

11/6/24
OFF
MM

**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
October 23rd, 2024**

*The Members of the Select Board convened at 5:00PM with
Chair House, Board Member Read, Board Member Varian, and Administrator McLellan present.*

I. Adjustments

1. *Varian motioned to add "Consider allowing Tenley Wurglitz a Parking Pass". Read seconded. Approved 3-0.*

II. New Business

1. *Review draft Revaluation RFP for final comments and edits. McLellan stated that Juanita Wilson also has a copy of this. McLellan stated he wants to publish this as soon as possible so the Board can review applicants starting in January for a tentative beginning date in April 2025. McLellan will send this RFP out to some Firms as well as attempt to add it to MMA as well. This is for a complete revaluation. McLellan asked the Board when the application due date should be. House suggested December 11th. McLellan explained why the initial due date was in November. The RFP should be posted by November first.*
2. *Consider allowing Tenley Wurglitz to have a Phippsburg resident Parking Pass. House initially said this would be for Totman Cove only. Varian stated that Wurglitz has been the monitoring consultant for the Phippsburg Land Trust for 2 years. She has not been getting temporary passes to park from Town Hall and has so far "been lucky" not getting parking tickets. Town Hall gave her temporary passes when she requested them last week to park at Totman Cove. House then suggested Wurglitz receive a resident sticker instead so she could work at other locations. Varian motioned to issue a town permit for the purpose of her Land Trust duties in town. Read seconded. Approved 3-0.*

III. Unfinished Business - NONE

IV. Department and Committee Reports - Varian site walked Totman Cove with the Land Trust.

V. Correspondence - NONE

VI. Courses, Meetings, and Seminars - NONE

VII. Administrator/Members of the Select Board Comments and Announcements

1. *Dog registrations are available at Town Hall during office hours between October 15th and January 31st without penalty.*
2. *Animal Wellness Clinic - 10/25/2024 - 10AM-2PM - Fire Station*
3. *Absentee ballots are available until October 31st.*
4. *Varian worked with a volunteer group to clean Totman Cove. Varian thanked the anonymous volunteers that have already cleaned out the lagoon area. House thanked the 15 volunteers that helped through Town as well.*
5. *The National Election on November 5th will be at Town Hall.*

VIII. Review and/or Sign:

1. **Payroll and Accounts Payable Warrants.**
 - a. *Payroll Warrant - #40 \$16,840.45 Read motioned to review and sign. Varian seconded. Approved 3-0.*
 - b. *Accounts Payable Warrant - #41 \$1,645,183.56 Read motioned to review and sign. Varian seconded. Approved 3-0. #39 \$668.00 Read motioned to review and sign. Varian seconded. House recused herself. Approved 2-0.*
2. *Select Board Meeting Minutes - Read motioned to table. Varian seconded. Tabled 3-0.*

IX. Public Forum

X. Executive Session

1. *Meet in Executive Session per 1 M.R.S.A. § 405(6)(A) to discuss personnel matters.*

Adjournment *Read motioned to enter into the executive session at 5:37. Varian seconded. Approved 3-0.*