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**TOWN OF PHIPPSBURG
SELECT BOARD MEETING AGENDA
March 27th, 2024**

*The Members of the Select Board convened at Town Hall at 5:00PM with
Chair Levene, Board Member House, Board Member Read, and Administrator McLellan present.*

I. Adjustments.

1. *Levene requested to add "Meet with Herb Thompson to discuss submitting a letter of intent for the Coastal Community Grant" as number 1 under New Business. Read motioned to add. Levene seconded. Approved 3-0.*
2. *Levene requested to add "Meet with Curtis Doughty, Road Commissioner, about posted roads" Read motioned to add. Levene seconded. Approved 3-0.*
3. *Levene requested to add "Have an executive workshop to discuss employee reviews as per MRSA 4056a after we adjourn from this meeting. House motioned to add. Read seconded. Approved 3-0.*

II. New Business

1. *Meet with Herb Thompson to discuss submitting a letter of intent for the Coastal Community Grant. House motioned to support a letter of intent and appoint McLellan to sign on the board's behalf. Read seconded. Approved 3-0.*
2. *Meet with Curtis Doughty, Road Commissioner, about posted roads. Doughty would like to unpost the roads at midnight on March 30th. Read motioned to lift the posted roads. House seconded. Approved 3-0.*
3. *Uncollectable Abatement for Account #2720 – Abatement #FY24-07 – Map 044 Lot 036-AB. The opinion of the town lawyer was to take possession of the building and then sell it like the town would for any foreclosed property. Since there is no paperwork that separates that building from the land, the building would be absorbed onto the land that it sits on. Any assessed value will be applied to that real estate account. The building would be added to the land owner's tax bill but they would not be responsible for previous taxes left on the building. House suggested putting the building out to bid. She requested permission to take someone down there to look at the building again before deciding. The Koehlings and the Select Persons will work on getting all permissions needed to move to the next step. House motioned to Table and put it under Unfinished Business on future agendas. Approved 3-0.*
4. *Municipal Quit-Claim Deed for Map 044 Lot 036-AB, John Koehling Jr., 11 Waltons Way. House motioned to Table and put it under Unfinished Business on future agendas. Approved 3-0.*
5. *Municipal Quit-Claim Deed for Map 038-008-MB-08, Heath Greenwald. House motioned to sign the deed. Read seconded. Approved 3-0.*
6. *Consider hiring Jennifer Shepard as an EMT/Paramedic 3 days a week, 12-hour shifts. There will also be one week's vacation time added to the hire. House motioned to approve. Read seconded. Approved 3-0.*

III. Unfinished Business - NONE

IV. Department and Committee Reports - NONE

V. Correspondence - NONE

VI. Courses, Meetings, and Seminars - NONE

VII. Administrator/Members of the Select Board Comments and Announcements

1. *Nomination Papers available at Town Hall – Select Board, Budget Committee (x2), Road Commissioner (3-year terms). Due April 12th by 5PM.*

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VIII. Review and/or Sign:

1. Payroll and Accounts Payable Warrants.
 - a. Payroll Warrant – #92 - \$19,607.26 *House motioned to review and sign. Read seconded. Approved 3-0.*
 - b. Accounts Payable Warrant – #93 - \$55,247.52 *House motioned to review and sign. Read seconded. Approved 3-0.*
2. Treasurer’s Reports – October, November, December 2023, & January, February 2024. *House motioned to review and sign. Levene seconded. Approved 3-0.*
3. Select Board Meeting Minutes –
 - February 28th - *Tabled.*
 - March 6 - *Levene motioned to review and sign. Read seconded. House abstained. Approved 2-0.*
 - March 13th 2024 - *House motioned to review and sign. Read seconded. Levene abstained. Approved 2-0.*

IX. Public Forum - NONE

Adjournment - *Read motioned to adjourn at 5:40 pm. House seconded. Approved 3-0.*