

Submitted by:

Approved by Selectmen:

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**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
July 8, 2020**

The regular Selectmen's Meeting convened at 5:00 p.m. at the Town Hall with Selectman Young, Selectman House, Selectman Mixon, and Administrator Jones present.

I. Adjustments

Vote: Selectman Young motioned to add under Review and Sign to appoint Everett Perkins from an alternate to a regular seat on the Board of Appeals, which was seconded by Selectman House and passed by a vote of 3-0.

II. New Business

1. **Candidates' Night:** Meet with local Candidates for Municipal Office, Christopher Mixon, (incumbent) for Select Board, and Edward Cherian (served two years as an appointed member) for the Budget Committee and now running for the Elected position on the Budget Committee.

Administrator Jones was the facilitator for Candidates' Night. Candidates' Night ended at 5:31 p.m.

2. Meet with Matt Craig, Casco Bay Estuary Partnership and Ruth Indrick, Kennebec Estuary Land Trust, for a presentation on the Route 216 Culvert Feasibility Study. Mr. Craig introduced himself and he stated that he had met with the Board a few months ago to give an introduction to the project. Mr. Craig had prepared a fact sheet which he distributed and will also be posted on the Website. Mr. Craig gave a quick update of where things are now. Tomorrow there will be one lane of traffic on Route 216, past Morse Mountain Road, due to this project. They will have a small drill rig out there and basically are trying to map features underneath the road at that crossing. The study began in March and there are two phases to this study. First is information gathering which has included surveys on site, topographic surveys, drilling work and subsurface mapping. A lot of work has been done looking at the Salt Marsh and have permission from local property owners to look at conditions on adjacent properties. This information will be fed into an engineering model. This model will consider all these data sets, look at sea level rise and look at what kind of options are there to replace the culvert. The culvert is on Route 216 so it is owned by the DOT and they have been looking at it frequently over the last couple of years because it has deteriorated. It is piled rock with timber cribs with the road surface above that. We want to make sure the infrastructure is safe and there are opportunities to think about that. Once the modeling starts there will be some preliminary designs created and then will have the opportunity to talk about those. The study is not intended to make any recommendations, it's an exploratory study. The goals are to try and set the stage for cribbing the culvert, making sure the road is safe, restoring the adjacent salt marsh if possible to do so, prepare

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for sea level rise and making sure the road is resilient. Mr. Craig thanked the Administrator and the Town for receiving the funds from external grants and administering a contract with Acadia Civil Works. It's been working great. Mr. Craig then opened up the discussion to any questions. Selectman House asked when this project was going to happen. Mr. Craig responded by saying the drilling work is just one dimension and will be between 8 and 4:30 tomorrow, July 9th. There will be a flagging crew on site and traffic flow will be managed. Mr. Craig explained that on one side of the road there will be a small drilling rig and taking time in each location to drill through the road surface and down to the bedrock. People may also see surveyors looking at the road in that location and a few people out in the marsh. The Land Trust is aware of this and has granted approval for that data collection. The DOT has also given permission to open the road for drilling purposes and they are aware of the study. Restoration of the salt marsh will factor into the design of the next culvert. This phase of the study will only present information and share some options. Once this information is complete and available, it will be up to the local community to decide what to do with it. There will be a public meeting to share the results of the study which will be held in the fall. The Steering Committee will host the meeting and answer questions. There will be a representative from the Historic Preservation Commission, the Land Trust, the Road Committee, etc. on this committee and they will ask other people what they think about this. We will need to figure out the best way to get this information out.

3. Consider accepting the resignation of Paula Conley from the Albert F. Totman Library Board of Trustees.

Selectman Young read aloud the letter of resignation that was sent to Gary Morong, Chair of the Trustees.

Vote: Selectman House motioned to accept the above resignation which was seconded by Selectman Mixon and passed by a vote of 3-0.

4. Consider appointing Pauling J. Flemmings as a Trustee on the Albert F. Totman Library Board of Trustees to complete a five-year term ending June 30, 2021.

