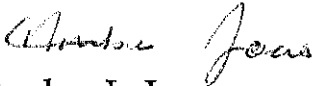
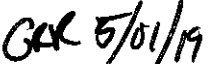
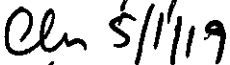
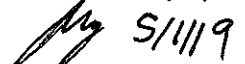


Submitted By:

  
Amber L. Jones  
Administrator

TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING  
MINUTES  
February 20, 2019

Approved by Selectmen:

 5/01/19  
 5/11/19  
 5/11/19

*The regular Selectmen's Meeting convened at 6:00 p.m. at the Town Hall, with Administrator Jones, Selectman Mixon, Selectman Young and Chairman Read present.*

**I. Adjustments**

*Item #3 under new business will be removed and replaced with discussion about the purchase of a laptop computer for the Road Committee. Selectman Mixon would also like to add #5 under New Business to include consideration of replacing broken chairs in Town Hall.*

**II. New Business**

1. Meet with Road Commissioner, Curtis Doughty to discuss solutions for public access to winter sand and salt.

*Selectman Read mentioned getting signs that state "No Access during Operating Hours." Selectman Young also mentioned previous discussions about a public access area by the road with a cover on it. Road Commissioner Doughty would like to use a 1,000-gallon low boy septic tank (the bottom half), with part of the front cut out, and some kind of roofing. He is asking if the Selectmen would like him to proceed with the tank bottom or work with something else. The tank is estimated to cost approximately \$800, plus the cost of the roof. Administrator Jones will look at the remaining budget in the sand/salt account and it will be discussed again at next week's Selectmen's Meeting.*

**Vote: Selectman Mixon motioned to table this item until it can be determined what monies are in the Winter Roads Account, which was seconded by Selectman Young.**

**Vote passed by a vote of 3-0.**

2. Determine which account the guardrail at Reed Cemetery will be expensed from. (On January 24, 2018 Selectmen voted to split the cost (\$3,700) of a 125' guardrail at Reed Cemetery with the Cemetery District).

*The Select Board asked Curtis Doughty if they could take \$1,850 out of the General Road Account for this guardrail.*

**Vote: Selectman Mixon motioned to take up to \$1,850 out of the General Roads Account for the above mentioned guardrail. Motion was amended by Selection Mixon to take up to \$2,500 out of the General Roads Account for the guardrail, which was seconded by Selectman Young and passed by a vote of 3-0.**

3. Meet with Richard Wenzel to discuss the purchase of a laptop computer for the Road Committee.

*Mr. Wenzel requested the Road Committee be allowed to purchase a computer, up to \$500, to support Roads Management Software (RSMS). This would come out of the Capital Account.*

**Vote: Selectman Mixon motioned to permit the Road Committee to spend up to \$500 out of the Capital Roads Account for the above mentioned laptop computer, which was seconded by Selectman Young and passed by a vote of 3-0.**

Submitted By:

*Amber Jones*  
Amber L. Jones  
Administrator

**TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING  
MINUTES  
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Approved by Selectmen:

*OK 5/01/19  
OK 5/11/19*

4. Consider accepting a donation of \$5.00 from Justin Valentine for the Center Pond Fishway.  
**Vote: Selectman Mixon motioned to accept the above donation, which was seconded by Selectman Young and passed by a vote of 3-0.**

5. Replacement of broken chairs in Town Hall.

*Selectman Mixon reported that there are 3 or 4 broken chairs at Town Hall. He contacted WB Mason and found a comparable chair, with a 5 year warranty, for \$149 each with free delivery. Selectman Mixon's recommendation is to purchase 3-4 to maintain 7 good chairs for the conference room. Selectman Read asked which account these would be purchased from - Administrative/Office Supplies. Selectman Young suggested asking the Planning Board if they want to split the cost as they did when the existing chairs were purchased. Administrator Jones will ask the Planning Board.*

**Vote: Selectman Mixon motioned to table the purchase of new chairs until the Planning Board is asked which was seconded by Selectman Young and passed by a vote of 3-0.**

**III. Correspondence**

1. Letter requesting support of LD211, non-partisan legislation to open Maine primaries to unenrolled voters.

*Selectman Young explained that the current law requires that you belong to a political party to be able to vote in that party's primary. LD211 would allow unenrolled voters to vote for whomever they wish. They can do this currently, but to enroll in a party must remain in that party for 90 days. He feels that this is fixing something that isn't broken, and that the objective is to get more people to vote. No further action taken.*

**IV. Selectmen/Administrator Comments and Announcements:**

**Nomination Papers available as of February 15th - due back 5:00 p.m. Friday, March 29, 2019  
Positions open in the election are:**

- One (three-year) term on the Board of Selectmen
- One (three-year) term on the Budget Committee
- One (three-year) term for Tax Collector
- One (three-year) term for Treasurer
- One (three-year) term for Town Clerk

*Administrator Jones reported that nomination papers became available last Friday, the 15th. She announced the above open positions.*

**V. Review and/or Sign:**

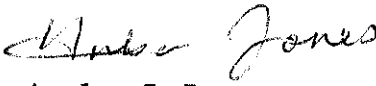
- 1. Payroll and Accounts Payable Warrants
- 2. Selectmen's Meeting Minutes for January 2, 2019

**Vote: Selectman Mixon motioned to review and sign the above to include an amendment to the warrant for the mulch to be entered as a tree trimming expense, which was seconded by Selectman Young and passed by a vote of 3-0.**

3. Letter in support of Popham Wharf project

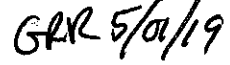
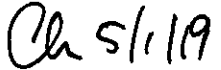
*Selectman Mixon explained that the letter is a formality more than anything. When the original*

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Amber L. Jones  
Administrator

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 Ch 5/1/19

*application was put it for the Small Harbor Improvement Program Grant the scope of work was smaller. Now additional funding is available through the State if the Town is interested in adding a ramp and float). We need to make the request to the Small Harbor Improvement Program that we are exploring that possibility. There is currently \$230,000 available without adding any additional monies from towns for the program. All State Agencies met last week and they are trying to take care of the logistics of it. Selectman Mixon hopes to have a contract with the engineering firm very soon. Still looking at this calendar year for completion of the project – probably after the summer season; currently maintaining it in expectation of this re-build. The letter only needs to be signed by the Project Coordinator, which is Selectman Mixon, but he wanted the Select Board to be aware of it.*

**Vote: Selectman Read motioned in approval of Selectman Mixon signing the Popham Wharf Project letter, which was seconded by Selectman Young and passed by a vote of 3-0.**

**VI. Executive Session**

1. Per M.R.S.A. 405 6A meet in Executive Session to review background checks and applications for the Custodian position.

**Vote: At 6:37 p.m. Selectman Mixon motioned to enter into Executive Session, which was seconded by Selectman Young and passed by a vote of 3-0.**

**Vote: Selectmen came out of Executive Session at 7:03 p.m., no action taken.**

**Adjournment**

**Vote: At 7:04 p.m. Selectman Mixon motioned to adjourn into a Budget Workshop to discuss the Transfer Station, Administration, Technology Capital and Salary accounts, which was seconded by Selectman Young and passed by a vote of 3-0.**