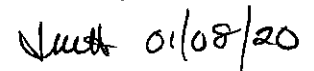
MINUTES

December 11, 2019

Approved by

 1/8/20

 1/8/20

 01/08/20

*Selectmen convened at 4:00 pm at the Town Hall for an Executive Session with Selectman Mixon, Selectman Young, & Selectman House, and then reconvened for the regular meeting at 6:00 p.m. with Selectman Mixon, Selectman Young, Selectman House & Administrator Jones present.*

**I. Executive Session**

1. At 4:00 p.m. entered into Executive Session per Title 30 M.R.S.A.405 6A to do Employee Performance Reviews.

*Executive Session began at 4:00 p.m. and was adjourned at 5:30 p.m.*

**II. New Business**

1. Discuss what Town Hall closures to schedule around the Christmas & New Year's Holiday. *Selectman House recommends closing at one o'clock on both Christmas Eve & New Year's Eve; closing Christmas Day & New Year's Day, and opening the Thursdays after. The Transfer Station will open an extra day (Thursday) after both holidays. Administrator Jones will get out notification.*

**Vote: Selectman Young motioned for the Town Office to close at 1 p.m. on Christmas Eve & New Year's Eve, and that the Transfer Station open on the 26<sup>th</sup> and the 2<sup>nd</sup> in lieu of the 25<sup>th</sup> and 1<sup>st</sup>, which was seconded by Selectman House and passed by a vote of 3-0.**

*Selectman Mixon asked if the Selectmen Meeting schedule should be discussed. Selectman Young suggested meeting the Monday after Christmas, the 30<sup>th</sup>, and cancelling the two Wednesday evening meetings. The Warrants will still need to be signed for both weeks.*

**Vote: Selectman Young motioned for the Selectmen not to meet on Christmas & New Year's Day and meet instead on Monday the 30<sup>th</sup> at 6 p.m., which was seconded by Selectman House and passed by a vote of 3-0.**

2. Vote pursuant to Title 30 M.R.S.A. Section 2253 to appoint Bruce D. Suppes to the Budget Committee for a one-year term ending June 30, 2020.

*The Budget Committee meeting was cancelled due to snowy weather, so they were not able to formalize the above recommendation.*

**Vote: Selectman Young motioned to table the above appointment until next week when the Board has received a recommendation from the Budget Committee, which was seconded by Selectman House and passed by a vote of 3-0.**

3. Vote pursuant to Title 30 M.R.S.A. Section 2253 to appoint the following individuals to the 2021 Comprehensive Plan Committee for 18-month terms ending when the revision is complete in 2021:

- a. Merrill B. Chapin
- b. Edward J. Cherian
- c. Joan M. Chrane
- d. Lori J. Follett
- e. Dorothy A. Kelly

- f. Clifford D. Newell
- g. Laura Sewall
- h. Richard B. Spear
- i. Marie T. Varian
- j. Leighton Rainey

**Vote: Selectman Young motioned to accept the appointments above.**

*There are a few pending appointments, for whom we are trying to confirm. It was agreed to have a 15 member*

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Administrator

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*Ch 1/8/20*

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*Mnt 01/08/20*

*board, but anyone from the public may attend the meetings which will begin in January.*

**Motion was seconded by Selectman House and passed by a vote of 3-0.**

4. Vote pursuant to Title 30 M.R.S.A. Section 2253 to appoint the following individuals as Election Clerks for two-year terms ending April 30, 2022:

- |                         |                         |
|-------------------------|-------------------------|
| a. Robin L. Barton      | i. David W. Barnes      |
| b. Pauline J. Flemmings | j. Gloria P. Barnes     |
| c. Michelle R. Hunt     | k. Gwyneth L. Elvin     |
| d. Linda E. Perry       | l. Nichole L. Romigh    |
| e. Emily M. Swizdor     | m. Pamela M. Spooner    |
| f. Adele M. Suggs       | n. Linwood B. Stockwell |
| g. J. Michael Young     | o. Chilloa A. Young     |
| h. Sylvia E. Young      |                         |

**Vote: Selectman House motioned to sign the Election Clerks above to a two-year term ending April 30, 2022.**

*Discussion was held on when their current term ends. Consensus was that they were being appointed now due to the upcoming March election.*

**Motion was seconded by Selectman Mixon and passed by a vote of 2-0.**

**III. Correspondence**

1. Spirit of America Award Ceremony – Sagadahoc County Courthouse – Dec. 19<sup>th</sup> at 9:00 a.m. *Selectman Mixon read the invitation aloud for those present and public listening. Selectman House stated that it's located on the top floor in the court room.*

**IV. Selectmen/Administrator Comments and Announcements:**

Annual Holiday Open House – Thursday, December 12<sup>th</sup> 5:30 -7:30 pm  
*Administrator Jones announced that tomorrow night is the Annual Holiday Open House, starting at 5:30 with Santa arriving at 6 o'clock and ends at 7:30.*

**Re-keying Town Hall**

*Re-keying of Town Hall is taking place on Friday. Department Heads and Committee Chairs and all other current key holders, please come in and exchange your keys.*

*Selectman House announced that the Sportsman's Club Open House is Sunday from 3-5; all are invited.*

*Selectman Young thanked the Legion Post and Amber Jones and her daughter Penda for coming into decorate Town Hall on Saturday.*

*Selectman Mixon gave a shout out to the road crews for keeping the roads clean and clear, nice and safe. He realizes that there are a lot of hours involved that sometime go unnoticed - thank you!*




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Administrator

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V. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

**Vote:** Selectman Young motioned to approve Payroll Warrant 59 & Accounts Payable Warrant 61, which was seconded by Selectman House and passed by a vote of 3-0.

**Vote:** Selectman Young motioned to approve Accounts Payable Warrant 60, which was seconded by Selectman Nixon and passed by a vote of 2-0.

2. Selectmen's Meeting Minutes from November 13<sup>th</sup>, 20<sup>th</sup>, and the Emergency Meeting on the 21<sup>st</sup>.

**Vote:** Selectman Young motioned to approve the above minutes. Selectman House seconded the minutes for November 13<sup>th</sup> & 20<sup>th</sup>. Selectman Nixon seconded the Emergency Meeting Minutes for November 21<sup>st</sup>. Vote passed by a vote of 3-0.

3. Treasurer's Report for October 2019

**Vote:** Selectman Young motioned to approve the Treasurer's Report for October 2019, which was seconded by Selectman House and passed by a vote of 3-0.

VI. Executive Session

1. If needed, enter into Executive Session per Title 30 M.R.S.A.405 6A to complete performance reviews.

**Vote:** At 6:28 p.m. Selectman Young motioned to go into Executive Session, which was seconded by Selectman House and passed by a vote of 3-0.

Adjournment

At 8:10 p.m. Selectmen came out of Executive session.

**Vote:** At 8:11 p.m. Selectman Young voted to adjourn, which was seconded by Selectman House and passed by a vote 3.0.