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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
November 30th, 2022**

*The Members of the Select Board convened at 5:00 p.m. with
Chairperson Mixon, Board Member Levene, Board Member House present.*

I. Adjustments

1. Mixon, under new business, consider a date for the special town meeting to discuss the MainePERs issue. Levene motioned to add. House seconded. Approved 3-0

II. New Business

- 1. Consider accepting a \$100 donation to the Schuman Bench fund from Sarah Dunagan. Levene moved to accept the donation. House seconded. Approved 3-0*
- 2. Corrective Abatement and Supplemental Warrant M-045 L-049 Unit 19 Irregularity. Document discussed is attached to these minutes. Levene moved to review and sign the abatement for \$2,205.14 and the supplemental tax warrant for \$2,416.66. Mixon added it is map 045-09 unit 19. House seconded. Approved 3-0*
- 3. Consider appointment of Jen Blood to the Conservation Commission. Levene moved to appoint Jen Blood to the Conservation Commission. Mixon seconded. Approved 3-0*
- 4. Consider signing a contract with Maine Health for ambulance services. House wanted to make sure it was dated as of November first. Levene moved to review and sign. House seconded. Approved 3-0. House wanted to add that in order to keep this paid separate from the on call and keep it from the account we pay the 2 full time employees from. 01-31-01-02 account.*
- 5. Consider a date for the special town meeting to discuss the MainePERs issue. This item was discussed as Unfinished Business.*

III. Unfinished Business

- 1. Discuss options for providing MainPERs Special Plan to incoming EMTs. (Tabled 08/31) The cost is \$961.00. The language of the warrant needs to be changed by January 1st. Mixon suggests the Town have a special meeting on December 28th at 5pm to put this in action. Levene motioned to have the special meeting. Mixon seconded. Approved 3-0*
- 2. Discuss Planning & Appeals Board Admin Assistant Job Description. A discussion resulted in the approval of the Job description and the Town will move ahead in posting the position. Levene motioned to approve and move forward with the addition of "attend meetings and site walks". House seconded. Approved 3-0*

IV. Department and Committee Reports - NONE

V. Correspondence

- 1. Letter from Jonathan Day regarding the Popham Cannon. Available in Town Hall to the public.*

VI. Courses, Meetings, and Seminars - NONE

VII. Administrator/Members of the Select Board Comments and Announcements:

- 1. Dog registrations are available at the Town Hall. Late fees apply starting December 31st.*
- 2. The Town Administrator and the Code Enforcement Officer were both out on medical leave this week.*

VIII. Review and/or Sign:

- 1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant 53 & 55 Levene moved to review and sign. House seconded. Approved 3-0*
 - b. Accounts Payable Warrant 54 & 56 Levene moved to review and sign. House seconded. Approved 3-0**

IX. Public Forum

Adjournment - 5:54 Levene moved to adjourn. House seconded. Approved 3-0

McLellan needs to check with MMA to see what the new employee can and cannot do as well as if the new employee is a town employee what does that mean for the interaction with the Appeals Board?