

Submitted by:

Shana Ferrara
Admin Asst

Approved by Selectmen:

7/14/21
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TOWN OF PHIPPSBURG
SELECTMEN'S MEETING MINUTES
May 5th, 2021

The Selectmen convened at 5:00pm at the Town Hall with Selectmen Young, Selectmen House, Selectmen Mixon, and Administrator Jones

I. Adjustments: None

II. New Business:

1. Meet with John Morse to review and sign a D1-A form 'Notice of Proposed Discontinuance of a Road' to start the road discontinuation process that will be completed at town meeting June 2022. *One piece of confusion from Selectman Young regarding the type of easement being done was discussed. Mr. Morse states that it is a 1 year wait for either a public or private easement and having a public easement will be the simplest way to do it. D1-A states 'The town will have no obligation to maintain, repair, or plow but the public will still have the right to travel over it unless the public easement is extinguished as well. If public easement is also extinguished the town will still have no obligation to maintain, repair, or plow and the public will not have the right to travel over it. Ownership of the road will revert to the abutting landowners to the center line.' By signing the form it starts the 1 year period timeline. Selectman House motioned to sign the D1-A form 'Notice of Proposed Discontinuance of a Road' to start the discontinuance process to be completed at town meeting 2022. Selectman Mixon seconded and passed by a vote 3-0.*

2. Meet with Ellen Winchester to accept the donation of used tumbler composter to the Community Garden Committee from Avery Hunt, and facilitate the assigning of value for the purposes of a donation receipt.

Ellen described the composter, it's use and estimated value, under \$500. It is at the Community garden. The composter is a couple of years old and \$479 new. Administrator Jones suggests a value of \$400. Selectman Young suggests \$400. Selectman House motioned to give Avery Hunt a donation thank you letter from the Community Garden for the composter for \$400, Selectman Mixon seconded. Ellen says the garden is doing well, expects that they will have vegetables to donate to Anna for the school lunch program, and there is talk of expanding the Sam Day Hill location. Voted and passed 3-0.

III. Unfinished business:

1. Covid updates- *Selectman Young confirmed that the Governor gave an executive order last Thursday stating there is no longer a requirement for masks on the exterior property of a municipality as long as distancing is possible. Includes transfer station. Selectman House asks Administrator Jones if she has new signs for the transfer station, not yet.*

IV. Department and Committee Reports: None

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V. Correspondence:

1. Thank you letter from Maine Public (Radio, Television, Online) for the town's donation of \$300. We did our annual donation to them at the Town Meeting in September. A nice thank you from them is on file at town hall.

VI. Courses, Meetings, and Seminars: None

VII. Selectmen/ Administrator comments and announcements-

Administrator Jones: Talking Candidates; Sue Levene at the meeting tonight, running uncontested for Selectman. 2 running uncontested for Budget Committee, Ed Toombs and Bruce Suppies. Curtis Doughty running uncontested for Road Commission. Absentee ballots should be available as of Friday, she will check availability and put notice on the website. Selectman Mixon reminds people that as we start thinking of summer and using town landings, please park in designated areas and be kind to neighbors as we all share the space. Selectman House thanks everyone who helped at Clean Up Day or cleaned beforehand. There were a lot of roads that were done beforehand and over 40 people came on Saturday, along with those who donated sandwiches and goodies. Selectman Young reminds everyone that at the end of tonight's meeting Selectman House will become the new Chairman.

VIII. Review and/or Sign:

1. **Payroll and Accounts Payable Warrant-** *Selectman House motioned to sign Payroll Warrant #106 and Accounts Payable Warrant #107; seconded by Selectman Mixon and passed 3-0*
2. **Selectmen's Meeting minutes for March 31, 2021-** *Selectman House motioned to accept, Selectman Mixon seconded, passed 3-0*

IX. Public forum: *Marie Varian questioned the drop offs left from the paving of the road, she talked with men on job about the edges and drop offs and was told the Town was going behind them with fill. Selectman Young confirmed that he spoke with Curtis this morning and that they are going to come behind and even out the drop offs.*

X. Executive session- None.

Adjournment: *Selectman House made a motion to adjourn to the Town Meeting Warrant Workshop, Selectman Mixon seconded, passed 3-0. Meeting adjourned at 6:30 p.m.*