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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
January 10th, 2024**

The Members of the Select Board convened at 4:30PM to conduct a workshop with Chair Levene, Board Member House, Board Member Read, and Administrator McLellan present. The regular Select Board meeting commenced at the conclusion of the workshop.

I. Workshop

- 1. Transfer Station capital improvements – Workshop ended at 5:24.

II. Adjustments

- 1. Add "Discuss Popham Pilot Permit Application" under new business. House motioned to add. Levene seconded. Approved 3-0.

III. New Business

- 1. Consider accepting a \$100 donation from Julie Erb & Herb Thomson to the Goodwill Account. House motioned to accept the donation. Read seconded. Approved 3-0.
- 2. Discuss Popham Pilot Permit Application. House requested to invite the Park Manager, Sean Vaillancourt, to discuss the Pilot Program. McLellan asked if there should be a Public Hearing or just a Select Board discussion. Marie Varian discussed the results of the most recent Planning Board meeting. Read motioned to request a Public Hearing concerning the permit application. House seconded. Approved 3-0. House motioned to have McLellan reach out to the DEP on the Board's behalf. Read seconded. Approved 3-0. McLellan asked Varian "Because they are in the shoreland zone, is there additional language in the Shoreland Zone Ordinance that would restrict debris within that?" Varian said they would be required to have an erosion and sediment plan. She also mentioned some other things they would need to consider as well. McLellan also brought up meeting DEP requirements and Varian stated that whenever they approve plans that the project owner is responsible for obtaining any and all permits needed to complete the job.

IV. Unfinished Business - NONE

V. Department and Committee Reports - NONE

VI. Correspondence - NONE

VII. Courses, Meetings, and Seminars - NONE

VIII. Administrator/Members of the Select Board Comments and Announcements

- 1. Town Hall closed January 15th in observance of Martin Luther King, Jr. Day.
- 2. Dog Registrations are available at Town Hall during normal office hours.

IX. Review and/or Sign:

- 1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant – #67 - \$36,202.03 House motioned to review and sign. Read abstained. Levene seconded. Approved 2-0.
 - b. Accounts Payable Warrant – #68 - \$22,476.85 House motioned to review and sign. Read seconded. Approved 3-0.
- 2. Select Board Meeting Minutes – November 29th, December 6th, 13th, & 27, 2023, & January 3rd, 2024. Tabled

X. Public Forum

Adjournment – Read motioned to adjourn at 5:39. Levene seconded. Approved 3-0.