

Submitted by:

Approved by Selectmen:

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Adele M. Suggs  
Admin Asst

**TOWN OF PHIPPSBURG  
BOARD OF SELECTMEN MEETING MINUTES  
September 15, 2021**

*The Select Board convened at 5:00 p.m. at the Town Hall with Chair of the Municipal Officers House, Board Members Mixon and Levene, and Administrator McLellan present.*

**I. Adjustments**

**Vote: Chairperson House motioned to add under New Business to discuss a subdivision on Parker Head Road which was seconded by Board Member Mixon and passed by a vote of 3-0.**

**II. New Business**

1. Discussion of subdivision on Parker Head Road

*There is a 14-lot subdivision going in off Parker Head Road, just before Captain John Parker Road. Planning Board Chair, Marie Varian, has asked all Department Heads and the Select Board to come up with any comments on how the subdivision may affect the Town. The lots are set up for each to accommodate a 4-bedroom house. Any comments should be forwarded to Administrator McLellan, and he will draft a letter for the Board to sign next week as Ms. Varian would like this info for the next Planning Board Meeting. If the Board has any questions, they may contact Ms. Varian directly.*

**III. Unfinished Business**

1. 30 Fuller Mountain Road

*Tonight, the Select Board is discussing whether they will enforce the Board of Appeals decision and what they will do to enforce it, or not enforce it. The Board did an on-site visit. Board Member Mixon would like to see the Board of Appeals visit the site, with the modifications in place, and determine if there is still a violation. Board Member Levene's preference would be to table the discussion of enforcement until they hear back from the Board of Appeals on Mr. Gurney's appeal of the violation. Roland Bisson, member of the Appeals Board, was present and stated that he had received an e-mail from Everett Perkins, Chair of the Appeals Board. The email said that the Request for Appeal was beyond the 45 days. Board Member Mixon believes the Appeal was on the Notice of Violation dated August 17<sup>th</sup>. Mr. Bisson stated that was not the way it was written up and the Appeals Board will have to re-visit it.*

**Vote: Board Member Mixon motioned to table the above action until Dan Gurney meets with the Board of Appeals which was seconded by Board Member Levene and passed by a vote of 3-0.**

2. Receive update on agenda item from 08/25/21:

ii. "Colleen Evans of 15 Rader Road - To discuss Code Enforcement."

*Board Member Mixon stated that a couple weeks ago Ms. Evans came into discuss with the Board an issue with a camper on the property behind her home. At that point, the Codes Enforcement Officer*

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*went down and informed the landowner that a permit was required. Was not sure of the status of the camper, the occupant of the camper, or the trespass. The Board asked Mr. Mixon to reach out to Chief Skroski and the landowner (Jason Marco), which he did. By all accounts, including Mrs. Evans, the camper seems to remain unoccupied, but is still in place on the property. It is not being utilized as a camper; no generator, no activity which has been confirmed by the Codes Office and Police Department in Phippsburg. The Phippsburg Police continue to monitor the property and have not run across anyone. Ms. Evans confirmed this as well. Board Member Mixon got in touch with Jason and offered his help to remove the camper. Jason feels that the camper belongs to Gil who is a landowner down there. Until it is confirmed that the trailer is not Gil's he does not want to take any action to move it. Mr. Mixon's offer is open-ended to help him get the camper out of there if and when he decides it needs to come out.*

**IV. Correspondence**

1. Thank you letter from the American Red Cross

*This was a donation from Town Meeting and is in on file at Town Hall if anyone would like to read it.*

**V. Administrator/Members of the Select Board Comments and Announcements:**

1. Senior Health Fair Scheduled for Saturday, September 18th has been cancelled.

2. Sunray Rabies Only Clinic - Saturday, October 16th - 9 am to 12 Noon - Town Hall (Face Masks are Required)

*There will be no dog registrations on the day of the Clinic. This will be specified on the website and on any flyers around Town.*

*Board Member Levene announced that the new Morse High School dedication is at 6 p.m. on Wednesday the 22<sup>nd</sup>. After some discussion, it was decided that the Board will have a short meeting that night so two of the Board Members can attend this dedication.*

*Board Member Levene wants to clarify that the subdivision letter that will be written will include all comments from the Department Heads as well as the RSU. If Charlie McKenney, Transfer Station Supervisor, has any input, Administrator McLellan will type it up for him. Board Member Levene would like to see all the responses received. Chairperson House suggested that Ms. Levene contact Marie Varian directly.*

*There is a list of open committee positions, please come join us. Openings will be posted on the website. This will also be mentioned at future Board Meetings.*

*Chairperson House announced that the Alice Minott Walking Path has been completed and is open. It's 1,000 feet and 5 ¼ laps will equal one mile. In the spring the gate will be changed to enter from this end.*

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**VI. Review and/or Sign:**

1. Payroll and Accounts Payable Warrants.

**Vote: Board Member Mixon motioned to approve Payroll Warrant #26 & Accounts Payable Warrant #27 which were seconded by Board Member Levene and passed by a vote of 3-0.**

2. Select Board Meeting Minutes for August 4<sup>th</sup>, 25<sup>th</sup>, September 1<sup>st</sup>.

**Vote: Board Member Mixon motioned to approve Meeting Minutes for August 25<sup>th</sup> and table minutes for August 4<sup>th</sup> & September 1<sup>st</sup>, which were seconded by Board Member Levene and passed by a vote of 3-0.**

3. August 2021 Treasurers Report.

**Vote: Chairperson House motioned to table the above Treasurers Report which were seconded by Board Member Mixon and passed by a vote of 3-0.**

**Adjournment**

**Vote: At 5:17 p.m. Board Member Mixon motioned to adjourn which was seconded by Board Member Levene and passed by a vote of 3-0.**