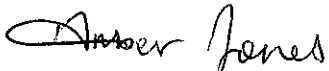


Submitted By:


Amber L. Jones
Administrator

**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES
January 23, 2019**

Approved by Selectmen:

GAR 4/03/19
Qu 4/31/19
[Signature] 4/31/19

The regularly scheduled Selectmen's meeting convened at 6:00 p.m. at the Town Hall with Selectman Read, Selectman Mixon, Selectman Young and Administrator Jones present.

I. New Business

1. Meet with Police Chief, John Skroski for an update on the capital purchase of a new cruiser to replace the 2012 cruiser.

Chief Skroski reported that Ford stopped production of the Sedan he currently drives and he had hoped to get another year out of it. He found a new 2019 Ford Sedan that was under the State Police Bid, a silver, all-wheel drive, 6 cylinder, for which they would take our Sedan in trade and remove all the graphics. The cost, with a \$6,200 trade in for the current car, is \$24,377. It will cost approximately \$585 to stripe it, plus the cost of removal/installation of internal equipment, and purchase of a couple new pieces, the total cost will be \$28,000-\$29,000, all complete. There is just over \$30,000 in the Capital Account. Selectman Young asked Chief Skroski if he thought the \$6,200 was a fair trade-in value and Chief replied yes, given they are removing the graphics and we won't have to advertise. There is also a broken piece on the back bumper of the current car.

Vote: Selectman Mixon motioned to authorize Chief Skroski to make the purchase of the 2019 Cruiser as long as it falls between \$28,000 and \$29,000, to be taken out of the Police Capital Account, which was seconded by Selectman Young and passed by a vote of 3-0.

2. Consider including a warrant article (in the 2019 May Town Meeting Warrant) to take \$1,500.00 from the unexpended balance in the Part-time Patrol Officer salary appropriation, to help fund the Parking Enforcement Officer salary for the month of June.

Chief Skroski explained he is trying to plan for the upcoming year. Parking Enforcement budget is down to \$700. Kehl worked hard last year, and at the end of August his hours had to be cut back as the budget was dwindling. Popham Beach State Park had a 12% increase in attendance last year, and Chief Skroski is worried that if Percy's does not re-open, there will be even more parking issues. Kehl has training to do before he can resume work which will cut into the \$700 which is left. Chief will need help in June. With Justin on deployment he's going to need Kehl and there isn't enough money in the account. If we are not going to be using Justin as much Chief Skroski thinks transferring the \$1,500 from the part-time patrol officer salary account is safe.

Vote: Selectman Mixon motioned to include a Warrant Article in the 2019 May Town Meeting Warrant to take \$1,500 from the unexpended balance in the Part-time Patrol Officer salary appropriation to help fund the Parking Enforcement Officer salary, which was seconded by Selectman Young and passed by a vote of 3-0.

Submitted By:

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Chr 4/18/19

4/13/19

3. Review the prior year's invoice to the State, for funding that supports Parking Enforcement at Popham Beach State Park, and determine if an increase should be requested.

Selectman Read stated with the parking that is needed at Popham, he suggests that the Town ask for more funding. Last year's original request was \$20,000 and we received \$5,500. Selectman Read suggested requesting \$15,000. Selectman Mixon asked Chief Skroski if he knew what it costs for training, mileage, and hourly salary for the Parking Attendant last season. Chief's response was with the training, uniforms, etc. it was pretty close to \$1,500. He will need to have more training this year, but it won't be as expensive and most of it is on-line. Selectman Young stated that it would be better to send in some background info, a bulleted account, to the State that would support an increase in funding. Chief also explained that there are also police expenses that are incurred when they cover in the absence of Parking Enforcement. Question was raised if ticket money has to go into the Surplus Account. Selectman Young explained the history of this. Kehl has committed, is coming back, so that will be a savings. Selectman Young suggested to ask for \$11,000 with Selectman Read suggesting asking for \$15,000 but would settle for \$11,000.

4. Consider accepting resignations from Nancy Albro-Laverty and Chris Gager from the Albert F. Totman Library Board of Trustees.

Resignation letters were received.

Vote: Selectman Mixon motioned to accept the above resignations, which was seconded by Selectman Young and passed by a vote of 3-0.

5. Vote pursuant to Title 30 M.R.S.A. Section 2253, to appoint Paula M. Conley to the Board of Trustees for the Albert F. Totman Library to fulfill the remainder of a 5-year term ending 2020.

This recommendation was received from the Library.

Vote: Selectman Mixon motioned to appoint Paula M. Conley to the above appointment which was seconded by Selectman Young and passed by a vote of 3-0.

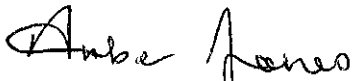
6. Vote pursuant to Title 30 M.R.S.A. Section 2253, to appoint Lindsey G. Boutilier Jr. to the Board of Trustees for the Albert F. Totman Library to fulfill the remainder of a 5-year term ending 2019.

Vote: Selectman Mixon motioned to appoint Lindsey G. Boutilier, Jr. to the above appointment which was seconded by Selectman Young and passed by a vote of 3-0.

II. Selectmen/Administrator Comments and Announcements:


Invitation to Bid - Sam Day Hill Stream Crossing project

Submitted By:


Amber L. Jones
Administrator

**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES
January 23, 2019**

Approved by Selectmen:

GJR 4/03/19
On 4/13/19


Administrator Jones stated that Pine Tree Engineering has put together the Bid Package for the Sam Day Hill Stream Crossing project. Deadlines for submission are 10:00 a.m. on February 5th. There were four entities that took packets.

Dog Registration Deadline - January 31st
Last reminder that dog registration deadline is January 31st.

Selectman Mixon gave public kudos to the road crew as they had a long weekend and you can tell where the town line is when driving. Thank you for taking care of us.

III. Review and/or Sign:

1. Payroll and Accounts Payable Warrants
2. Custodian Job Description
3. Custodian Job Ad

Vote: Selectman Mixon motioned to review and sign the above, which was seconded by Selectman Young, with the correction to the job description, and passed by a vote of 3-0.

Adjournment

Vote: At 6:47 p.m. Selectman Mixon motioned to adjourn, which was seconded by Selectman Young and passed by a vote of 3-0.