

Submitted By:

*Amber Jones*  
Amber L. Jones  
Administrator

TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING  
MINUTES  
June 19, 2019

Approved by Selectmen:

*Ch* 9/4/19  
*M* 9/4/19  
*Just* 9/4/19

*The Selectmen convened at 5:00 p.m. for a site visit at 39 Maple Street, the regular meeting convened at 6:00 p.m. at the Town Hall, with Administrator Jones, Selectman Mixon, Selectman Young and Selectman House present.*

**I. Adjustments**

*Administrator Jones would like to add under New Business, the question of whether or not the Town Hall will be open on July 5<sup>th</sup>.*

**II. New Business**

1. Discuss who on the Select Board is interested in filling the role of Municipal Representative on the McLanathan Board.

*It was discussed and voted on to have Selectman House be on the McLanathan Board and Selectman House has agreed.*

**Vote: Selectman Young motioned to appoint Selectman House to fill the role of Municipal Representative on the McLanathan Board, which was seconded by Selectman Mixon and passed by a vote of 2-0.**

*Fire Chief Hart who was in the audience, let the Board know that he received a letter of resignation from Josh, Fire & Rescue Administrator, and that the position will need to be filled. Will meet with Lorana to see what's best for the department and the Town. When they decide they will come back to the Board to follow the proper process. Selectman House asked that the Board be furnished a copy of the resignation letter for Josh's file, which Mr. Hart will provide to the Administrator.*

2. Consider accepting Edward J. Cherian's resignation from the Totman Library Board of Trustees.

*Selectman Mixon read the resignation letter aloud.*

**Vote: Selectman Young motioned to accept Mr. Cherian's resignation above, which was seconded by Selectman House and passed by a vote of 3-0.**

3. Consider the hours for Town Hall on July 5<sup>th</sup>.

*Selectman Mixon stated that he knew of at least one town in the area that is closed on that Friday. Administrator Jones does not know how many other towns are closed. Selectman House stated that West Bath Town Hall is closed on that Friday.*

**Vote: Selectman Mixon motioned to close Town Hall on Friday, July 5<sup>th</sup>, which was seconded by Selectman House and passed by a vote of 3-0.**

*Administrator Jones will advertise on the website and put flyers up around Town.*

**III. Unfinished Business**

1. Discuss the status of the junkyard clean-up at 39 Maple Street.

*Selectman Mixon reported that the Board met there at 5:00 p.m. Mr. Rogers is making progress and organizing materials. The next follow up visit will be scheduled for July 24<sup>th</sup> at 5:00 p.m. Administrator Jones will let Mr. Rogers know.*

**IV. Selectmen/Administrator Comments and Announcements:**

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*Olson 9/4/19*  
*Joy 9/4/19*  
*Just 9/4/19*

A waiting list has begun for moorings at Small Point - area is congested.

*Administrator Jones announced that there is a waiting list has begun for moorings at Small Point because this area is congested. That is the only area so far where we do have a waiting list.*

Comprehensive Plan Informational Meeting - July 17th

*There is a Comprehensive Plan Public Informational Meeting with the MidCoast Economic Development District Director, Bill Najpauer, on July 17<sup>th</sup>, and we're hoping for a good turnout.*

*Selectman House sends her condolences to John Jorgensen's family. Mr. Jorgensen passed away last week. She also mentioned Youth Field Day, this Sunday at the Sportsman's Club; registration is 8:30 - 9:00, for all ages. Activities will include archery; bb guns, a nature hunt and a Poke E Mon hunt at Thorn's Head, upper High Street, in Bath. There will be a guest speaker at lunch.*

*Selectman Young mentioned that the American Legion Post will be having a veteran's BBQ and Appreciation Day at the Sportsman's Association, on July 20<sup>th</sup> with ceremonies either at 12:00 or 12:30, and a meal at 1 o'clock. All Phippsburg veterans and their families are welcome to attend. If there are any immediate family members serving, there will be a blue star banner ceremony and they are welcome to attend also. Flyers will be coming out with more information.*

*Selectman House also mentioned the circus is coming to town on July 18<sup>th</sup>, one night, one show. There are signs posted around town. Administrator Jones will get a sign from Bill Perkins and post it on the Website.*

**V. Review and/or Sign:**

1. Payroll and Accounts Payable Warrants

2. Selectmen's Meeting Minutes for March 20<sup>th</sup> & 27<sup>th</sup> 2019

**Vote: Selectman Young motioned to approve and sign the Payroll Warrant, which was seconded by Selectman House and passed by a vote of 3-0.**

**Vote: Selectman Young motioned to approve and sign the Accounts Payable Warrant, with two exceptions - payment to Hartford Life & Accident Insurance to check for duplicate, and clarification for the production cost from the Conservation Commission, and fix the Bike Rodeo Account Number, which was seconded by Selectman House and passed by a vote of 3-0.**

**Vote: Selectman Young motioned to table the above mentioned Selectmen Minutes, which was seconded by Selectman House and tabled by a vote of 3-0.**

**VI. Public Forum:**

*Dana McLean was present representing the Sportsman's Association. He stated that anything that needs to be said with the Club needs to go through him, as the President of the Club and the contact person. Selectman Mixon suggested discussing this most recent shooting complaint in Executive Session with Lee Rainey present. Mr. McLean announced that the Sportsman's Club is getting ready to celebrate its 60<sup>th</sup> year. There are state laws that protect the Sportsman's Club and Mr. McLean has gone*

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*through them and feels they are doing nothing wrong. Mr. McLean provided his email address to the board and requested that he not be contacted at work during the day. Selectman Mixon will forward the note he received at the beginning of the week, and try to schedule a date within the next two weeks, tentatively July 10<sup>th</sup>, when himself & Mr. Rainey will be available for an Executive Session discussion.*

**VII. Executive Session**

1. Enter into Executive Session per M.R.S.A. 405 6A to review pre-hire documentation for Aaron Doughty.

**Vote: Selectman Young motioned to enter into Executive Session per the above, which was seconded by Selectman House and passed by a vote of 3-0.**

*Executive Session was dismissed at 6:35 p.m.*

**Adjournment**

**Vote: At 6:38 p.m. Selectman Young motioned to adjourn into a workshop to discuss the items below, which was seconded by Selectman House and passed by a vote of 3-0.**

- ❖ Selectmen's Workshop on Personnel Policy, Performance Evaluation Form, and to finalize the Employee Performance Review schedule.