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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
August 16th, 2023**

*The Members of the Select Board convened at 5:00PM with
Chair Levene, Board Member House, Board Member Read, and Administrator McLellan present.*

I. Adjustments

1. *Levene motioned to add "Meet in executive session per 1 MRSA 405(6)(a) to discuss personnel matters" to the end of the meeting. House seconded. Approved 3-0.*

II. New Business

1. *Meet with Town Landings Committee Chair, Chris Mixon, to discuss a request for use of a town landing. Mixon stated that the Virginia is not coming to flare night, there will be a 20ft vessel there that is in the works as a replacement. Also, a town resident asked Mixon for permission on behalf of the Foursquare Church (based out of Bath Me) to congregate at a town landing on a Sunday in August from 10am to 1pm. House motioned to not allow any group use of Town Landings. Read seconded. Levene stated that the Select Board in general does not allow groups to utilize Town Landing properties. Approved 3-0. McLellan asked Mixon how to respond, Mixon will relay the decision back to the requestor.*

2. *Review outstanding property tax balances. McLellan stated that the list presented is similar to the list they previously reviewed though there have been a few payments and interaction with Lisa Wallace, the collector. House suggested that the Board meet with persons on the list. McLellan is generating letters to persons on the list and asked the Board for a timeline of actions to add to the letters. House suggested McLellan include a 30-day window allowance for persons to contact and meet with the Board to discuss options.*

III. Unfinished Business

1. *Transfer Station capital improvements (Tabled - 08/09) Read talked to Wayne, Wayne suggested a slab with removeable blocks in the back. Wayne was unable to meet with Read this past week, but an estimate is still in the works.*

IV. Department and Committee Reports

V. Correspondence - *These letters are available for viewing at Town Hall*

- 1. Thank you letter from American Red Cross.
- 2. Thank you letter from LifeFlight.

VI. Courses, Meetings, and Seminars - NONE

VII. Administrator/Members of the Select Board Comments and Announcements

- 1. Open Board and Committee positions - See Town Website, Town Notices section.
- 2. Seasonal Taxpayers meeting - August 23rd - 6PM - Fire Station
- 3. Hazardous Waste Day - August 26th - 9AM-12PM - Sand & Salt Shed

VIII. Review and/or Sign:

- 1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant - #17 - \$16,135.55 *House motioned to review and sign. Read seconded. Approved 3-0*
 - b. Accounts Payable Warrant - #18 - \$408,567.47 *House motioned to review and sign. Read seconded. Approved 3-0*
- 2. Select Board Meeting Minutes - July 26th, August 2nd, & August 9th, 2023. *House motioned to review and sign July 26th. Read seconded. Approved 2-0. Levene abstained. House motioned to review and sign August 2nd&9th. Read seconded. Approved 3-0*

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IX. **Public Forum** – Juanita Clark asked about the Board of Appeals open positions. McLellan will review and respond.

Adjournment – House motioned to move into an executive session at 5:21. Read seconded. Approved 3-0.
The Board came out of Executive Session at 5:45.
House motioned to adjourn at 5:45. Levene seconded. Approved 3-0.