

Submitted by:

and

Adele M. Suggs
Admin Asst

Approved by Selectmen:

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**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING MINUTES
June 9, 2021**

*The Selectmen convened at 5:00 p.m. with Selectman House,
Selectman Mixon and Selectmen Levene present.*

I. New Business

1. Consider accepting a \$30.00 donation from Proctor & Joanne Wells to the Phippsburg Fire Department.

Vote: Selectman Mixon motioned to accept the above donation into the Fire Department Capital Account which was seconded by Selectman Levene and passed by a vote of 3-0.

2. Consider accepting a \$38 donation from Tom & Elizabeth Charlesworth to the Phippsburg Community Garden.

Vote: Selectman Mixon motioned to accept the above donation which was seconded by Selectman Levene and passed by a vote of 3-0.

3. Consider scheduling a Seasonal Taxpayer's Meeting.

This meeting was noted in the Town Report as being cancelled. Since there was not one held last year, Selectman House would like to see it held this year. It is usually held the second Wednesday in August, which would be August 11th. Selectman Levene is not available on the 11th. Selectman House will check with the Fire Chief to see if the Taxpayer's Meeting can be held at the Fire Station on August 18th at 6:00 p.m.

Vote: Selectman Mixon motioned to tentatively schedule the Seasonal Taxpayer's Meeting for Wednesday, August 18th, beginning at 6:00 p.m. which was seconded by Selectman House and passed by a vote of 3-0.

II. Unfinished Business

1. Discuss the Custodian position's rate of pay.

The rate of pay for this position needs to be increased. Selectman Mixon asked if it made sense to contract this position out. Selectman House does not think so as it would cost a lot more. Selectman House did some research, and the Town could pay \$25/hour this year, for 3 hours per week, and not affect the budget. Next year, the hourly rate may have to go up. The current rate is \$20/hour.

Vote: Selectman House motioned to set the Custodian rate of pay to \$25/hour which was seconded by Selectman Mixon and passed by a vote of 3-0.

2. Discuss any applications for the Custodian position.

One application has been received. Selectman House has spoken with the applicant; she lives in Town. Selectman House knows her personally so did not contact any of the references.

Vote: Selectman Mixon motioned to offer Annora Wright the custodian position at a rate of \$25/hour which was seconded by Selectman Levene and passed by a vote of 3-0.

Selectman House will contact Ms. Wright to see when she can start.

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III. Selectmen Comments and Announcements:

Town Meeting

Selectman House announced that Town Meeting will be held this coming Saturday at 10:00 in the ballfield.

No more meetings by Zoom

Selectman House also stated that there will be no more Zoom meetings. The Town's Zoom account terminates the end of June.

Selectman Levene suggested getting Pauline Flemmings, Deputy Clerk, to work more hours in the afternoons to help Clerk, Lisa Wallace, with coverage during this transition period. Selectman House will follow up on this. She also stated that Amber Jones, former Town Administrator, had asked Ms. Levene to cover the Community Resilience Pilot as there may be grant monies available for some community projects. There is a kickoff meeting, via Zoom, this afternoon. Selectman Levene also has some schedule conflicts on Board Meeting nights. Selectman House stated that the Board Meetings will still be held as scheduled in Selectman Levene's absence, but with a lighter agenda. Selectman Levene will now also be the Select Board liaison for the Land Trust replacing Mike Young.

Selectman Mixon welcomed Selectman Levene to the Board. He also thanked the entire Town Hall staff for stepping up during the transition of the Administrator. He really appreciates it.

Selectman House also wanted to let everyone know that Town Hall is down one less person and things may be a little busier and the wait may be a little longer. She asked for patience by all during this transition period.

Selectman Mixon added that there is an Animal Control position open, a part-time parking attendant (two days/week) that still needs to be filled and the Town is accepting applications for the Town Administrator position.

Selectman House sent condolences to the Emil Koehling family. He worked at the Transfer Station for many years. He passed earlier this week.

IV. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

Vote: Selectman House motioned to sign Payroll Warrant #118 which was seconded by Selectman Levene and passed by a vote of 2-0.

Vote: Selectman Mixon motioned to sign Accounts Payable Warrant #119 which was seconded by Selectman Levene.

Selectman Levene would like to see larger invoices reviewed and approved by the department heads or their designee for accurateness. This practice will go into effect going forward.

Vote passed by a vote of 3-0.

2. Oaths for reappointments of officials to serve starting July 1, 2021.

Vote: Selectman Mixon motioned to sign the above oaths for reappointment which was seconded by Selectman Levene and passed by a vote of 3-0.

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These oaths were not read aloud as they were a couple of dozen of them to sign. They are all kept on file at Town Hall. The Board expressed their thanks to all of them for their volunteering and reappointments. Selectman House mentioned that the Town is looking for a Recreation Committee Member also. The term expires June 30th. She also thanked Abby Doughty for her many years of service on the Rec Committee; it is very much appreciated.

There will be a warrant article dismissed for Town Meeting – the Bassett property, past due taxes have been paid in full.

V. Public Forum

There were no public present, but the Select Board meetings are open to the public. All are welcome.

Adjournment

Vote: At 5:32 p.m. Selectman Mixon motioned to adjourn which was seconded by Selectman Levene and passed by a vote of 3-0.