

Submitted by:

ew

Approved by:

10/02/24
JH
CP
CM

TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
September 18th, 2024

*The Members of the Select Board convened at 5:00PM with
Chair House, Board Member Read, Board Member Varian, and Administrator McLellan present.
The Select Board will attend a public workshop meeting following the conclusion of the regular meeting.*

I. Public Hearing

1. Conduct a public hearing for the MMA Model General Assistance Appendices (A-H). House opened the hearing at 5:01. There was no public comment. **Read motioned to close the public hearing at 5:01. Varian seconded. Approved 3-0.**

II. Adjustments - NONE

III. New Business

1. Consider signing the MMA Model General Assistance Appendices (A-H) for the period of October 1, 2024 – September 30, 2025, in compliance with Title 22 M.R.S.A. 4305 (1). **Read motioned to sign. Varian seconded. Approved 3-0.**
2. Consider appointing Christopher Mixon to the remainder of a three-year term as member of the Budget Committee expiring June 30, 2027. *McLellan stated that a member of the Budget Committee requested that the Select Board table this and Sandy Liggett's appointments so they could meet and discuss. (Liggett is a re-appointment and Mixon would be placed in the position open from the June election.) The Budget Committee has not made a recommendation. House stated that the Select Board appoints the appointed position (Liggett). McLellan stated that reappointments do not have recommendations. The request was to wait on both. Juanita Clark, member of the Budget Committee, was present and stated that she was the one who requested the hold. She stated that the Committee was never contacted at all (about the appointment and reappointment). **Read motioned to table. Varian seconded.** Varian asked what the process is that resulted in these appointments being added to the agenda. McLellan responded that there are four vacancies on this Committee where normally there are two vacant appointed positions. We had one elected term resignation at the end of last year and in addition there was an election in June and the person elected did not want to serve that term. So, there are two unfilled elected terms that the board has to appoint for the remainder of those terms and then there are two customary two one-year term appointed positions. McLellan reached out to Mixon and Liggett and asked if they wanted to be reappointed to their one-year appointed terms. Liggett said that she would be reappointed but no longer than a year, Mixon was willing to fill one of the elected term periods. The Budget Committee currently only has three members, that does not fill a quorum. McLellan heard no objections to moving forward, so the appointments were added to the Select Board Agenda. Varian stated that this still allows for the two remaining positions to be open. **Tabled 3-0.***
3. Consider appointing Sandy Liggett to the remainder of a one-year term as a member of the Budget Committee expiring June 30, 2025. **Read motioned to table. Varian seconded. Tabled 3-0.**
4. Consider appointing Joan Chrane to the remainder of a three-year term as a member of the Board of Assessment Review expiring June 30, 2027. *John Morse, member of the Assessment Review Board, was present and stated that although there are only two active members on this committee, they are not in agreement to whether Chrane should be appointed. **Read motioned to table. Varian seconded.** Morse then said that before Everett Perkins resigned, they needed an additional person to fill their board of three members and 2 alternates. Morse said that Joan Chrane's name came up as an option. Perkins went to Roberts, and Roberts was concerned that it may be a conflict of interest since Chrane has done business in Real Estate. Roberts was unaware that Chrane had since retired. Morse sees things very differently and that Chrane would be an asset because of her background. He suggested that the Select Board does not table and they should just vote her in. The three Select Board members were opposed to tabling the appointment.*

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Motion to table was defeated 0-3.

Read motioned to appoint. Varian seconded. Approved 3-0.

IV. Unfinished Business - NONE

V. Department and Committee Reports

1. Meet with members of the Climate Resilience Committee. *Herb Thompson discussed the interest in applying for a \$75,000 Community Action Grant for Policy Innovation and the future. He also presented a handout (attached) outlining the Committee's vulnerability plan. Thompson stated that this grant could fund the vulnerability plan and is the largest planning opportunity available to the Climate Resilience Committee. Thompson said that there is not a comprehensive account of the various things that we should be worried about concerning severe weather coming forward. A town with a Vulnerability/Climate Action Plan might be favored when applying for future grants. Thompson says that the information drafted in the Comprehensive Plan's Gap Analysis report would be in support of the Climate Resilience Committee's Climate Action Plan efforts. Thompson emphasized that the data from such a report could be used for a variety of future projects. Thompson identified the remaining board members present, and Francis Eberle asked the Select Board to think about where they would most like to invest. He mentioned Sam Day Hill, as well as roads leading to "the working waterfront", and Popham Beach. Thompson mentioned Bath's efforts and he has attended some of their meetings and would like to work on equaling those efforts for Phippsburg. The Board and Committee went on to talk about other opportunities, past and future, and the Sam Day Hill project. Thompson thinks that this Plan and this grant opportunity would create opportunities to further the progress of Phippsburg and allow us to catch up with other towns. There is a rule pertaining to this grant that only allows one application to be submitted for any town. The Board met the previous week concerning another project that could be funded by this grant. The Board will meet next week to discuss what project they will support.*

VI. Correspondence

1. Letter from Phippsburg Land Trust, RE: Annual easement monitoring. *The letter will be available online. If anyone is interested in being present for the monitoring or has any questions, they can contact the Land Trust. Varian noted that this is part of a routine audit.*

VII. Courses, Meetings, and Seminars - NONE

VIII. Administrator/Members of the Select Board Comments and Announcements

1. Vacant Board and Committee positions – See Town Notices section of Town Website.
2. Transfer Station Winter Hours begin September 15th – (Mon, Wed, & Sat – 8AM-4PM)
3. Animal Wellness Clinic – 10/25/2024 – 10AM-2PM – Fire Station

IX. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant - #29 - \$15,036.73 *Read motioned to review and sign. Varian seconded. Approved 3-0.*
 - b. Accounts Payable Warrant – #30 - \$45,735.29 *Read motioned to review and sign. Varian seconded. Approved 3-0.*
2. Select Board Meeting Minutes – August 21st & August 28th *Read motioned to review and sign. Varian seconded. Approved 3-0.*

X. Public Forum - NONE

Adjournment – *Read motioned to adjourn to a workshop at 5:43. Varian seconded. Approved 3-0.*

- Workshop to discuss proposal for the Harbormaster/Shellfish Warden/Part-Time Patrol positions.