

Submitted by:

AME

Adele M. Suggs
Admin Asst

Approved by Selectmen:

9/8/21
Jack
Stl

TOWN OF PHIPPSBURG
BOARD OF SELECTMEN MEETING MINUTES
July 28, 2021

*The Select Board convened at 5:00 p.m. at the Town Hall with Chair of the Municipal Officers House,
Board Members Mixon and Levene and Administrator McLellan present.*

I. Adjustments

1. Add under New Business discussion of upcoming Select Board Meeting conflicts

II. New Business

1. Discussion of process of issuance of temporary parking passes

There has been a lot of discussion about contractors using the Town Landings when working on moorings. It is permitted by the ordinance. In the past the permit has been issued to the property owner, so the Town knows they are doing work for them. It is understood that some property owner's/taxpayers live out of state and that is why this process is being discussion to make it easier for them. Going forward if there is written/signed permission (either in writing or via e-mail) from the property owners who live out of state, with the date and the name of the contractor, the permit will be issued.

Vote: Board Member Mixon motioned to ensure that getting a day parking pass for a Town Landing includes written authorization by the resident or taxpayer coming into Town Hall which was seconded by Board Member Levene.

This does not include emergency situations that may happen when Town Hall is not open. This is in response to increased enforcement and system abuse, so this is nothing new in the Ordinance.

Motion passed by a vote of 3-0.

2. Discussion of August 11th Select Board Meeting conflicts

There will not be a quorum present on August 11th, so there will not be a Select Board Meeting that evening. Board Members will stop into Town Hall, individually, to sign the warrants.

III. Correspondence

1. Thank you letter from Bath-Brunswick Respite Care
2. Thank you letter from the Bath Area Family YMCA
3. Thank you letter from Big Brothers Big Sisters
4. Thank you letter from Sweetser
5. Thank you letter from Bath Area Food Bank
6. Thank you letter from Catholic Charities
7. Thank you letter from Tedford Housing

These letters are on file at Town Hall. These are donations that were raised at Town Meeting.

IV. Courses, Meetings, and Seminars

Administrator McLellan will be attending BMV Training for 3 days next week, Tuesday-Thursday.

Submitted by:

Amc

Adele M. Suggs
Admin Asst

Approved by Selectmen:

9/8/21
Just

V. Administrator/Board Member Comments and Announcements:

Hazardous Waste Day - August 14, 2021

Hazardous Waste Day will be held from 9-noon on August 14th. Additionally, flyers have been printed and will be sent out later this week.

Seasonal Taxpayer's Meeting - Wednesday, August 18, 2021, at 6:00 p.m. at the Fire Station

Flare Night - Friday, August 20, 2021

This is usually conducted at dusk with a parade from Fort Baldwin to Fort Popham. There is a flare in every window of the Fort.

Welcome Aboard Luncheon

This was tentatively scheduled for Wednesday, August 4th, but will need to be postponed due to the Administrator's BMV training, possibly sometime in September.

Administrator McLellan also announced that going forward any calls for the Animal Control Officer or non-emergency police business should go through the Sagadahoc County Dispatch Office.

Board Member Levene spoke with Codes Officer Rainey and will be setting up a time to meet with him. She is wearing a fire engine red shirt as she is heading down to Popham after the meeting to participate in the Bath Municipal Band Concert. If you're in the area, come on out.

Select Board Member Mixon had taken Administrator McLellan on a tour of the Town on Monday and saw about 75% of the total town. They met with the folks at the Totman Library, stopped by the Museum, had a great lunch at Anna's, and went through Sebasco. For those of you who haven't had the opportunity to meet Administrator McLellan, make sure you stop into Town Hall.

VI. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

Vote: Board Member Mixon motioned to sign Payroll Warrant #10 & Accounts Payable Warrant #11 which were seconded by Board Member Levene and passed by a vote of 3-0.

2. Selectmen Meeting Minutes for May 12, June 2, and June 9, 2021

Vote: Board Member Mixon motioned to table the signing of the above meeting minutes which was seconded by Board Member Levene and passed by a vote of 3-0.

3. Oaths for New Administrator, Ross McLellan

Vote: Board Member Mixon motioned to sign the above oaths for the new Town Administrator which were seconded by Board Member Levene and passed by a vote of 3-0.

4. Assessors' Return - Sagadahoc County Tax Assessment

Assessor Hennessey stated that the signing of this document is slightly earlier than usual. These are the preliminary State valuations.

Vote: Board Member Mixon motioned to sign the above Assessors' Returns which was seconded by Board Member Levene and passed by a vote of 3-0.

Adjournment

Vote: At 5:21 p.m. Board Member Mixon motioned to adjourn which was seconded by Board Member Levene and passed by a vote of 3-0.