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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
May 8th, 2024**

*The Members of the Select Board convened at Town Hall at 5:00PM with
Chair Levene, Board Member House, Board Member Read, and Administrator McLellan present.*

I. Adjustments

1. Add "Discuss the RSU 1 Budget Validation Referendum Warrant" under New Business. House motioned to add under New Business. Read seconded. Approved 3-0.

II. New Business

1. Grant project update, Bob Reyes, Conservation Commission Chair. *Levene moved to Table. House seconded. Tabled 3-0.*
2. Consider Letter of Support and Application for a Resilient Communities Grant. *Herb Thompson stated that the previous grant request could not be filled due to too many applicants. The new application will go to The Casco Bay Estuary Project. The grant would allow the Committee to generate a Climate Action Plan (which is required by the state). Leneve added that the State Approved Climate Action Plan is a precursor to being eligible for other grant opportunities. The grant request is for \$25,000. Levene motioned to approve the letter of support. House seconded. Approved 3-0. House also thanked all the members of the Climate Committee for their work. House motioned to appoint Administrator McLellan to be the Town contact person and Administrator. Read seconded. Approved 3-0.*
3. Discuss enforcement of Maine Universal Building and Energy Code. *House requested that this item be added to this week's agenda because she wanted to discuss whether the Town should enforce the Maine Universal Building and Energy Code. The codes were updated in 2015. The Town does not have to enforce it if the population is less than 4000. House stated there are a lot of smaller communities around that do not enforce it. The Town cannot selectively enforce certain parts of the code. House suggested adding the issue as a warrant item at Town Meeting. Levene's understanding is that if the Town takes out the Enforcement part of the ordinances, the Code Enforcement Officer would have no ability to do inspections that fall under the Maine Universal Building and Energy Code. Levene stated "Taking out the enforcement is a serious decision that I wouldn't want to do lightly". She suggested that the Town do some more extensive research as to how other Town's have adapted and suggested that the topic be discussed with the Town's Code Enforcement Officer before moving forward with any decisions. Marie Varian, Chair of the Planning Board, was present and said that if the decision is to add a warrant article concerning whether to enforce the code, she would want to take the title corrections off the warrant for 2024. Anna Varia, Chair of the Town Lands Management Committee was present as well and asked what the current policy is, and the Select Board agreed that the Code Enforcement Officer is currently enforcing the State mandated Maine Universal Building and Energy Code. House made a motion to add whether the Town should enforce the Maine Universal Building and Energy Code as a standalone warrant article for the 2024 Town Meeting. Read seconded. Approved 2-1.*
4. Discuss the RSU 1 Budget Validation Referendum Warrant. *The public vote is on May 28th. Levene motioned to review and sign. House seconded. Approved 3-0.*

III. Unfinished Business

1. Status of Map 044 Lot 036-AB, John Koehling Jr., 11 Waltons Way. (Tabled - 03/27/24) No Updates

IV. Department and Committee Reports - NONE

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V. Correspondence - NONE

VI. Courses, Meetings, and Seminars - NONE

VII. Administrator/Members of the Select Board Comments and Announcements

1. Second half tax bills due May 15th.
2. Candidates Night/Public Hearing/Warrant Overview – McLellan suggested rearranging the Select Board room for more seating. June 3rd
3. Town/State/RSU1 Elections – June 11th
4. Town Meeting – June 12th

VIII. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant – #106 - \$23,326.86 & #109 - \$860.18 House motioned to review and sign #106. Read recused himself. Levene seconded. Approved 2-0. House motioned to review and sign # 109. Read seconded. Approved 3-0.
 - b. Accounts Payable Warrant – #107 - \$13,733.74 & #108 - \$1,043.45 House motioned to review and sign #107. Read seconded. Approved 3-0. Read motioned to review and sign # 108. Levene seconded. House recused herself. Approved 2-0.
2. Select Board Meeting Minutes – April 24th and May 1st, 2024. House motioned to review and sign May 1st. Read seconded. Approved 3-0.

IX. Public Forum – Anna Varian, Chair of the Town Lands Management Committee, spoke.

Totman Cove Update – The TLMC and the Land Trust used David Koehling to help clean up the road down to the beach. They currently do not have enough funds (\$1600) to bring him back to finish the project. The road also needs to be graded before the season. There are many planks still on the beach. May 18th is Beach Clean Up Day. There are warning signs posted.

The Point at The Basin – There are oyster bags that have been sitting there for over a week. She requested that those be removed.

Adjournment – House motioned to adjourn to a Warrant Workshop. Read seconded. Approved at 5:49 pm.

- Municipal Officer's Warrant Workshop

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