Because the Library Trustees have to be voted on open town floor meeting and not referendum, and since there is not going to be an open town meeting, the option is to appoint someone to complete the remainder of the term. This appointment has been recommended by the Library Trustees.

Vote: Selectman House motioned to the appointment above which was seconded by Selectman Mixon and passed by a vote of 3-0.

5. Appoint Everett Perkins from an alternate member to a regular member on the Board of Appeals to complete a three-year term ending June 30, 2023.

The Board of Appeals met last evening and asked the Board to change Mr. Perkins' from an alternate member to a regular member on the Board of Appeals which Mr. Perkins accepted. This term will expire on June 30, 2023, completing the term formerly held by David Thombs who has passed.

Vote: Selectman House motioned to the appointment above which was seconded by Selectman Mixon and passed by a vote of 3-0.

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III. Unfinished Business

1. Reconsider strategies to maintain a safe and healthy work environment and public services in response to the pandemic Covid-19: Town Meeting schedule and format.
 - A. *A timeline, including having the ballots produced, will be made up from the third week in September backwards so the Board will know when decisions need to be made and have things finalized.*
 - B. *Next week will be the discussion about Town Meeting and how Bowdoinham's Town Meeting went.*
 - C. *Governor Mills extended the State of Civil Emergency for thirty days through August 10, 2020*
 - D. *An Executive Order has come through strengthening the use of face coverings which pertains to certain counties and municipalities. It applies to retail stores over 50,000 square feet and restaurants, outdoor bars, tasting rooms, and lodging establishments. The new measures include denial of entry and service.*
 - E. *The policy of wearing masks at Town Hall will not change.*

IV. Selectmen/Administrator Comments and Announcements:

Administrator Jones announced that tomorrow on Route 216 there will be one lane of traffic from 8-4.

Absentee Ballots available

Absentee ballots are still available. There is a deadline of Thursday, July 9th, at 5 p.m. for any phone or electronic requests. After that deadline, people can come into Town Hall and request a ballot to take with them or vote on site. Absentee Voting is accepted up until the day of election and closing of the polls.

July 14th - State Primary and Municipal Elections/Referendum

Hazardous Waste Day - August 15th, 2020

Selectman House thanked the Garden Club for the fresh vegetables last week to distribute to people that could use them. There was also a tour of the new Morse High School today and it was impressive. The gyms are quite large. Selectman House wants to go back when it's done. There is a Cosmetology Room and Criminal Justice was added also.

Selectman Nixon mentioned that there is beginning to be a lot of use at the Town Landings; rules are being enforced. He reminded everyone to make sure their car stickers are current and that guest passes can be filled out at Town hall. There has been a request from the public that the Parking Enforcement Officer spend more time at these facilities, which they are.

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V. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

Vote: Selectman House motioned to sign Payroll Warrant 3 & Accounts Payable Warrant 4 which was seconded by Selectman Mixon and passed by a vote of 3-0.

Vote: Selectman Mixon motioned to sign Warrant 5 which was seconded by Selectman Young and passed by a vote of 2-0.

2. Selectmen's Meeting Minutes from June 24th, 2020.

Vote: Selectman House motioned to sign the above Meeting Minutes which was seconded by Selectman Mixon and passed by a vote of 3-0.

3. Appoint Everett Perkins from an alternate to a regular seat on the Board of Appeals.

Vote: Selectman House motioned to sign the above appointment which was seconded by Selectman Mixon and passed by a vote of 3-0.

Selectman Young announced that on Saturday, July 11th, beginning at 10:00 a.m. the Board will be making some presentations for the Spirit of America Award and the Boston Post Cane; these are usually presented at Town Meeting. These presentations will be filmed and the recipients will be announced at next week's meeting.

Adjournment

Vote: At 6:03 p.m. Selectman House motioned to adjourn into a workshop to review the FY 21 budget requests, which was seconded by Selectman Mixon and passed by a vote of 3-0.

*Workshop to review the FY21 budget requests to identify possible savings.