


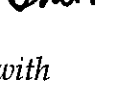


Submitted By:


Amber L. Jones
Administrator

TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES
May 29, 2019

Approved by Selectmen:

 8/21/19
 8/21/19
 8/21/19

The regular Selectmen's Meeting convened at 6:00 p.m. at the Town Hall with Administrator Jones, Selectman Mixon, Selectman Young and Selectman House present.

I. Adjustments

Selectman Mixon announced that New Business, Item #7, should be tabled as Mrs. Wilson is unable to attend the meeting tonight.

Vote: Selectman Young motioned to table Item #7 under New Business, which was seconded by Selectman House, and passed by a vote of 3-0.

II. New Business

1. Meet with Road Commissioner, Curtis Doughty, and resident, David Duncan about his request for a utility easement at 93 Wallace Circle.

Mr. Duncan sent Administrator Jones photographs which were passed on to the Selectmen. Mr. Duncan explained the current layout and why he was requesting an underground easement. He would be removing the wire from the utility pole by Brian Beckman's residence. Mr. Duncan walked the land with Curtis a couple weeks ago and Curtis feels that it should be fine and has no concerns.

Vote: Selectman Young motioned to approve the Municipal Quitclaim Deed without Covenant for David Duncan's utility easement at 93 Wallace Circle, Map 27-Lot 42 & Map 27-Lot 45, which was seconded by Selectman House, and passed by a vote of 3-0.

2. Consider accepting \$100.00 from First Federal Savings Bank for the 2019 Phippsburg Bike Rodeo.

Vote: Selectman Young motioned to accept the above \$100 donation, which was seconded by Selectman House, and passed by a vote of 3-0.


3. Consider accepting \$100.00 from Regina and Paul Stilphen for the Phippsburg Fire & Rescue Capital account.

Vote: Selectman Young motioned to accept the above \$100 donation, which was seconded by Selectman House, and passed by a vote of 3-0.

4. Consider the estimate from Hawkes Tree Service to suppress the Browntail Moth population around Town Hall.

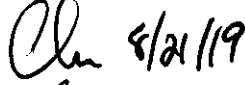
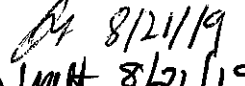
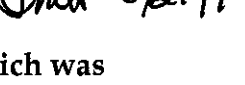
The discussion about treatment indicated that the areas targeted would be the trees around Town Hall, the Fire Station and Recycle Bins. Selectman House asked that if this is done, will the Town then be asked to do Hatch Point, Totman Cove and Town Landings; that is Selectman's House concern. Selectman Young stated he feels the difference between the two is that people choose to go to Hatch Point or Totman Preserve, but they can't avoid Town Hall if they have official business. Selectman House questioned the 140" stated on the estimate. It was discussed and believed that this is the total circumference of inches around the trees that will be treated. Craig Chapin stated that Governor Mills is encouraging expending funds, approximately \$500,000 in various communities, for browntail moth remediation, for next year. It would be great if we could participate in that. Some communities are involving themselves with it this year. Selectman House questioned how this would be paid - Administrator Jones replied out of Town Hall Maintenance. Selectman House also suggested getting in contact with the Fire Chief to make sure he has not already made plans for any type of treatment.

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Vote: Selectman Young motioned to table the above item until next week, which was seconded by Selectman House, and passed by a vote of 3-0.

5. Meet with Ruth Indrick, Project Coordinator, Kennebec Estuary Land Trust, to discuss the Town applying for the Coastal Community Grant from the Maine Coastal Program for the surveying and design of the culvert on Route 216.

Ms. Indrick talked with partners, the Maine Coastal Program and Casco Bay Estuary Partnership, and both organizations are willing to commit funds for the project's initial work. The site is just south of Aliquippa Road; there's marsh on the eastern side of the road, mud on the western side. There's an old culvert under the road that is built out of blocks or rock and logs that are laid down; it appears to have collapsed in the middle. Having a new structure would stabilize the road and allow more water to flow up into the upper marsh. What they would like to do is to get an engineer out there to do some geo - tech work, and surveying, to see how the system works, and to see how much the water would flow through. Surveying is something that Casco Bay Estuary Partnership would do, funding would support the engineer. Kennebec Estuary Land Trust would also coordinate with the DOT on the project to let them know the information they are collecting and figuring out next steps.

