

PHIPPSBURG BUDGET COMMITTEE
Meeting Minutes – 19 April 2023

Attendees: Budget Committee Members - Ed Toombs, Ed Cherian, Bruce Suppes and Juanita Clark
Town Administrator – Ross McLellan

Absent: Ethan DeBery, Jeff Knuckles and Michael Winer

A quorum being present, the meeting at the Town Office was called to order by Chairman Ed Toombs, at 5:16 PM

Minutes of the 11 April 2023 meeting were not available for review.

- 1) **Public Agencies:** Chairman Toombs advised that he had attempted contact with Waldo Community Action Partners (Waldo CAP), but did not receive any response. Based on past history, Chairman Toombs recommended \$700 for funding this Agency. BC agreed. Motion made and seconded to recommend total funding for Public Agencies at \$22,900 via a closed warrant article for FY 2024. Vote: 4 – 0 in favor.
- 2) **Budget Committee Policy:** Chairman Toombs recommended a change to Paragraph 2 of the Phippsburg Budget Committee Policy, which would revise timing and method for Departments to submit annual budget requests to the Town Administrator. Motion made and seconded to recommend that the Select Board make this change to the Budget Committee Policy. Vote: 4– 0 in favor.
- 3) **Budget Committee Annual Report:** Chairman Toombs will submit the reviewed and revised Budget Committee Annual Report to the Town Administrator for inclusion in the Town Report.

Motion to adjourn was made and seconded – Vote: 4 – 0 in favor. The meeting was adjourned at 5:21 PM.

Following Adjournment, the Budget Committee met informally with the Select Board at 5:30 PM for a final review of recommended FY 2024 budgets for all Town accounts.

Bruce Suppes
Vice Chair / acting Secretary