

# TOWN OF PHIPPSBURG BUILDING DEMOLITION PERMIT

THIS IS A NO COST PERMIT BUT IT MUST BE DONE  
PRIOR TO ANY DEMOLITION

IN THE YEAR 2000 ARTICLE 72 PASSED PROVIDING FOR  
A DELAY IN DEMOLITION OF UP TO 45 DAYS SO THE  
PROPERTY MAY BE EVALUATED FOR HISTORICAL  
SIGNIFICANCE

DATE \_\_\_/\_\_\_/\_\_\_

## Owner Information

Name _____	Home Phone _____
Address _____	Town _____ State _____
Zip _____	

## Land Information

Map _____	Lot _____
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## Building Information

Year Built? _____	By _____	Whom? _____
Owners Past? _____		

Any information that you can provide will be very helpful in this process.

Applicant Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Historic Preservation \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

CEO Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**Background:** The Demolition Delay Ordinance was adopted by the Town in 2001 to provide a delay of up to 45 days before a structure in Phippsburg can be demolished. The ordinance and the establishment of the Historic Preservation Commission were in response to public outcry at the demolition of the Square House at Small Point in 2000. Property owners and contractors are required to notify the Codes Enforcement Officer before the demolition of any structure. The Codes Enforcement Officer shall then notify the Historic Preservation Commission which will determine the significance of the structure to the Town's rural and historic character. If so determined, the Commission, owner, and community shall, within the delay period, explore ways to preserve the structure, negotiate for permission to move it, document the structure, or otherwise mitigate the effects of demolition.

**Procedure:** When the Commission is notified by the Codes Enforcement Officer, the designated person will be contacted by the Commission to arrange to visit the property. Exterior, and if possible interior, photographs are taken and information about the structure is collected. The Commission will discuss the proposed demolition at its next scheduled meeting, regularly the second Monday of each month at 3:00 at the Town Hall. The owner or contractor is encouraged to attend. The Commission may vote at that meeting to withdraw the demolition delay or continue review. Forty five days after the application is filed, the delay expires regardless of any action or request by the Commission.

**Please note:** When including an email address in the contact information, please check spam and other filters for contact from Commission members.

The Historic Preservation Commission has a variety of resources and expertise available to assist owners and contractors with older buildings, including a Reference Section at the Totman Library.