

Submitted by:

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Adele M. Suggs
Admin Asst

Approved by Selectmen:

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**TOWN OF PHIPPSBURG
BOARD OF SELECTMEN MEETING MINUTES
August 25, 2021**

The Select Board convened at 5:00 p.m. at the Town Hall with Chair of the Municipal Officers House, Board Members Mixon and Levene, and Administrator McLellan present.

I. Adjustments

Administrator McLellan would like to add under correspondence a thank you letter received from Maine Public Television.

Vote: Chairperson House voted to add the above thank you letter under Correspondence which was seconded by Board Member Mixon. Adjustment passed by a vote of 3-0.

II. New Business

1. Colleen Evans of 15 Rader Road – To discuss Code Enforcement.

Ms. Evans has lived in the same house in Phippsburg for 42 years, across the road from Meadowbrook Campground, and has about 3 ½ acres of land. On the south and west, she abuts Jason Marco's land. On the north, she abuts Gil, Jason, and Joyce Marco (Winnegance LLC Property Management). There are no structures on the land behind her to the north. There is an abandoned house on Jason's land and two mobile homes. Joey (son of Joyce and Gil, Brother to Jason and non-landowner) & Gil decided to put a camper on the Winnegance LLC Property Management land to the north and did not get a permit. The camper arrived July 29th. She called Lee Rainey, Codes Enforcement Officer and told him about the camper being there and he said he would go look. She noticed someone walking around on August 6th. On August 9th she received an email from the Codes Officer stating he had spoken with Jason and told him that Gil needed a permit. Jason said that he would let Gil know. Ms. Evans asked how much time he had to get a permit since Mr. Rainey had spoken with him on Monday. Mr. Rainey replied that he would give him until Wednesday, and if not, would send him a notice of violation. Ms. Evans believes a violation notice was never sent. Ms. Evans sent another email to Mr. Rainey stating she didn't feel safe with the man staying in the camper as Joey has documented history of illegal activity and violent behavior, but she did not receive a reply from Mr. Rainey. Jason did request a no trespass order be issued for anyone who is not an owner on the LLC property. Police Chief Skroski and Patrol Officer Alexander have been and continue to patrol her driveway for about three weeks, 2-3 times per day. Ms. Evans lost her husband in February and lives alone. No permit was ever issued, and the camper has been there for about 4 weeks and this matter is still unresolved. Ms. Evans called State Department of Public Health regarding no septic, and they took down all the information and input into their computer. She feels the man is still residing in the camper and has nowhere to put his waste. There is a generator hooked up as well as a grill with propane and a fire pit. Codes and the Police Department have been down and checked on the camper several times and haven't seen anyone there recently. Jason isn't sure how to remove the camper due to its locations. Board Member Mixon offered his help in

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getting the camper out. Ms. Evans doesn't know what else to do. Board Member Mixon will follow up with the Police Chief. Hopefully everyone is gone. Board Member Mixon will follow up with Jason about removing the camper.

2. Consider adopting a policy for remote meetings.

As of July 31st, Zoom meetings were no longer allowed unless a policy was adopted. Chairperson House would prefer to keep any Zoom meetings for the Board of Selectmen only. If any Board or Committees have any concern, they can bring it to the Select Board. Nobody has asked for it at this point. Board Member Levene would like to see the offer extended to all boards for some flexibility in cases where they may not be able to have a quorum present. Board Member Mixon would like to adopt the policy and have the individual boards come to the Select Board to figure out how their individual meetings would be conducted if they chose to use remote alternatives in accordance with the policy.

Vote: Board Member Mixon motioned to adopt the above Policy and if boards want to take advantage of it, for them to meet with the Board of Selectmen to work out the details for that specific committee. Motion was seconded by Board Member Levene and passed by a vote of 3-0.

3. Resignation of Michael Rice from the Assessment Review Board.

Chairperson House read the resignation email aloud.

Vote: Board Member Mixon motioned to accept the above resignation letter which was seconded by Board Member Levene and passed by a vote of 3-0.

4. Correspondence

1. Thank you letter from Maine Public Radio

This is a donation that was approved at Town Meeting. This letter will be kept on file at Town Hall.

5. Administrator/Members of the Select Board Comments and Announcements:

Traffic Delay - September 13th starting at 7 am due to fishway repairs

Repairs will be done on the causeway between Bath and Phippsburg. This is advance notice but wanted the public to be aware of it.

Senior Health Fair - Saturday, September 18th - 10 am to 1 pm - Fire Station

Free flu shots will be given out.

Board Member Levene reported that Sagadahoc County is the only county in the moderate level of Covid infection. She feels the sign coming into the building is not clear and should somehow reference the different levels of transmission and mask wearing. Administrator McLellan added that the State information is located on the Phippsburg website, and he will update the signs.

Board Member Mixon extended his thanks to the folks that attended the Seasonal Taxpayers meeting last week. It was well attended; a lot of good conversation and it was good to see some faces that haven't been seen in a couple years.

Chairperson House would like the Select Board to sign a letter next week to the DOT to reinforce the need for grading on the road shoulder, tree, and bush trimming. Representative Hepler is also going to

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follow up with the DOT to see what the next steps are. Administrator McLellan will draft a letter and send it out to the Board for their edits.

Chairperson House reported that the walking path is in process; it has been rototilled.

6. **Review and/or Sign:**

1. Payroll and Accounts Payable Warrants.

Vote: Board Member Mixon motioned to sign Payroll Warrant #20 & Accounts Payable Warrant #21 which were seconded by Board Member Levene and passed by a vote of 3-0.

2. Treasurer's monthly report for July.

Vote: Board Member Mixon motioned to sign the above Treasurer's Report which was seconded by Board Member Levene and passed by a vote of 3-0.

7. **Executive Session**

1. Meet in Executive Session per Title 30 M.R.S.A. 405 §6 E for a consult with the Town Attorney.

Vote: At 5:49 p.m. Board Member Mixon motioned to go into Executive Session which was seconded by Board Member Levene and passed by a vote of 3-0.

Vote: At 6:49 p.m. Board Member Mixon motioned to come out of Executive Session which was seconded by Board Member Levene and passed by a vote of 3-0.

Adjournment

Vote: At 6:49 p.m. Board Member Mixon motioned to adjourn which was seconded by Board Member Levene and passed by a vote of 3-0.