

Submitted By:

Amber Jones

Amber L. Jones
Administrator

**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES
August 7, 2019**

Approved by Selectmen:

Oliver 9/25/2019
Wust 9/25/19

The regular Selectmen's meeting convened at 6:00 p.m. at the Town Hall with Selectman Nixon, Selectman Young, Selectman House and Administrator Jones present.

I. New Business

1. Consider authorizing the use of the Selectmen's Contingency funds to cover the hours Adele Suggs will work for the Police Dept. to update the parking ticket database and for data entry into Spillman.

Selectman House stated that this would be anything over the 20 hours a week that Adele works. Dedicated hours will be needed up front, but afterwards just maintenance which should be easy to keep up. Selectman Young suggested an amount up to \$1,000.

Vote: Selectman Young motioned to take up to \$1,000 out of the Selectmen's Contingency Fund to cover the hours Adele Suggs will work for the Police Department, which was seconded by Selectman House and passed by a vote of 3-0.

2. Consider the Minor Maintenance position and the current job description to determine whether to advertise the position.

Selectman Nixon stated that this position has been vacant for some time. Administrator Jones announced that there is a growing list of projects that could use attention. Discussion was held to budget for a position or contract out as needed. The Board decided to advertise for a contracted position, with insurance and a worker's compensation determination, and that the Administrator can search locally for those who may be interested.

Vote: Selectman Young motioned to no longer have a hired Minor Maintenance position and to post it as a contractor position, with a worker's compensation determination letter and insurance requirement, which was seconded by Selectman House and passed by a vote of 3-0.

3. Consider the resignation of J. Michael Young from the Shellfish Conservation Commission. Mr. Young submitted his resignation letter and explained that as a Selectman he feels he should not be attending Shellfish meetings where a decision made by the Shellfish Commission might be appealed to the Board of Selectmen and cause a conflict of interest. It is also not fair to have a member who cannot participate in all of the meetings, especially since they have difficulty obtaining a quorum.

Vote: Selectman House motioned to accept J. Michael Young's resignation above, which was seconded by Selectman Nixon and passed by a vote of 2-0.

II. Correspondence

1. Thank you letter from Catholic Charities of Maine for the Town's donation of \$2,800.00. Above letter will remain on file at Town Hall should anyone wish to read it.

III. Selectmen/Administrator Comments and Announcements:

Administrator Jones announced that the Seasonal Taxpayers Meeting is next Wednesday, August 14th at 6 p.m. at the Fire Department. Committee Chairs and Department Heads will be there to answer any

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Walt 9/25/19

questions.

Still looking for new committee members for a Comprehensive Plan Committee. This will be a dynamic process and last about 18 months. Contact Administrator Jones if interested.

Selectman Young reminded the public about the Boat Parade and Blessing of the Fleet on Sunday, August 18th, rain or shine, at 1 o'clock in the afternoon. There will be a shuttle bus going down to Ridley's Landing Wharf from Bert & Callie Well's field by the dock. The Legion will be selling hot dogs, chips and beverages.

Selectman Mixon stated that the Life Jackets for Lobsterman sales seemed to go well; sales ended today. Administrator Jones added that Flare Night is on August 16th around 6 p.m. and the Coast Guard has been notified.

IV. Review and/or Sign:

1. Payroll and Accounts Payable Warrants
2. Selectmen's Meeting Minutes for May 8th and May 22nd, 2019
3. Treasurer's Report July 2019

Selectman House needs to recuse herself from Warrant 13 and the May 8th Minutes.

Vote: Selectman Young motioned to review and sign Payroll and Accounts Payable Warrants, which was seconded by Selectman Mixon and passed by a vote of 3-0.

Vote: Selectman Young motioned to review and sign the Selectmen Meeting Minutes above, which was seconded by Selectman Mixon and passed by a vote of 3-0.

Vote: Selectman Young motioned to approve and sign the Treasurer's Report for 2019, which was seconded by Selectman House and passed by a vote of 3-0.

V. Public Forum:

Ellen Winchester was present to give an update of the Community Garden; which is going really well. All of the gardens are growing and being harvested. The Committee decided to purchase a couple signs and Ellen wanted to show them to the Select Board and the viewing public; the signs are all within Town codes regarding size and location. The sign at the entrance will make the location more obvious, and the second sign honors contributors to the establishment of the garden, "In Memory of Charlie Konzelman - A devoted gardener, whose raised beds were an inspiration for our Community Garden. Thank you to Curtis Doughty and Dean Doyle for all their work preparing this location." Ellen also mentioned that there are two unassigned plots left to be planted. If there is no interest in these plots within the next week all vegetables from these plots will be donated to the local food banks. There will also be a sharing table at the Transfer Station.

Adjournment

Vote: At 6:22 p.m. Selectman Young motioned to adjourn which was seconded by Selectman House and passed by a vote of 3-0.