

Submitted By:

*Amber Jones*  
Amber L. Jones  
Administrator

**TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING  
MINUTES  
April 17, 2019**

Approved by Selectmen:

*Oliver 7/24/19*  
*Jay 7/24/19*

*The Selectmen convened for a site visit at 5:00 p.m. at 39 Maple Street. The regular Selectmen's Meeting re-convened at 6:00 p.m. at the Town Hall with Administrator Jones, Selectman Read, Selectman Mixon and Selectman Young present.*

**I. New Business**

1. Consider accepting the (verbal) resignation from Mark Alexander, for the Maintenance position.

*Administrator Jones explained that Mr. Alexander had come in and dropped off his keys and gave his verbal resignation.*

**Vote: Selectman Mixon motioned to accept the verbal resignation above, which was seconded by Selectman Young and passed by a vote of 3-0.**

*Selectman Young asked what the plans were for a replacement. Administrator Jones shared a job description with the Board, and explained she is not making headway with her search locally and is open to suggestions, as there are projects that need to be accomplished. A workshop will be held to update the job description prior to it being advertised.*

2. Meet with Assessing Agent Juanita Wilson to discuss plans for Tax Year 2019 field work as well as Correspondence Item 2 below - Letter from Marie Varian, retiring from the Field Agent position.

*Selectman Read read the resignation letter from Marie Varian aloud. Selectman Young, on behalf of the Board, thanked Ms. Varian for all the work she has done over the years.*

**Vote: Selectman Mixon motioned to accept Marie Varian's resignation above, which was seconded by Selectman Young and passed by a vote of 3-0.**

*Agent Wilson stated that she and Ms. Varian have been working to come up with an effective strategy. It appears that this year's new construction permits are simple and do not require the same amount of field inspection time. Marie will do her best to take pictures of the new construction and to take measurements. The funds left for Field Inspection are limited this year. Ms. Wilson's recommendation is to touch base with Marie and Lisa Wallace, the Treasurer, to see if getting paid the first week of July would work. Ms. Wilson also suggested a Workshop to review the Field Agent job description before the Board advertises and then advertise in January. Juanita suggests tapping some of the people who have been employed under Juanita before. Marie is in agreement with this. Marie stated there is no way to get everything done between now and the end of June. Selectman Read asked how much money from the contingency account they were talking about between now and June. Juanita responded by stating the goal is to use \$2,000 and it may come to a little more than that. Selectman Read explained this is what the Contingency Account is for, and that he would not have a problem using the Contingency account to make sure the work gets done, and so that Marie can get a regular paycheck. Selectman Young agrees.*

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**Vote:** Selectman Young motioned to fund the work for the Field Inspector, Marie, through the end of June using \$2,000 out of the Selectmen's Contingency, to have a workshop as soon as possible to work on the job description, and plan to advertise this vacancy in January, which was seconded by Selectman Mixon and passed by a vote of 3-0.

**II. Unfinished Business**

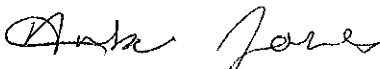
1. Discuss the status of clean-up of the junkyard violation at 39 Maple Street. *Another site walk was conducted. The weather is getting better so he is able to get more junk removed. Selectman Young stated that the Board had impressed on him that they expected to see the debris cleaned up and that a date would be set for next month to check in again. Selectman Mixon added that the Board has been going down there for almost a year and do not want to go into another winter doing this. Selectman Mixon would like to see it in compliance when the weather comes and feels a letter should be drafted to him along those lines after the next site visit. He is making progress; the Board takes photo's each time and compares them to the previous ones. Selectman Young suggested the next visit be scheduled May 22<sup>nd</sup> at 5 p.m. Administrator Jones will be in contact with Mr. Rogers and let him know.*

