

Submitted By:

Amber Jones

Amber L. Jones
Administrator

**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES
November 28, 2018**

Approved by Selectmen:

*OK 1/09/19
Oln 1/9/19*

The regularly scheduled Selectmen's meeting convened at 6:00 p.m. at the Town Hall with Selectman Read, Selectman Mixon, and Administrator Jones present.

I. Adjustments

Administrator Jones stated there will be some training certificates to sign under review and sign.

Vote: Selectman Mixon motioned to add the signing of training certificates for the Police Chief, under review and sign, which was seconded by Selectman Read, and passed by a vote of 2-0.

II. New Business

1. Meet with Assessing Agent, Juanita Wilson to process a Supplemental Warrant for Edward & Cynthia Hunt at Map 031 Lot 001, a Tree Growth withdrawal penalty.

Juanita Wilson stated that this is a voluntary withdrawal penalty. The Hunts are selling 1.05 acres to the people buying the Lemont Trust Cottage that abuts their property. The penalty is based on it being a buildable acre. The buyer's intent is to merge it with the Lemont property. The penalty is at a much higher value because it is a buildable parcel. The 1.05 acre is enrolled in soft wood and the current value is \$453. Assessor Wilson provided the Select Board with a withdrawal spreadsheet. It will be at a unit cost of a home site at \$90,000. Method A and Method B both have to be calculated. The more painful of the two methods is what, by law, needs to be invoked for the withdrawal penalty. All parties are aware of what the penalty is. The sale should occur on Friday. Once this is withdrawn, it's withdrawn and will be due in January.

Vote: Selectman Mixon motioned to process the above Supplemental Warrant in the amount of \$17,929.40, which was seconded by Selectman Read, and passed by a vote of 2-0.

2. Meet with newly elected State Representative for District 53, Allison Hepler, who would like to ask the Board of Selectmen for the Town's priorities to take to the State Legislature next term.

Ms. Hepler is meeting with all of the Towns in her District. She has already spoken with Chief Skroski about adding a parking attendant at Popham Beach. The State has helped and the updates at the State Park (extra lane at the entry and the credit card unit) have improved the flow of traffic. Selectman Read would like to see more funding for winter roads/plowing on 209 and some of the other State roads that were given back to the Town, (14-15 miles of the 44 total winter road miles). Ms. Hepler stated that any contacts the Board has with the DOT to pass onto her would be greatly appreciated. Maintaining the sides of the roads/cutting trees was also mentioned as a priority.

3. Meet with Chair of the Phippsburg Land Trust, Brenda Cummings, to discuss how best to employ the Bob Cummings Conservation Fund to facilitate conservation and environmental education projects in Phippsburg.

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Ms. Cummings stated that her committee makes a Payment in lieu of taxes (PILOT) to the Town each year. They also contribute toward various projects in Town, i.e, preparing the Stewardship Guide and funding projects of the Conservation Commission. Ms. Cummings asked the Board how best to appropriate money from the Bob Cumming Conservation Fund and if it is better for the Town to hold the money as a separate account or if the Land Trust should manage the account. Ms. Cummings also asked how decisions ought to be made with regard to how the funds are spent. Ms. Cummings would like to set up a cooperative decision making body, with members from different committees, to address Town needs. Selectman Read asked if there was a member of the select board currently on the Land Trust Committee. Ms. Cummings reply was "no."

Vote: Selectman Read motioned to appoint Mike Young to the Land Trust Committee, which was seconded by Selectman Mixon, and passed by a vote of 2-0.

