

5/4/22 Just
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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
April 20th, 2022**

*The Members of the Select Board will convene at 5:00 p.m. with
Chairperson House, and Board Member Levene, and Administrator McLellan present. Board Member Mixon was absent.*

I. Adjustments

*House motioned to add 2 items to New Business, Levene seconded. Approved 2-0
Items added: Garden Committee Garden plans 2022, and Town Legal Council*

II. New Business - NONE

1. Discuss potential options for a policy on Select Board meeting procedures.
McLellan provided examples from other towns. He stated that setting some parameters or format for the future would make referencing to policy easier. He volunteered to draft up options. House suggested adding this topic to "Unfinished Business" to be discussed at next week's meeting.
2. Garden Committee plans 2022.
Ellen Winchester spoke. The Community Garden has 25 raised beds. Donations and a sharing table were very popular. The intent is to share more this year. The committee would like to add 6 more beds on the eastern side. Winchester presented the plans to the board. Levene moved that the Select Board is in full support of the Community Garden. House Seconded. Approved 2-0. McLellan offered up Town Hall as another location for a sharing table and to add more notifications to the town website. Also, Winchester shared that the garden was able to secure a grant with KELT and Phippsburg elementary through the Whole Kids Fund. This allowed Phippsburg school to receive a hydroponic garden.
3. Consider options related to Town Legal Council
McLellan received a letter stating that the town attorney is switching firms. McLellan provided copies. He stated our options are that we follow the attorney to the new firm, find a new attorney at Trobh Heisler, or find an entirely new attorney. Levene motioned to follow our attorney to her new firm. House seconded. Approved 2-0. House motioned to authorize McLellan to sign on the board behalf to transfer the town files to the new firm's office. Levene seconded.

III. Unfinished Business - NONE

IV. Department and Committee Reports - NONE

V. Correspondence - NONE

VI. Courses, Meetings, and Seminars - NONE

VII. Administrator/Members of the Select Board Comments and Announcements:

1. April 30th, 2022 - Prescription medication take-back - Town Hall Parking Lot - 10AM-2PM.
2. April 30th, 2022 - Annual Roadside Clean Up. Check in at 8 AM at Fire Department. If you clean up before April 30th let McLellan or Shana know.
3. May 11th, Public Hearing - Route 216 Culvert Study Presentation.
4. *Levene sends good thoughts to Chris Mixon and the board hopes he gets to feeling better soon*

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VIII. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
Payroll Warrant 96 – Levene motioned to approve. House seconded. Approved 2-0
Accounts Payable Warrant 97 - Levene motioned to approve. House seconded. Approved 2-0
2. Select Board Meeting Minutes for March 30th & April 6th.
Levene tabled.
3. Treasurers Reports for February 2022 & March 2022.
Levene tabled.

IX. Public Forum - NONE

X. Executive Session - NONE

Adjournment

Levene motioned to adjourned. House seconded. Approved 2-0