

Submitted by:

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Adele M. Suggs
Admin Asst

Approved by Selectmen: 9/22/21
JGH
clm

**TOWN OF PHIPPSBURG
BOARD OF SELECTMEN MEETING MINUTES
August 4, 2021**

The Select Board convened at 5:00 p.m. at the Town Hall with Chair of the Municipal Officers House, Board Member Mixon, and Administrator McLellan present.

Board Member Levene was absent.

I. Adjustments

Vote: Chairperson House voted to add under New Business, motion to appoint Daniel Couture as Deputy Harbormaster which was seconded by Board Member Mixon and passed by a vote of 2-0.

II. New Business

1. Discussion of status of "old town road" off Cpt. John Parker Road.

Catherine Trott contacted Chairperson House and there is an old road that the Town accepted in April of 1934. It's located off the John Parker Road going towards the cemetery. It is only 2 rods wide. Some research has been done and Chairperson House talked with Road Commissioner Doughty, and no construction has been done on that road under his term. She spoke with the previous Road Commissioner, Harry Doughty, and there also was no construction done under his term or anytime that he can remember, which is 46 years. For statutory abandonment for no maintenance on the road is 30 years. There is no indication in the Town's records that this "road" ever existed. Ms. Trott bought this property several years ago and this is referenced in her Deed. The road can either be discontinued or abandoned. The right of way is currently across the Trott's land. By statutory abandonment of the road, the right of way/easement would cease to exist. There is a form that needs to be submitted to the State and Registry of Deeds to get the abandonment process started. This should be completed prior to October 1st as that is when a new process goes into effect and requires more detail.

Vote: Board Member Mixon motioned to seek a statutory abandonment status for the William M. Reed Road, off from the John Parker Road, which was seconded by Chairperson House.

This road is referenced in the Deed owned by Catherine Trott and Richard Quimby, Map 9 Lot 5, recorded in the Sagadahoc County Registry of Deeds in Book 2017R, Page 3169. This will be on the August 18th agenda for signature.

Motion passed by a vote of 2-0.

2. Discussion of transfer station holiday closure policy relating to Pine Tree Waste contract. Board Member Mixon went through the final draft of the waste contracts prior to signing. Currently the way the holiday hours are handled at the Transfer Station is, except for the major holidays, they would like to remain in operation. According to the contracts, Pine Tree would not be able to haul using

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the three-hour window that is currently set in place on some of the holidays. Board Member Mixon feels it would make more sense to go back to being open the day after the holiday, on a Tuesday, as most holidays fall on Mondays, so the hauling services would be available. Administrator McLellan will speak with Transfer Station Supervisor, Charlie McKenney about the holiday schedule.

3. Consider accepting a \$100.00 donation from Karen S. Jorgensen to the Phippsburg Community Garden.

Vote: Board Member Mixon motioned to accept the above donation which was seconded by Chairperson House and passed by a vote of 2-0.

4. Consider accepting a \$500.00 donation from Kaleidoscope Productions to be split evenly between the Police Bike Rodeo and the Minott Walking Path.

This is the company that has been in Town recording the Toyota commercial.

Vote: Board Member Mixon motioned to accept the above donation which was seconded by Chairperson House and passed by a vote of 2-0.

5. Motion to appoint Daniel Couture as Deputy Harbormaster.

The Town currently does not have a Deputy Harbormaster. Current Harbormaster, Doug Alexander, is unavailable and has asked the Board to appoint Mr. Couture as the deputy.

Vote: Board Member Mixon motioned to appoint Daniel Couture as Deputy Harbormaster which was seconded by Chairperson House and passed by a vote of 2-0.

III. Correspondence

1. Thank you letter from the Life Flight Foundation

This is from the donation that was voted on at Town Meeting. This letter will be on file at Town Hall.

IV. Courses, Meetings, and Seminars

1. BMV Training for Ross McLellan, August 3-5, 2021

V. Administrator/Select Board Member Comments and Announcements:

No Select Board Meeting on August 11, 2021

Hazardous Waste Day - August 14, 2021 - 9AM-12PM

There has been a flyer that has been mailed with information not only about Hazardous Waste Day but with some other announcements as well.

Seasonal Taxpayer's Meeting - Wednesday, August 18, 2021, at 6:00 p.m. at the Fire Station

Flare Night - Friday, August 20, 2021

Select Board Member Mixon thanked the people from the Popham Chapel for inviting the Board down to their 125th anniversary celebration today. There were ongoing activities down there all week. If you are in the area, stop in to check out the art, hear some stories and meet the people. It is one of the special places in Phippsburg.

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VI. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

Vote: Board Member Mixon motioned to sign Payroll Warrant #12 & Accounts Payable Warrant #13 which were seconded by Chairperson House and passed by a vote of 2-0.

2. Select Board Meeting Minutes for May 12, May 19, May 26, June 2, and June 9, 2021

Vote: Board Member Mixon motioned to sign the above meeting minutes which were seconded by Chairperson House and passed by a vote of 2-0.

VII. Public Forum

No public were present; however, the Board Meetings are open to the public now and the Board encourages people to come into the meetings.

Adjournment

Vote: At 5:20 p.m. Board Member Mixon motioned to adjourn which was seconded by Chairperson House and passed by a vote of 2-0.