Selectman Read stated that he felt it was best if the committee held onto the money as it would be extra work for the Town. Ms. Cummings was in agreement with that. She presented the Board with a list of ideas that the Committee came up with. If the Board has any other ideas or does not want to see the money spent on a certain project, please let Ms. Cummings know. The current status of the account is they have been setting money aside for the past two years. There is \$5,708.47 currently in the account and she anticipates this years' pilot will be \$1,451.24. The Bob Cummings Conservation Fund contribution will be \$2,902.48. When the proposal was first brought before the Board the money was already stored up. Since that time, there have been new developments at the elementary school and the committee would like to spend the previous accrued funds on a school project. The Land Trust has supported the Phippsburg Elementary School's environmental education projects and some outdoor classroom activities. That amounts to approximately \$1,000-\$2,000/year which is a contribution from the Land Trust, totally separate from this. This year the school has committed to making an effort to integrate outdoor education, environmental education and science more deeply into their curriculum. They are hiring one of their teachers for an extra day to cooperate with the other teachers and work this into the curriculum. It would have cost the school \$14,800 for that extra day. However, the Phippsburg Land Trust agreed to cover the extra cost. So far, the Land Trust has raised \$6,500 toward that endeavor and they would like to take \$5,700 from the Bob Cummings Conservation Fund and apply it to the school's project this year. The Board was in full agreement.

4. Consider accepting a donation of \$200.00 from the Popham Circle for the Goodwill Fund.

Vote: Selectman Mixon motioned to accept the above donation, which was seconded by Selectman Read, and passed by a vote of 2-0.

5. Consider accepting a donation of \$100.00 from Paul and Claudette Gamache for the Goodwill Fund.

Vote: Selectman Mixon motioned to accept the above donation, which was seconded by Selectman Read, and passed by a vote of 2-0.

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III. Correspondence

1. Letter from Anna Dienhart, Treasurer of the Phippsburg Historical Society, explaining that Bath Savings Institution donated \$2,500.00 to the Historical Society for the Fisherman's Museum.

Administrator Jones announced that the Historical Society is approximately half way for the funding needed to open the Museum. Probably still a couple of years out.

IV. Selectmen/Administrator Comments and Announcements:

New Website - proposed go-live date.

Administrator Jones said a decision has to be made for a go-live date for the website. In her opinion, it is ready to go. All the pertinent information is there. The website host, GovOffice requires about 48 hours lead time.

Vote: Selectman Mixon motioned to have the new website go live on December 12th, which was seconded by Selectman Read, and passed by a vote of 2-0.

Administrator Jones also announced that the Holiday Open House is Thursday night, December 13th, beginning at 5:30 with Santa arriving around 6 o'clock.

Selectman Mixon thanked the road crews for staying on top of things. Selectman Read added thanks as well.

V. Public Forum:

Road Commissioner, Curtis Doughty stated that a plan is needed for purchasing fuel for the Front-end Loader at the Salt & Sand Shed. Administrator Jones will look into the lowest price and have them schedule a delivery to fill the machine.

Curtis also inquired about reimbursement for the electrical work on cutting edges. Selectman Read asked if there were any invoices from when they bought them last year - "yes." Selectman Read said the Town would go with the price there was. That sounded fair to Mr. Doughty. Mr. Doughty asked the Board if they wanted him to make a check out to the Town for them. Both Selectman Mixon and Selectman Read thought that would be the best way. Curtis also asked the Board if they want them to purchase the cutting edges. Selectman Read announced that the Board stated that the Town would already buy them, but will get reimbursed for them. Mr. Curtis will get a list on what everyone needs for the season and submit it to the Board.

Mr. Doughty announced that at the end of Brightwater, where the plow trucks turn around, someone has parked sailboat. The worry is that when snow falls, there will be no place to turn around or to put the snow. The registration of the boat will be obtained so that the owner can be contacted.

Curtis mentioned that the Town should get in touch with our State Representative about helping out/getting a grant for salmon culverts. Selectman Read agreed. Administrator Jones will get in touch with Allison Hepler about this.

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VI. Review and/or Sign:

1. Payroll and Accounts Payable Warrants
2. FY2018 MD&A (Management Discussion and Analysis)
3. Signing of Chief John Skroski Training Certificates

Vote: Selectman Mixon motioned to review and sign Payroll/Accounts Payable Warrants and above Training Certificates, which was seconded by Selectman Read, and passed by a vote of 2-0.

Vote: Selectman Read motioned to table the MD&A FY2018 until the next Selectmen's Meeting, which was seconded by Selectman Mixon, and passed by a vote of 2-0.

VII. Executive Session

1. Meet in Executive Session per M.R.S.A. 405 6A to discuss personnel matters.

Vote: Selectman Read motioned to go into executive session, which was seconded by Selectman Mixon, and passed by a vote of 2-0.

Adjournment