

Submitted by:

Approved by Selectmen:

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Adele M. Suggs  
Admin Asst

8/26/20  
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8/26/20  
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**TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING  
August 12, 2020**

*The Selectmen's Meeting will convene at 5:01 p.m. at the Town Hall with Selectman Young, Selectman House, Selectman Mixon, and Administrator Jones present.*

Attached: Reference (1) - Conditions for use of the Town Parking Lot to sell items

**I. Adjustments**

Selectman Young would like to add an item under new business regarding the MMMA Annual Elections for Vice President and Executive Committee Members.

**Vote: Selectman House motioned to add the MMA Annual Elections under New Business which was seconded by Selectman Mixon and passed by a vote of 3-0.**

**II. New Business**

1. Meet with Sean Glidden to review his application for the use of the Town Hall parking lot. *Mr. Glidden completed the application and is asking to use the parking lot for August and September for Uncle Sean's Fish N Chips, selling fresh haddock, local whole belly clams and local lobster for lobster rolls. Selectman Young explained that back in 1987 there was a Farmer's Market in the parking lot. In 1987, 1991 & 1992 there were different Warrant Articles that were voted on at town meeting and the Town has continued to honor the wishes of the Town Meeting Warrant Articles. It has been a long time but we now have someone before us who would like to use the parking lot. There is a list of conditions for use of the parking lot that was read aloud by Selectman Young (See Reference 1). Mr. Glidden understands all of the criteria. He would like to know what the definition of "weekend" is. Selectman Young believes that it would be from Friday night after 5 pm to Sunday evening, when Town Hall is not open for business and if there is a holiday on Monday that would be included as well. Selectman Young asked if Mr. Glidden had been in contact with the Codes Enforcement Officer to see if there is a Business Permit required. Mr. Glidden has spoken with Lee Rainey but will follow up with him again. There is no overnight parking in the parking lot. Mr. Glidden stated where there is no power he will be running on a generator. With the Town Meeting being held on Saturday, September 12<sup>th</sup>, Mr. Glidden will not set up until after noon on that day. He would just like to be aware of when events are happening. Selectman House stated that there will also be a Senior Fair at the Fire Department, date to be determined, that will also run until noon or 1 p.m. Mr. Glidden will check in with the Town Hall, weekly, for a schedule of events. He plans to open August 21<sup>st</sup> at 5 p.m. Needs verification on where he can set up. Selectman Young restated that he cannot block the Memorial Park, the Recycling Containers or the Fire Station. The best place for him would be by the grassy ditch area closer to the road. Selectman Young also said that as long as Mr. Glidden is willing to comply with the conditions for use, provide the Administrator with commercial liability insurance, and any other permits that may*

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*be needed, he will be allowed to set up on Friday evenings at 5 p.m. through Monday if it's a holiday.*

**Vote:** Selectman Mixon motioned to allow the application for Sean Glidden for the use of the Town Hall Parking Lot for weekends, after 5 on Friday and holidays when Town Hall is not open, and all required permits are in place, which was seconded by Selectman House and passed by a vote of 3-0.

*Mr. Glidden would like to discuss extending his hours after September. Selectman House suggested that Mr. Glidden come in at the end of the season to discuss how things went and to revisit this for possibly a longer term. Mr. Glidden is hoping to open in the mornings, on the weekends, at 7 a.m. and remain open until the sun goes down; Friday nights could go a little later.*

## 2. Annual Election for MMA.

*This election is for the Vice President and Executive Committee Members. James Bennett, City Manager for the City of Biddeford is running for Vice President for a one year term; three people are running for Executive Committee Members for a three year term: Robert Butler – Chair of Selectboard for the Town of Waldoboro; Terry Helms – Selectperson for the Town of Grand Isle; and Diane Hines – Town Manager of the Town of Ludlow & Reed Plantation.*

**Vote:** Selectman Young motioned to vote for the people listed on the MMA Voting Ballot which was seconded by Selectman House and passed by a vote of 3-0.

### III. Unfinished Business:

1. Reconsider strategies to maintain a safe and healthy work environment and public services in response to the pandemic Covid-19: Town Meeting.

*Selectman House asked if the ballfield at the school had been measured and the response was that it has not. This needs to be done so we can determine the square footage since the Order for outside gatherings is limited to 5 people per 1,000 square feet or 100 persons, whichever is less. Selectman Young understood from State Representative Allison Hepler that this Order does not apply to Town Meetings. The Order is not clear and Administrator Jones has asked for clarification, in writing.*

### IV. Correspondence

1. Grant award notice, from the State Dept. of Agriculture, Conservation and Forestry for \$19,541 for a Social –Emergency Resilience Study.