What they are requesting is for the Town of Phippsburg to be a fiscal sponsor for the project so that the money can be held by Phippsburg and Phippsburg can be the one that contracts with an engineer to do work at the site. Selectman Young asked how the funds would come to the Town. Ms. Indrick indicated that it would be more in the form of a grant. She will clarify more with the other project partners as she feels it would not qualify as a donation. She believes the Town would need to invoice for the funds and then the funds would come to the Town. They have been in contact with an engineer about the project; he's developed a proposal and identified tasks for the project. The amount they have been able to pull together is approximately \$34,000. Curtis Doughty asked if the Town needed State approval to go ahead with this since it's a State Road. Ms. Indrick replied that they did get a letter of support from the MDOT. Selectman Mixon feels it would be in the best interest of the Town to reach out to the MDOT and let them know we're considering this. Mr. Indrick will email the points of contact to Administrator Jones who will then contact them at the MDOT.

Vote: Selectman Young motioned that as long as the DOT doesn't have a problem with it, that the Town offer to become the fiscal sponsor for a grant from Casco Bay Estuary and Maine Coastal Program for the surveying, engineering and design on the culvert on Route 216, the grant to be approximately \$34,000, which was seconded by Selectman House, and passed by a vote of 3-0.

6. Consider changing item #2 in the Selectmen's Policy on Meeting Agendas and Minutes to allow for an earlier posting of the upcoming Agenda. (From close of business the Tuesday prior to the meeting, to Friday).

Administrator Jones provided a copy of the policy to the Select Board. She would like to change it from close of business Tuesday to Friday as she has received feedback that the townspeople need more time to plan if they want to attend a meeting. Selectman House suggested that it doesn't go into effect until July 1st so as to give proper notification to dept. heads, etc. Selectman Young suggests that Administrator Jones work on the wording of this change and bring it back to next week's meeting.

Vote: Selectman Young motioned to table Item 6 above until a revised version is written,

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which was seconded by Selectman House, and passed by a vote of 3-0.

7. Discuss the memo from Assessing Agent, Juanita Wilson regarding the Town's website, the assessing information therein, and end-user feedback.

Item tabled above under Adjustments.

III. Correspondence

1. Letter from the Census Bureau requesting the Town's participation in the 2020 Census New Construction Program.

Selectman Young stated that there was a question from last week if this was going to be an ongoing thing. Selectman Young feels that there will be one report that will be submitted and that will be it. It was to report any construction after March 1st, 2018, completion to be expected by census date of April 1, 2020. The report has to be made 45 days after we receive the New Construction Program materials. Selectman House feels the Town should be involved - it's important information. It should also be shown to the Codes Enforcement Officer since he will be the one providing the information. Selectman Young asked if this information is recorded through the E-911 addressing system do they automatically get it so we don't double report. Administrator Jones will ask the Census Bureau this question.

Vote: Selectman Young motioned to participate in the 2020 Census New Construction Program, which was seconded by Selectman House, and passed by a vote of 3-0.

IV. Selectmen/Administrator Comments and Announcements:

Administrator Jones announced that she attended the RSU 1 Budget Meeting; the budget passed. There was one amendment to add \$50,000 for a Social Worker position at the Woolwich Central School. 8 Phippsburg residents attended.

Selectman House asked the Road Commissioner if a minimum bid should be put on the sweeper to go out to bid. Administrator Jones asked Charlie McKenney if there was any documentation on the sweeper or serial number so we can find out the value of it. Mr. Doughty said that Chad Little should have it on record. They may take it for something in trade. Administrator Jones will contact Chad Little and this will be discussed further at next week's Selectmen's Meeting.

V. Review and/or Sign:

1. Payroll and Accounts Payable Warrants
2. Selectmen's Meeting Minutes for February 27, 2019
3. Assessing Agent Contract 2019-2021
4. Treasurer's Report for April 2019

Vote: Selectman Young motioned to approve and sign the above with a notation on the 02/27 minutes that Selectman Mixon was the only one present at that meeting, which was seconded by Selectman House, and passed by a vote of 3-0.

Adjournment

Vote: At 7:00 p.m. Selectman Young motioned to adjourn, which was seconded by Selectman House and passed by a vote of 3-0.