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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
June 26th, 2024**

*The Members of the Select Board convened at Town Hall at 5:00PM with
Chair Levene, Board Member House, Board Member Read, and Administrator McLellan present.*

I. Adjustments

1. *Levene motioned to remove New Business number One and Two. House seconded. Removed 3-0.*

II. New Business

1. *Uncollectable abatement - Abatement #FY24-07 - Account #R2720 - Map 44 Lot 36-AB - 11 Waltons Way - John Koehling Jr. REMOVED*
2. *Municipal Quit-Claim Deed - Map 44 Lot 36-AB - 11 Waltons Way - John Koehling Jr. REMOVED*
3. *Review account balances for fiscal year-end adjustments. Administration was over by \$4,944.12 due to Audit, Town Report increases, and Supplies. Insurance and Benefits increased as well. Salary overages were partly due to Animal Control becoming a more permanent role as well as other factors. The Board reviewed other adjustments as well. House motioned to transfer \$4,944.12 from Selectmen's Contingency to Town Administration. Read seconded. Approved 3-0.*
4. *Consider accepting Ed Cherian's resignation from the Budget Committee. House motioned to accept the resignation. Read seconded. Accepted 3-0. McLellan noted that this position was elected, so the Select Board will need to appoint someone to replace him. Doug Bates who was elected to the committee will not accept the nomination, so the Select Board will need to appoint this position as well. McLellan asked the Board if the positions should be for one year going forward. There is currently one application open and previous members may be available as well. The Budget Committee will not meet again until the end of the year.*
5. *Consider accepting Gordon Carrolton's resignation from the Road Committee. House motioned to accept the resignation. Read seconded. Accepted 3-0.*
6. *Consider accepting Connor MacDonald's resignation as Harbormaster & Part-time Patrol Officer. House motioned to accept the resignation. Read seconded. Accepted 3-0.*

III. Unfinished Business - NONE

- IV. Department and Committee Reports - *Varian discussed the current state of Totman Cove and asked for all users to continue to help with storm cleanup and general maintenance. The road is still a slow speed camp road. Please display your Town Permit.***

V. Correspondence - NONE

VI. Courses, Meetings, and Seminars - NONE

VII. Administrator/Members of the Select Board Comments and Announcements

1. *Town Hall closing at 12PM on June 28th fiscal year end preparations.*
2. *Seasonal Taxpayers meeting - August 21st - 6PM - Fire Station.*
3. *Hazardous Waste Day - August 24th - 9AM-12PM - Sand & Salt Shed.*
4. *House asked McLellan if any bids were received for the Harbormaster boat. McLellan said No, but he will advertise it again.*
5. *House asked if McLellan was going to put the Transfer Station Phase One out to bid. McLellan said that he would reach out to Jeremy about his phasing.*
6. *House mentioned a re-evaluation. McLellan stated he has a couple of sample Request For Proposals ready to look at and will reach out to Hennessey to see when she is available.*
7. *House asked if the Town had reached out to Shellfish Warden James of Lincoln County for advice as to how to fill the open position. McLellan will reach out.*
8. *House requested to start scheduling employee evaluations.*
9. *Levene thanked everyone and welcomed Anna Varian. This was her last Select Board Meeting.*

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VIII. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant – #126 - \$40,640.86 *House motioned to review and sign. Levene seconded. Read recused himself. Approved 2-0.*
 - b. Accounts Payable Warrant – #127 - \$17,381.30 *House motioned to review and sign. Read seconded. Approved 3-0.*
2. Treasurers Report – May 2024 *House motioned to table Read seconded. Tabled 3-0.*
3. Select Board Meeting Minutes – May 29th, 2024 & June 6th, 2024. *House motioned to review and sign May 29th, Levene seconded. Read Abstained. Approved 2-0. Levene motioned to review and sign June 6th. Read seconded. Approved 3-0.*
4. *The Select Board also signed an updated Oath for Dominic Marco of the Police Department due to an error on the initial renewal.*

IX. Public Forum – *Varian requested that the Select Board reach out to Dean Doyle about oyster bags left in The Basin.*

Adjournment *House motioned to adjourn at 5:28. Read seconded. Approved 3-0.*