

Submitted by:

and

Adele M. Suggs
Admin Asst

Approved by Selectmen:

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**TOWN OF PHIPPSBURG
BOARD OF SELECTMEN MEETING MINUTES
July 7, 2021**

*The Select Board convened at 5:00p.m. at the Town Hall with
Chair of the Municipal Officers House and Board Members Mixon and Levene present.*

I. New Business

1. Hiring a new Town Administrator.

Multiple interviews were conducted for this position, and they have chosen to hire Ross McLellan as the new Town Administrator.

Vote: Chair of the Municipal Officers House motioned to hire Ross McLellan as the new Town Administrator.

Mr. McLellan gave a brief introduction of himself. He's very excited to work for the Town of Phippsburg and looking forward to getting started which will probably be within two weeks.

Motion was seconded Board Member Levene and passed by a vote of 3-0.

2. Consider the recommendation from the Town Landings Committee for a process to allow outside use of the landings for emergency situations.

Board Member Mixon stated that enforcement has increased at the Town Landings, and tickets are being issued to unauthorized users. Amongst those are contractors working for town residents and taxpayers. Currently the process is that if work needs to be done by an outside contractor that does not have authorize to use the landing facilities, either the contractor or the taxpayer goes into Town Hall to get a day pass for the work being done. What hasn't been addressed is how to handle emergency situations that happen outside the normal hours that Town Hall is not open to obtain a pass. Board Member Mixon used an example to clarify what an emergency would be: a float that is sinking due to a storm on a Saturday afternoon and need to launch a barge to keep it from sinking. The Town Landings Committee met and spoke with Police Chief, John Skroski, and decided they would issue the tickets as they are normally doing, but if a ticket is issued to a contractor that is performing emergency services for a town resident, the contractor would have the ability to come back to the Select Board, and if the Select Board concurs that it was a valid emergency situation, the Police Dept would nullify the ticket. All agreed.

II. Unfinished Business

1. Discussion of Solar Panels for the Fire Station.

Fire Chief, Andrew Hart, watched last week's Board Meeting regarding solar panels on the Fire Station Roof. Before the committee puts a lot of time and effort into this, the roof has trusses and if you put too much weight on one side it will throw off the engineering of the trusses which would be very costly to replace. Chief Hart wants to make sure an engineering study is done to assure the roof can handle the weight and will not fail.

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III. Courses, Meeting and Seminars

Board Member Levene will be attending a Community Resiliency Meeting via Zoom at 1:00 p.m. tomorrow. These meetings will revert to the new Town Administrator once he comes on board.

IV. Select Board Comments and Announcements:

Family Circus – July 21 & 22, 2021

There will be no Select Board Meeting on Wednesday, July 21st. Board Members will come into Town Hall individually to sign the Warrants.

Hazardous Waste Day – August 14, 2021

This will be held at the Sand & Salt Shed at the Transfer Station.

Seasonal Taxpayer's Meeting – Wednesday, August 18, 2021, at 6:00 p.m. at the Fire Station

Flare Night – Friday, August 20, 2021

Gary Morong asked Chief of the Municipal Officers House to pass along that the annual Totman Library Book Sale will be held July 24th & 25th from 9-2 and the West Point Church is having a Yard Sale, this weekend July 9th & 10th, from 10-4.

V. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

The Fiscal Year ended on Wednesday, with the new year beginning on Thursday with the pay week running from Sunday through Saturday. Half of the pay week was in the previous year and half in the new year so two different pay rates needed to be calculated.

Vote: Board Member Mixon motioned to sign Payroll Warrant #3 & Accounts Payable Warrant #4 which were seconded by Board Member Levene and passed by a vote of 3-0.

2. Select Board Meeting Minutes for May 5, 2021

Vote: Board Member Mixon motioned to table the above meeting minutes which was seconded by Chair of the Municipal Officers House and passed by a vote of 2-0.

VI. Executive Session

1. Meet in Executive Session per Title 30 MRSA 405 6A to discuss employee status.

Vote: At 5:25 p.m. Board Member Levene motioned to go into Executive Session which was seconded by the Board Member Mixon and passed by a vote of 3-0.

Adjournment

Vote: At 5:46 p.m. Board Member Leven motioned to come out of Executive Session which was seconded by Board Member Mixon and passed by a vote of 3-0.

Vote: At 5:47 p.m. Board Member Mixon motioned to adjourn which was seconded by Board Member Levene and passed by a vote of 2-0.