

Submitted by:

Shana Ferrara
Admin Asst

Approved by Selectmen:

8/4/21 *Smith*
Ch

TOWN OF PHIPPSBURG
SELECTMEN'S MEETING MINUTES
May 26th, 2021

The Selectmen convened at 5:00pm at the Town Hall with Selectman House, Selectman Mixon, Selectman Young, and Administrator Jones

I. Adjustments: *None.*

II. New Business:

1. Review and sign the June 8th – 12th 2021 Town Meeting Warrant for posting. *The Town meeting will still be held outside. Motion made by Selectman Mixon to sign the Town meeting warrant for posting, seconded by Selectman Young, passed 3-0.*
2. Discuss concerns with the tampering of the Center Pond Fishway gear. *Selectman Young states that this is an ongoing issue and this year it has been tampered to the point our fish count will be off. Chief Skroski is aware and will contact DMR and the Sheriff's department. He was asked that it be discussed by the selectmen.*
3. Consider accepting a \$200.00 donation from Sue Levene and Eric Schade for the Goodwill Fund. *Motion made by Selectman Mixon to accept the donation with a thank you, Selectman Young seconded, passed 3-0.*
4. Discuss advertising for the Town Hall Custodian position, and whether the position will be an employed position or contracted. *Always been employed until recently, presently contracted. Administrator Jones has contacted 2 people and still needs to call Rachel Rowan, who already cleans the library. Selectman Young feels it needs to be an employee position and Selectman House agrees. Payroll for this is already in the town hall budget. Administrator Jones will contact Rachel.*

III. Unfinished business:

- 1: Lifting of Covid-19 restrictions and discuss the use of Zoom meetings moving forward. *Discussed the need to keep or cancel Zoom. Administrator Jones' only concern of Zoom meetings going forward is Candidate's night, will there be enough room at town hall if people decide to come? Decided it is already advertised as a Zoom session and will keep as is. Administrator Jones will send a notice to the committees letting them know that we are cancelling Zoom June 30 and to contact Town Hall with any concerns.*

IV. Department and Committee Reports: None

V. Correspondence:

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1. Letter of resignation from Administrator, Amber Jones. *Administrator Jones' last day will be June 4th. The Selectmen thanked her for her service. Motion made by Selectman Mixon to accept her letter of resignation, Selectman Young seconded, passed 3-0.*

VI. Courses, Meetings, and Seminars: None

VII. Selectmen/ Administrator comments and announcements:

1. Absentee Ballots- *June 3rd is the deadline for requesting them.*
2. Candidate's Night-Candidates will be at Town Hall next week, please tune in.
3. Town Report mailing- *Will be ready, Selectman Young and Administrator Jones will pick up Friday.*
Selectman House thanked the Fire/Rescue for holding the drive thru Covid shots.

VIII. Review and/or Sign:

1. **Payroll and Accounts Payable Warrant- Review and sign.** *Payroll warrant #114, Accounts Payable warrant #113 and #115. Selectman Mixon made a motion to review and sign Payroll warrant #114, AP #113, AP #115. Selectman Young seconded. #115 was from last week. Passed 3-0.*
2. **Selectmen's Meeting Minutes for April 14th and 21st 2021.** *Minutes for April 14th and April 21st, Selectman Mixon motioned to accept, Selectman Young seconded, passed 3-0.*
3. **Police Detail Policy.** *Police detail policy, Administrator Jones made a few changes to the Police detail policy per Police Chief Skroski, changes discussed. Motion made by Selectman Mixon to sign the Town of Phippsburg hiring police detail policy dated March 26, 2021. Selectman Young seconded, passed 3-0.*

IX. Public forum: *Sue Levene thanked Administrator Jones for her service.*

X. Executive session-

1. **Meet in Executive Session per Title1 MRSA 405 6A to discuss an employee resignation.** *Selectman Mixon made a motion to adjourn to Executive Session, Selectman Young seconded, passed 3-0.*

Adjournment: *Meeting adjourned at 5:30 p.m.*