

Submitted By:

Approved by Selectmen:

*Amber L. Jones*

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Administrator

**TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING  
MINUTES  
June 12, 2019**

*Chm 8/21/19*  
*My 8/21/19*  
*Just 8/21/19*

*The regular Selectmen's Meeting convened at 6:00 p.m. at the Town Hall with Administrator Jones, Selectman Mixon, and Selectman Young present.*

**I. New Business**

1. Meet with Norm Turner for a status update on the proposed Dog Park, and his search for committee members.

*Mr. Turner is forming a Search Committee, and looking for a few people to investigate town-owned land parcels for an ideal location for the proposed Dog Park. Selectman Mixon asked if he was looking for a formal committee or an ad hoc type committee. Selectman Young suggested that Mr. Turner get his Dog Park Committee established, which was approved at Town Meeting, and then have them research the recommended properties. An advertisement could be placed on the Town website; on posters, Cable TV, and could be mentioned at the Selectmen's meetings. For those interested, please contact Administrator Jones or Mr. Turner to fill out an application just like the rest of our committees. Mr. Turner would like to see people from different parts of the Town involved in it. Once there is a committee together, it can be discussed whether meetings would be monthly, bi-monthly, or as needed.*

2. Meet with Ellen Winchester, Chair of the Community Garden Committee, to consider her request to cut down a few trees on the Town-owned parcel next to where the raised beds will be placed.

*Ms. Winchester reported that good progress has been made. She is hoping that next week, volunteers will come and help fill the beds with compost. She was at the site with Curtis recently and noticed that the trees between the Salt Shed and the location are shading the garden. She is requesting permission from the Selectmen to cut those trees down to get the sun's full arc each day. Selectman Mixon asked how many trees; her response was 15-20 trees - hardwood and pine trees. Selectman Young asked if there still was going to be a decent buffer between the Sand/Salt Shed property; her response was they could leave a row up there and just cut the ones that are blocking. Ms. Winchester will mark the trees she wishes to cut and make arrangements for the Select Board to do a site walk. Selectman Young suggested to invite the Town Lands Management Committee Chair, Anna Varian, also. Ms. Winchester asked the best way to notify people to help fill up the beds. Administrator Jones stated that she would be put it on the web page, under Town Notices, if Ms. Winchester wants to write something up.*

**II. Selectmen/Administrator Comments and Announcements:**

A waiting list has begun for moorings at Small Point - area is congested.

*Administrator Jones mentioned the waiting list for moorings at Small Point. The area has become congested.*

*Bill Najpauer will be at the Selectmen's Meeting on July 17<sup>th</sup> to talk about what the Town's Comp Plan update might look like. The Town will be looking for volunteers to help with this. It's really important to engage as many people as possible into this process. If you are interested in helping set the priorities for the Town, please come to the July 17<sup>th</sup> meeting. Administrator Jones will send out an invite to all department heads.*

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*Selectman Young announced the benches have been put in at the Minott/Bowker Shipyard historic site over by the fishway. There will be no meeting the week of July 4<sup>th</sup>.*

**IV. Review and Sign:**

1. Payroll and Accounts Payable Warrants
2. Selectmen's Meeting Minutes for March 6<sup>th</sup> & 13<sup>th</sup> 2019
3. Letter to MMA Health Trust for Dental & Vision Enrollment

*Administrator Jones said she did not include the above letter in the Board Packet. There is a decision that needs to be made before sending, so she would like to table this item until next week.*

*Selectman Mixon needs to recuse himself from the Payroll Warrant.*

**Vote: Selectman Young motioned to approve and sign the above mentioned Selectmen Meeting Minutes which was seconded by Selectman Mixon and passed by a vote of 2-0.**

**Vote: Selectman Young motioned to table the MMA Health Trust letter until next week, which was seconded by Selectman Mixon and tabled by a vote of 2-0.**

**Vote: Selectman Young motioned to approve and sign the Accounts Payable Warrants, which was seconded by Selectman Mixon and passed by a vote of 2-0.**

**Vote: Selectman Young motioned to approve and sign the Payroll Warrant, being the single signature for Selectman Mixon's check and sign all the rest, which was seconded by Selectman Mixon and passed by a vote of 2-0.**

**Adjournment**

**Vote:** At 6:26 p.m. Selectman Young motioned to adjourn into a workshop to discuss Employee Performance Review schedules, which was seconded by Selectman Mixon and passed by a vote of 2-0.

- ❖ Selectmen's Workshop to establish a schedule for Employee Performance Reviews