

Phippsburg Town Landing Committee (TLC)
Emergency Meeting Minutes

October 28, 2014

I. Call to order

Called to order the Emergency Business meeting of the Town Landing Committee at 6:00 pm on October 28, 2014 in the upstairs Meeting Room of the Town office.

II. Quorum Declared (3 Members of 5 seats)

Seat 1 Jim Koehling *Present*

Seat 2 Chris Mixon *Present*

Seat 3 Tim Morong *Present*

Seat 4 *Vacant*

Seat 5 *Vacant*

III. Approval of minutes from last meeting

N/A Emergency meeting to discuss Meadowbrook Float removal scope of work only.

IV. Open issues

- 1) Discuss and establish a scope of work for the Meadowbrook Finger Float Fall Removal and Spring reinstallation contract. An emergency meeting was needed to meet timeline requirements for the solicitation and contract award process.
 - a) Scope of work was drafted
 - b) Scope of works will be typed up by Chris and submitted to the Town Administrator for insertion into contract format
 - c) Contract Draft will be presented to the Board of Selectmen for approval at their regular Wednesday Business Meeting on October 29th 2014

V. New business

- a) Set a Date for the next TLC regular Business Meeting of November 18, 2014

VI. Adjournment

Motion Made by Tim and Seconded by Jim to adjourn the meeting at 6:35 pm.

Minutes approved on: December 9, 2014