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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
August 28th, 2024**

*The Members of the Select Board convened at Town Hall at 4:30PM in Executive Session with Chair House, Board Member Read, Board Member Varian, and Administrator McLellan present.
The regular meeting commenced at 5:23 PM.*

I. Executive Session

1. Meet in Executive Session per 1 M.R.S.A. § 405(6)(E) to meet with the Town's legal counsel.

II. Adjustments - NONE

III. New Business

1. Meet with Erick Halpin, Police Chief. Chief Halpin brought a few issues before the Select Board.
*Unpaid Parking Tickets - About one third of this year's tickets remain unpaid. He solicited opinions on what to do next. The Select Board agreed that an attempt to collect unpaid tickets.
Combining the Part Time Police and Harbormaster and Shellfish Warden jobs. Read is concerned about offering benefits to an additional employee. The Select Board asked McLellan and Chief Halpin to invite the Safety Committee and the Shellfish Committee and the Harbor Committee to discuss options.
The new police car will be available for use sometime soon. House asked McLellan to make sure a capital request has already been requested before any final payment.*
2. Consider signing the Contract Assessors' Agent contract for FY25. Read motioned to sign. Varian seconded. Approved 3-0.
3. Consider accepting Clifford Newell's resignation from the Planning Board. The Select Board thanked Newell for his service. Read motioned to accept the resignation. Varian seconded. Approved 3-0.
4. Consider appointing Lori Follett to the remainder of a 5-year term as a regular member of the Planning Board expiring June 30, 2025 Read motioned to appoint. Varian seconded. Approved 3-0.
5. Consider appointing Clifford Newell to the remainder of a 5-year term as an alternate member of the Planning Board expiring June 30, 2026 Read motioned to appoint. Varian seconded. Approved 3-0.
6. Consider appointing Teresa Oelmann to the Community Garden Committee for the remainder of a two-year term expiring June 30, 2026. Read motioned to appoint. Varian seconded. Approved 3-0.
7. Consider accepting Gary Morong's resignation from the Totman Library Trustees. The Select Board thanked Morong for his service. Read motioned to accept the resignation. Varian seconded. Approved 3-0.
8. Meet with resident Fred Libby regarding the taxation of his properties. Mr Libby was not present.

IV. Unfinished Business - NONE

V. Department and Committee Reports - NONE

VI. Correspondence - NONE

VII. Courses, Meetings, and Seminars - Members of the Planning Board completed a Freedom of Information Meeting

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VIII. Administrator/Members of the Select Board Comments and Announcements

1. Vacant Board and Committee positions – See Town Notices on Town website.
2. *Varian brought up some topics from the Seasonal Taxpayers meeting. They will be discussed at a later meeting. House noted that the meeting should be posted on the Fire Department's display sign.*
3. *A brief discussion was had about Hazardous Waste Day. There was a huge turnout. Things went as smoothly as possible. They discussed how to make things better in 2025.*

IX. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant –#22 - \$21,100.77 *Read motioned to review and sign. Varian seconded. Approved 3-0.*
 - b. Accounts Payable Warrant – #23 - \$5,426.91 *Read motioned to review and sign. Varian seconded. Approved 3-0.*
2. Treasurers Report – June 2024. *Read motioned to table. Varian seconded. Tabled 3-0.*
3. Select Board Meeting Minutes – July 31st, August 7th, & August 14th. *Read motioned to table. Varian seconded. Tabled 3-0.*

X. Public Forum - NONE

Adjournment – *Read motioned to adjourn at 6:01. Varian seconded. Approved 3-0.*