

TOWN OF PHIPPSBURG

2/7/24 JMC
CRF

SELECT BOARD MEETING AGENDA January 31st, 2024

The Members of the Select Board convened at 4:15PM in executive session with Chair Levene, Board Member House, Board Member Read, and Administrator McLellan present. The regular meeting commenced at 5:03 following the conclusion of the executive session.

I. Executive Session

1. Meet in Executive Session per 1 M.R.S.A. § 405(6)(E) to meet with the Town's legal counsel.

II. Adjustments - NONE

III. New Business

Discuss Transfer Station Capital improvement plan. *House discussed the benefits of putting the job out to bid. Read said that to put it out to bid, we need a scope of work. McLellan suggested reaching out to Pine Tree Engineering to see if they could come up with a plan. Levene summarized that we need to meet with Randee (with the State) and bring in someone from Pine Tree so that Pine Tree Engineering can be directed to create a scope of work and bid package materials. It would be nice to confirm with Randee that the expanded pavement, behind the outhouse and near the lower-level bin area would not need additional approvals. McLellan stated that if we are going to do anything beyond that area previously discussed or they are going to go beyond the approved Transfer Station area, the state would need to be involved to get approval. The complete date goal is Mid-May. McLellan will contact Randy and Pine Tree.*

IV. Unfinished Business - NONE

V. Department and Committee Reports - NONE

VI. Correspondence

1. Letter from Department of Agriculture, Conservation & Forestry RE: Float System Proposal. *On File at Town Hall, available for viewing.*
2. Donation thank you letter from Sweetser. *On File at Town Hall, available for viewing.*
3. Letter from Comcast RE: Annual Customer Notice. *On File at Town Hall, available for viewing.*

VII. Courses, Meetings, and Seminars - NONE

VIII. Administrator/Members of the Select Board Comments and Announcements

1. Dog Registrations available at Town Hall. Late fees apply starting February 1st.
2. Midcoast Maine Community Action - LiHEAP Assistance - 02/22 - 9AM-1PM.
3. *Read added that there is a breakfast at the Sportsmen Club on 2/4/24 from 7-9 AM.*

IX. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant - #74 - \$13,771.99 *House motioned to review and sign. Read seconded. Approved 3-0.*
 - b. Accounts Payable Warrant - #75 - \$62,270.60 *House motioned to review and sign. Read seconded. Approved 3-0.*
2. Select Board Meeting Minutes - January 24th, 2024. *House motioned to review and sign. Read seconded. Levene recused. Approved 2-0.*
3. Treasurer's Reports - March, April, May, June, July, August, September 2023. *House motioned to table until 2/14. Read seconded. Approved 3-0.*

X. Public Forum - *Public concern raised about mooring process and questions about registration. Concealed weapons permit discussion followed.*

Adjournment - *Read motioned to adjourn. House seconded. Approved 3-0 at 5:25PM*

- Salary Review Workshop