*The amount of the grant award was more than what was applied for. Administrator Jones is very excited about this new study as it is a new realm of study. Administrator Jones will invite some people in from this study to talk about it and explain it to the Board. The Town has received the actual proposal which covers the collaboration to increase social resilience in Midcoast Maine, and includes the towns of Phippsburg, Arrowsic, Bath, Brunswick, Georgetown, Harpswell, West Bath and Woolwich. This grant matches funds given by Bowdoin College, Island Institute, and The Nature Conservancy. Phippsburg will be the Fiscal Agent, partnering with Ruth Hindrick & Victoria Boundy. Goal of the project is two-fold. First is to assess the current levels of resilience in the region's social infrastructure and second, to improve it by increasing the connections within and between communities and the different sectors that come together to construct social resilience.*

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2. Thank you letter from Ben Martens, Executive Director, Maine Coast Fisherman's Association for donation in memory of David Thombs.

*A \$75 donation was made in memory of Mr. Thombs and the above thank you letter will remain on file at Town Hall.*

3. Thank you card from Thelma Chambers.

*Selectman Young read the thank you card from Ms. Chambers for the certificate and flowers that were presented to her as the second Most Senior Citizen in the Town of Phippsburg.*

4. Acknowledgement card from Phippsburg Volunteer Fire & Rescue.

*For the donation made in memory of Margo Zinke.*

**V. Selectmen/Administrator Comments and Announcements:**

*There is no Seasonal Taxpayer's Meeting this year, nor will there be a Flare Night or Blessing of the Fleet due to COVID.*

*Hazardous Waste Day - August 15<sup>th</sup>, 2020 from 9:00 a.m. to Noon*

*Hazardous Waste Day is this Saturday, August 15<sup>th</sup>, from 9 to Noon at the Sand & Salt Shed.*

*Annual Town Meeting - Saturday, September 12<sup>th</sup>, 2020 at 9:00 a.m.*

*Annual Town Meeting is Saturday, September 12<sup>th</sup>, at 9:00 a.m. on the Phippsburg Elementary School ballfield.*

**VI. Public Forum**

*Dot Kelley joined the meeting via Zoom and just wanted to express her thanks to the Board for their service to the Town; you are a great bunch of Selectmen.*

**VII. Review and/or Sign:**

1. Payroll and Accounts Payable Warrants

**Vote: Selectman House motioned to sign Payroll Warrant 14 and Accounts Payable Warrant 16 which was seconded by Selectman Mixon and passed by a vote of 3-0.**

**Vote: Selectman Mixon motioned to sign Accounts Payable Warrant 15 which was seconded by Selectman Young and passed by a vote of 2-0.**

2. Selectmen's Meeting Minutes from July 22<sup>nd</sup>, July 29<sup>th</sup>, and August 5<sup>th</sup> 2020.

**Vote: Selectman House motioned to sign Selectmen Meeting Minutes for July 22<sup>nd</sup> and 29<sup>th</sup> which was seconded by Selectman Mixon and passed by a vote of 3-0.**

**Vote: Selectman House motioned to sign Selectmen Meeting Minutes for August 5<sup>th</sup> which was seconded by Selectman Mixon and passed by a vote of 2-0.**

**Adjournment**

**Vote: At 5:32 p.m. Selectman House motioned to adjourn into a workshop which was seconded by Selectman Mixon and passed by a vote of 3-0.**

\* Workshop to review the draft Town Meeting Warrant and proposed FY 2021 Budget

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## Conditions for use of the Town Parking Lot to sell items

1. Residents and taxpayers of Phippsburg shall offer items for sale. Non residents shall be allowed as long as space is available.
2. The sellers shall be responsible for litter control and keeping the grounds neat and attractive. No items will be left behind by the seller when departing for the day. No stakes are to be driven into the asphalt surfaces. The sellers shall reimburse the Town of Phippsburg for any damages that they cause to town property.
3. Commercial liability insurance of \$500,000 listing the Town as additionally insured shall be provided.
4. Persons offering items for sale shall pay to the Town a fee of \$10.00 per calendar month.
5. Parking shall be permitted only North of the Fire Station Garage. Do not block the Recycling Containers or the Memorial Park.
6. Selling of items will only be allowed on weekends. The Town also reserves the right to determine days when use of the parking lot is not allowed due to public events (i.e. town meetings, school events, fire station events, etc.).
7. Items to be sold will primarily be farm and garden produce grown in Phippsburg, products harvested from the waters adjacent to the Town, and crafts and art work produced by residents and taxpayers. However, the Board of Selectmen may permit the sale of other items, if in their opinion, such sales are in the best interest of the Town.
8. The Seller shall be responsible.