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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
April 17th, 2024**

The Members of the Select Board convened at Town Hall at 4:30PM for an Executive Session with Chair Levene, Board Member House, Board Member Read, and Administrator McLellan present. The regular meeting of the Select Board commenced at 5:00.

I. Executive Session

1. Meet in Executive Session 1 M.R.S.A. § 405(6)(A) to conduct a Police Chief interview.

II. Adjustments. - NONE

III. New Business

1. Police Chief search. *House motioned to appoint Erick Halpin as the new Police Chief on the condition that he passes a background check and a probationary period of six months. Read seconded. Approved 3-0. Halpin will start mid-May.*
2. Meet with members of the Budget Committee to hear their budget recommendations for Fiscal Year 2025 (July 1, 2024-June 30, 2025). *A summary was sent to the Select Board. They reviewed the increases and committee requests. The summary is that the combination of roads and winter roads is about 35% of the Town's budget. Salaries & Insurance are an additional 35%. According to Ed Toombs, for "what we can control, we're (The Town of Phippsburg) in pretty good shape". The Committee recommends keeping at least \$950,000 in the surplus account.*
3. Discuss status and options for the Annual Town Report. *House motioned to print Town Reports without the audit for Town Meeting to have available before Town Meeting. Read seconded. Approved 3-0. Levene motioned to add a Warrant Article for the additional cost for mailing and distributing Town Reports starting 2025. House seconded. Approved 3-0. The Select Board Requested McLellan keep a list of volunteers who would be interested in distributing Annual Reports. Anna Varian asked if we had anyone call or reach out to Town Hall requesting a copy of The Town Report. McLellan stated he did not have any requests.*
4. Consider appointing Ballot Clerks for the 2024 General Election as nominated by the Municipal Clerk. *Levene motioned to approve and sign the oaths. House seconded. Approved 3-0.*

IV. Unfinished Business

1. Status of Map 044 Lot 036-AB, John Koehling Jr., 11 Waltons Way. (Tabled - 03/27/24) *House should have an update April 24th.*
2. Discussion of Commercial Solar Moratorium and proposed Solar Ordinance. (Tabled - 04/03/24) *McLellan stated that according to Town Legal advice and in the MMA guide, The Select Board is not constrained to a single 180 day for extension of the moratorium. 180 days is the maximum you can extend at a single time.*

V. Department and Committee Reports - NONE

VI. Correspondence - NONE

VII. Courses, Meetings, and Seminars - NONE

VIII. Administrator/Members of the Select Board Comments and Announcements

- emd
1. Clean up day - April 27th - 8AM-12PM (Rain Date - May 4th)
 2. Second half tax bills due May 15th. Tax bill mailings to be sent out this week.
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IX. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant - #99 - \$14,591 *House motioned to review and sign. Read seconded. Approved 3-0.*
 - b. Accounts Payable Warrant - \$357,072.56 *House motioned to review and sign. Read seconded. Approved 3-0.*
2. Select Board Meeting Minutes - March 27th & April 3rd, 2024. *House motioned to review and sign. Read seconded. Approved 3-0.*
3. Treasurers Report - March 2024. *House motioned to table. Read seconded. Tabled 3-0.*

X. Public Forum - *The public voiced concerns about low hanging wires by Center Church, the Select Board asked McLellan to call Public Utilities Commission. Public voiced concerns about the entrance/exit at the Phippsburg Post Office. House will email Rep. Pingree. EMA Director Mixon stated that Phippsburg has submitted one application of three for debris removal from last years storms. He is working on the Sam Day Hill application this week. The third request is for roadwork.*

Adjournment - *House motioned to adjourn at 5:43. Read seconded. Approved 3-0.*