

Submitted by:

ame

Adele M. Suggs
Admin Asst

Approved by Selectmen:

8/18/21
[Handwritten signatures]

**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING MINUTES
June 23, 2021**

The Selectmen convened at 4:30 for an Executive Session at the Town Hall with Selectman House, Selectman Mixon and Selectmen Levene present. The Selectmen then convened at 5:00 p.m. for the Regular Business Meeting.

I. Executive Session

1. At 4:30 p.m., meet in Executive Session per Title 30 M.R.S.A. 405 6 A to conduct an ACO interview.

II. Adjustments

Vote: Selectman House motioned to add two new items under New Business - Consider signing Sebasco Harbor Resort Seasonal Liquor License and consider signing engagement letter with William Brewer for audit year end 6/30/21. These adjustments were seconded by Selectman Mixon and passed by a vote of 3-0.

III. New Business

1. Discussion to hire applicant for the Animal Control position.

The Board met at 4:30 in Executive Session to meet with an applicant for the above position. Selectman House feels she is very qualified and knows the town very well. Selectman Levene added that she handled herself very well during the interview and will do a good job as the Animal Control Officer. Selectman Mixon stated that she has experience with animals (domestic, wild and farm). The applicant was Julia Koehling.

Vote: Selectman Mixon motioned to offer the Animal Control Officer position, starting July 1st, to Julia Koehling which was seconded by Selectman Levene and passed by a vote of 3-0.

2. Release of Capital funds for the library as requested by the Trustees of the Library.

The Trustees met on Monday afternoon and voted to take \$9,000 from the Capital Account for repairs at the library which will bring things up to ADA code.

Vote: Selectman Mixon motioned to authorize the release of up to \$9,000 from the Capital Library Fund for work on the deck and sky lights which was seconded by Selectman Levene and passed by a vote of 3-0.

3. Consider accepting a \$200.00 donation from Everett A. Perkins to the Phippsburg Fire Capital Account.

Vote: Selectman Mixon motioned to accept the above donation which was seconded by Selectman Levene and passed by a vote of 3-0.

4. Consider signing Sebasco Harbor Resort Seasonal Liquor License.

The Board checked with Police Chief, John Skroski, and there have been no problems.

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Vote: Selectman Mixon motioned to sign the above seasonal liquor license which was seconded by Selectman Levene and passed by a vote of 3-0.

5. Consider signing engagement letter with William Brewer for audit year end 6/30/21

Vote: Selectman Mixon motioned to sign the above letter of engagement for audit year ending 6/30/21 which was seconded by Selectman Levene and passed by a vote of 3-0.

IV. Selectmen Comments and Announcements:

Town Office closes at noon on Wednesday, June 30th for year-end

Town Hall will close at noon on Wednesday to close out the books for the year.

Hazardous Waste Day - August 14th, 2021

The Seasonal Taxpayer's Meeting will be held on August 18th at 6:00 p.m. at the Fire Station.

The Town hired a new Animal Control Officer, but there are still open positions for a part-time parking enforcement officer.

V. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

Vote: Selectman Mixon motioned to sign Payroll Warrant #123 & Accounts Payable Warrant #124 which were seconded by Selectman House and passed by a vote of 3-0.

2. Committee/ Board/Commission Appointment Policy

Vote: Selectman Mixon motioned to adopt the above policy which was seconded by Selectman House.

The date will be changed to reflect today's date when signed.

Motion passed by a vote of 3-0.

3. Assessors' Agent Contract for July 1, 2021, to June 30, 2022

Vote: Selectman Mixon motioned to sign the above contract which was seconded by Selectman Levene and passed by a vote of 3-0.

VI. Executive Session

1. At 5:45 p.m., meet in Executive Session per Title 30 M.R.S.A. 405 6 A to conduct Town Administrator interviews

Vote: At 5:19 p.m. Selectman Mixon motioned to go into Executive Session which was seconded by Selectmen House and passed by a vote of 3-0.

Adjournment

Vote: At 8:18 p.m. Selectman Mixon motioned to come out of Executive Session which was seconded by Selectmen Levene and passed by a vote of 3-0.

Vote: At 8:19 p.m. Selectman Mixon motioned to adjourn which was seconded by Selectman Levene and passed by a vote of 3-0.