



**Town of Phippsburg**  
**Hiring Police Detail Policy**  
May 26, 2021

The rate of pay for outside work details shall be paid at the rate of \$60.00/hour, with a 4 hour minimum. In special circumstances, hours other than 4-hour blocks may be approved by the Police Chief. We will do our best to accommodate odd hour requests voluntarily, but details will be subject to a 4-hour minimum. Hours worked on outside work details will not be used to accrue overtime pay, and will be paid directly to the officer working the detail.

Rates for 2021 are as follows: \$60.00 per hour. \$10 per hour additional cost for a cruiser. Please call the Police Chief to schedule outside details 207-389-2653.

While the detail work is separate from regular and overtime work hours for the Police department, and the payment will not be processed through the Town's payroll system, the general conduct of officers as employees of the Town of Phippsburg is expected. The Police Chief as the Department Head, will supervise detail work as part of regular performance evaluations.

Police detail work will not take precedence over regular coverage, and must be approved by the Police Chief. During the busy summer months, the more time you give us for your detail request, the easier it is to get your detail scheduled.


Detail cancellations with less than one 24 hour notice, will require payment for the first assigned officer's scheduled detail shift at the 4-hour minimum. Payment will be the responsibility of the requester hiring the officer. As noted above, jobs are scheduled in 4-hour blocks, partial cancellations are subject to this provision. 24 hour notice is required for all officers.

If Police officers will be required for traffic control activities within an intersection, the Police Chief will have the discretion to determine whether an additional detail officer will be required for a job.

Signed this 26<sup>th</sup> day of May 2021.

  
Julia M. House  
Select Board, Chair

  
Christopher L. Mixon  
Select Board

  
J. Michael Young  
Select Board