

Submitted By:

Amber L. Jones
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Administrator

TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES
October 30, 2019

Approved by Selectmen:

Ch 11/20/19
Just 11/20/19

The Selectmen convened at 6:00 p.m. at Town Hall with Administrator Jones, Selectman Mixon and Selectman House present.

I. New Business

1. Met with Ruth Indrick, Kennebec Estuary Partnership and Matthew Craig, Casco Bay Estuary Partnership, to discuss the process for contracting the engineer handling the Route 216 culvert feasibility study.

Ms. Indrick introduced Route 216 culvert feasibility study to the Board in May. They are now at the point where they want to contract out the project. Ruth explained that her role is communication and working with the Town, whereas Matthew Craig is handling the Project Management. Both Ruth & Matthew were involved in the development of the proposal to the Maine Outdoors Heritage Fund that would help pay for the study. That grant was not awarded. Since then some of the people involved in the project have been able to come up with other funds. They completed a scope of work and have a budget from the contractor that helped develop the proposal, but there were never any request for proposals for a specific firm to do the work. They are asking if the Town would like to proceed with an RFP or if they may move forward with the contractor they have been working with. Mr. Craig gave a synopsis of the work already done by the contractor and asked if the Board had any questions. Both Selectmen Mixon and House saw no need to have the feasibility study go out to bid, and Road Commissioner Curtis Doughty was also in agreement.

Vote: Selectman House motioned to let Ruth Indrick & Matthew Craig handle the contract for engineering for the project without going out to bid, which was seconded by Selectman Mixon and passed by a vote of 2-0.

Selectman House asked if there was a start date for the project. Mr. Craig responded that ideally the project would start in November. The project will have two phases. One phase involves survey work on the site and the second phase is like a desk top series of simulations, etc. If there is an early snow, it may have to wait until the spring. Selectman Mixon asked about the impact on traffic. Mr. Craig responded by saying there are two issues. One is there would be a half day of geotechnical excavation which would cause a one-lane closure and for the survey work except for a couple of points in the road there should be no impact.

2. Meet with Road Commissioner, Curtis Doughty to get a status update on the service hours used on the Front-end Loader, and to discuss the status of the public sand/salt area.
Mr. Doughty said that there are approximately 270 service hours on the machine. The only maintenance that still needs to be done is a grease job which will be done in-house.

On the topic of the public sand/salt area Mr. Doughty did call about a tank piece for \$350; that would be cut at the end for easy access to the sand/salt mix. Mr. Doughty would like to see a roof that is removable, so it can be picked up by the loader, and set to one side when they refill the sand/salt. The roof structure needs to be rugged to hold up against the weather. Administrator Jones asked who was going to construct it. Mr. Doughty replied that Chris Cearbaugh had quoted him a price. Mr. Doughty didn't know if the Board wanted to get other prices. Administrator Jones will check with Mr. Cearbaugh on the price that was quoted. Selectman House would like Mr. Cearbaugh to do it since he is

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familiar with the area.

Selectman House asked if anything was going to be done with the shed. Mr. Doughty replied that he thought a site visit was going to be done and discuss how to proceed. A walk thru is scheduled for next Wednesday at 4:30 p.m.

Selectman House explained that the public can no longer have access to the sand/salt shed per the insurance company. There will be a building off to the side that residents will be allowed to get sand and salt, which will be out of the way of traffic.

II. Correspondence

1. Letter from the Popham Beach Improvement association requesting financial support. This letter is on file at Town Hall. This request will go through the Budget Committee.

III. Selectmen/Administrator Comments and Announcements:

Selectman House announced that Jeff Pierce called her as he attended the Atlantic State Marine Fisheries Committee River Herring & Management Board in Washington, D.C. and Center Pond has now been approved for harvesting next year! Trick or Trunk was a great success with 140 kids. Selectman Mixon stated that raffle hunting for deer officially begins on Saturday. He extended thanks to all who participated in the Trick or Trunk; it was a good time.

Volunteers of America were here this past weekend. Julie got some help with the cemeteries; Everett also got some help at Morningside Cemetery, and some painting was done at the Fire Department.

IV. Review and/or Sign:

1. Payroll and Accounts Payable Warrants
2. Selectmen's Meeting Minutes for October 9th 2019
3. Findings of Fact for the Harrington Appeal

Vote: Selectman House motioned to approve the above, which was seconded by Selectman Mixon and passed by a vote of 2-0.

V. Public Forum:

Chris Mixon, on behalf of Marie Varian, stated that an open well hole has been identified in the woods behind the ball field. For safety reasons, the Town needs to see what they can do to close that off. The Principal of the school has been made aware of this. Mr. Doughty mentioned that if it's not being used, a permanent fixture can be placed on it. He will go down and look at it tomorrow.

Adjournment

Vote: At 6:33 p.m. Selectman House motioned to adjourn which was seconded by Selectman Mixon and passed by a vote of 2-0.