

**PHIPPSBURG BUDGET COMMITTEE**  
**Meeting Minutes – 7 March 2023**

Attendees: Budget Committee Members - Ed Toombs, Bruce Suppes, Ethan DeBery and Juanita Clark  
Town Administrator – Ross McLellan

Absent: Ed Cherian, Michael Winer (COVID)

A quorum being present, the meeting at the Town Office was called to order by Chairman Ed Toombs, at 5:31PM

Minutes of the 14 December 2022 meeting were reviewed and approved. Vote: 5 – 0 in favor.

1) Chilloa Young presented the proposed **Cemetery District** budget for FY 2024  
An unusual road repair expense of approx. \$12,500 was incurred earlier this year.  
Cemetery operating revenues and expenses were discussed. Motion made and seconded to recommend approval of the Cemetery funding request of \$8,000. Vote: 5 – 0 in favor.

Michele Morong presented the proposed **Library** budgets for FY 2024. BC raised the question about if more money was available; could the library offer more/better service to the community? Response was yes. BC suggested that specific requests be made next budget year regarding increased funding for specific library purposes.  
Motion made and seconded to recommend approval of the request of \$4,500 for **Library Capital** budget. Vote: 5– 0 in favor.  
Motion made and seconded to recommend approval of the request of \$40,000 for **Library Operating** budget. Vote: 5-0 in favor

Gary Morong presented the proposed **Emergency Management** budget of \$0 for FY 2024  
Cell phone expense has been shifted away from EM to the CATV account.  
As no taxpayer funds were requested, no BC vote was required.

Gary Morong presented the proposed **CATV** budget for FY 2024  
Motion made and seconded to recommend approval of the request of \$4,800 for **CATV Operating** budget. Vote: 5 – 0 in favor.

Ross McLellan presented the proposed **Shellfish** budget for FY 2024  
There was very little administration expense this current fiscal year due to resignation of the Shellfish Warden (for health reasons). Police Chief John Skroski had filled in on occasion as assistant warden. The Town is currently seeking a Shellfish Warden, and additional expenses for training, etc. are anticipated next year. Function of and need for the shellfish warden were discussed. The Town must have a shellfish warden to issue shellfish licenses and police activity on Town flats. There was discussion about shellfish revenue vs. expense and commercial vs. recreational shellfish licenses. Motion made and seconded to recommend approval of the request of \$5000 for **Shellfish Operating** budget. Vote: 5 – 0 in favor.

**Harbor:** As no taxpayer funds were requested, no BC vote was required.

**Center Pond Fishway:** As no taxpayer funds were requested, no BC vote was required.

**PUBLIC AGENCIES:** Chairman Toombs had previously re-distributed the duties of contacting public agencies by members no longer on the Committee to new BC members. Hearing no objection, current BC members will contact public agencies as per the list previously distributed by Chairman Toombs.

Motion to adjourn was made and seconded – Vote: 5 – 0 in favor. The meeting was adjourned at 6:30 PM.

Bruce Suppes  
Vice Chair / acting Secretary