**III. Correspondence**

1. Email from Jackson Parker asking if the Board has an interest in the pilings recently pulled from Popham. *Selectman Read read Mr. Parker's letter aloud for the public and those present. Selectman Read commented that he didn't have any problem with any residents getting some of these pilings, but he doesn't want them stored at the Transfer Station. Selectman Young voiced his concern that once they get there and nobody wants them, the Town is stuck with them. Administrator Jones was in contact with a wood chipping company and they are very expensive to grind down. Selectman Mixon asked if they would be delivered as full length pilings, who's going to load/unload them? If they're going to be chopped, who's going to cut them? Selectman Read suggested that if Mr. Parker had a location where Phippsburg residents could go to pick up pieces of the pilings that may be a better option. Helen Webb, Historic Preservation Chair, was present and announced that the Commission was not interested in the pilings. Her biggest concern, is determining if they are toxic.*

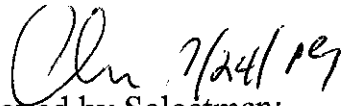
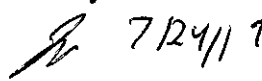
**Vote:** Selectman Young motioned to not accept the pilings at the Transfer Station and to pass this message onto Mr. Parker; if he is willing to have people contact him and come and get pieces of the pilings that are in his possession, he's welcome to do that and thank you Mr. Parker for the offer. This was seconded by Selectman Mixon and passed by a vote of 3-0.

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*Administrator Jones will pass this information along to Mr. Parker. Helen Webb asked Administrator Jones if she could spread the word if she finds out these pilings are not clean to keep the line of communication open should people want to chase them down.*

2. Letter from Marie Varian, retiring from the Field Agent position.  
*Approved under New Business, Item #2.*

3. Letter from Bruce Flaherty, with a Spirit of America Foundation update.  
*Selectman Read stated this letter will be available at Town Hall should anybody wish to read it. Administrator Jones will forward Mr. Flaherty the Town of Phippsburg's choice.*

**IV. Selectmen/Administrator Comments and Announcements:**

*Administrator Jones announced the annual town cleanup is next Saturday, April 27<sup>th</sup>. Please arrive around 8 a.m. to register. Your participation really makes a difference so please come. Absentee voting is happening. Deadline for absentee voting is May 8<sup>th</sup>. There is a three-way race for the Selectmen's position between Gary Read, Julia House & Everett Perkins; Kim Albertson is running uncontested for the Budget Committee; two people are running for Town Clerk - Lisa Wallace and Lori Follett; and Lisa is running uncontested for Treasurer and Tax Collector. Candidate's Night is coming soon, May 6<sup>th</sup>. After they speak there will be a presentation on the Popham Pier Rehabilitation Project. Town Reports will be out prior to that meeting; they are currently at the printers and they will be out by May 1<sup>st</sup>; Selectman Young will assist with this. The Patrol Officer position is still being advertised on our website, the State, and the Academy; there has only been one applicant thus far.*

*Selectman Young will not be present next week.*

*Selectman Mixon thanked Administrator Jones and Adele for the countless hours they have put it for the Town Report, Warrants and Budgets.*

**V. Review and/or Sign:**

1. Payroll and Accounts Payable Warrants
2. Selectmen's Meeting Minutes for January 30, 2019 and February 6, 2019
3. Treasurer's Report for March 2019
4. Municipal Quit Claim Deed for Melissa A. Pletts AKA Melissa A. West, formerly owned by Ruth White c/o William Chambers (Map 001 Lot 019), for tax lien year 1986.
5. Municipal Quit Claim Deed for William R. Wyman, Head Beach Site 15 (Map 023 Lot 038-HB-15), for tax lien years 2014 - 2018.

**Vote: Selectman Mixon motioned to review and sign the Payroll &Accounts Payable**

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**Warrants, Selectmen Meeting Minutes with the additional times of entering and exiting Executive Session, Treasurer's Report, and the two Municipal Quit Claim Deeds above, which was seconded by Selectman Young and passed by a vote of 3-0.**

**VI. Public Forum:**

*Brandy introduced herself, as a Board Member of the People's Alliance, she's part of the Health Care Leadership Team in Augusta, took part of the Medicaid Expansion; and is currently doing lobby days in Augusta. If residents would like to contact her, she would be more than happy to take questions or offer information about specific legislation. At the last caucus she was appointed chair of the Phippsburg Democrats, and so she is offering her services.*

**VII. Adjournment**

**Vote: At 6:51 p.m. Selectman Mixon motioned to adjourn, which was seconded by Selectman Young and passed by a vote of 3-0.**