

Submitted by:

Approved by Selectmen:

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**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING MINUTES
March 31, 2021**

*The Selectmen convened at 4:30 p.m. at the Town Hall with Selectman Young,
Selectman House and Selectman Mixon present.*

Reference (1) - Transfer Station Bids - March 2021

I. Executive Session

1. Meet in Executive session per Title 1 MRSA 405 6 A, to meet with the candidate for the full-time parking enforcement position.
This Executive Session was not needed because the candidate had already been through an interview process (see item III.3. under New Business.

II. New Business

1. Consider bids received for the transportation and disposal of Solid Waste, Recycling, and OBW (oversized bulky waste), from the Transfer Station.
Selectman Young explained that the Town remains under the current five year contracts until September 2021 at which time a new five year contract will begin (runs through September 2026). He noted that this is the second time that Trash, Recycling and OBW have been put out to bid because during the prior bid period only one bid was received and it was disqualified because the company could not comply with the three hour turn around requirement. He attended the second bid opening and has created a spreadsheet of the bids to consider tonight (Reference 1). Pine Tree Waste was the only company submitting bids for these three contracts. There are significant increases in all three materials and to be noted is an extra fee of \$75.00 for each Saturday haul. The increase for Year #1 for recyclables will be \$632.44 per haul (a 227% increase) due to there being very little income to offset the cost of hauling and disposal. The increase for Year #1 for trash will be \$242.65 per haul (a 29.94% increase) due to the state landfill at Juniper Ridge being closed which requires trash to be taken to PERC for burning. The total increase for Year #1 for OBW will be \$105.36 per haul (a 24.28% increase). The annual increase for all solid waste categories will be approximately \$81,000. He added that Town Meeting will need to authorize the Selectmen to enter into long term (five year) contracts before the Selectmen can sign them.

Vote: Selectman House motioned to contract with Pine Tree Waste for the disposal of trash, recycling, and OBW as per their bids as long as the Town Meeting authorizes five year contracts. The motion was seconded by Selectman Mixon and passed by a vote of 3-0.

2. Selectmen formulate Transfer Station Operations budget request and present to the Budget Committee.
The Selectmen joined the Budget Committee Meeting via zoom and presented their request of \$265,410 (increase of \$60,110 for the Transfer Station Operations Budget (see Item III.1. above). Susan Levene of the Budget Committee moved to recommend approval of the Transfer Station request which was seconded by Kim Albertson. Vote was approved unanimously by the Budget Committee.

3. Consider hiring Jared D. Balsler for the full-time Parking Enforcement Officer position.
This item was considered in public session at the beginning of the meeting. Police Chief Skroski presented Jared Balsler to the Selectmen for consideration as the new full-time Parking Enforcement Officer. Jared introduced

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himself and briefed the Selectmen on his background and why he wanted the position. He had already been interviewed by a board consisting of Dan Couture (Public Safety Advisory Committee), Chris Mixon (Selectman) and John Skroski (Police Chief). The interview board recommended his hire.

Vote: Selectman House motioned to hire Jared D. Balsler for the full-time parking officer which was seconded by Selectman Mixon and passed by a vote of 3-0.

4. Consider the renewal of a Seasonal Liquor License for Anna's Water's Edge Restaurant.

Vote: Selectman House motioned to renew the above Seasonal Liquor License which was seconded by Selectman Mixon and passed by a vote of 3-0.

5. Consider authorizing an administrative abatement (#21-02) for Personal property account #197 for Mary Archer on Map 43 Lot 31, 120 Sam Day Hill Road, for tax years 2015 - 2021, in the amount of \$194.30 for inability to collect.

Vote: Selectman House motioned to authorize the above abatement #21-02 above which was seconded by Selectman Mixon and passed by a vote of 3-0.

6. Consider accepting a \$50.00 donation to the Phippsburg Fire & Rescue Capital account from Jeffrey and Barbara Knuckles.

Vote: Selectman House motioned to accept the donation above which was seconded by Selectman Mixon and passed by a vote of 3-0.

7. Consider accepting a donation of \$100.00 from Dorothy Kelly for the Phippsburg Community Garden.

Vote: Selectman House motioned to accept the donation above which was seconded by Selectman Mixon and passed by a vote of 3-0.

8. Meet with State Representative Allison Hepler, to discuss potential legislative issues impacting Phippsburg.

Representative Hepler gave an update on what is going on in the legislature and asked where Phippsburg's priorities might be. She also reviewed the discontinued road statute. She spoke with someone at the DOT and it seems pretty clear that the one year waiting process will apply to Mill Road. There are a couple of options moving forward, one being an "After Deadline Bill" to make an exception if everyone agrees or the other is to put in a Bill later this year. Ms. Hepler also passed along that a tier budget was passed yesterday which includes keeping revenue sharing at 3.75 which is what it is now; increasing homestead funds for local municipalities and a slight increase in general purpose aid to local education. They will also be working immediately on a supplemental budget to fully fund revenue sharing and bills to increase the homestead exemption. There are a couple of voting bills that have not reached any conclusion, one being on-line absentee voting which is a new process and would require a public hearing but there has been no movement on this bill. There are a couple of bills about allowing/continuing remote meetings, however, no public meetings have been held on this yet. She submitted on behalf of MMA and on behalf of Town Meetings, a bill that hasn't come up yet, which would allow basically the same things that were allowed last year at Town Meeting which is if you don't get your budget in by the end of the fiscal year you can use the current year's budget. If you need a public hearing before a referendum it can be done remotely. You do not have to take a written ballot on LD1; these apply retroactively to January 15th this year and expire next January. She has been looking for answers on Federal money from the ARP but she hasn't seen any regulations on what that money can be used for. Ms. Hepler asked the Board if they had any concerns, if there is anything they want her to watch out for, or keep them posted on. They did not have anything. One of the bills that is coming up is called Extended Producer Responsibility. What this bill would do is put back on the manufacturer's the cost of taking care of some of the packaging. It's been tried in other states, some states have it

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and other countries have it. Ms. Hepler is not sure where in the process this bill is. Selectman Young asked about the State-owned landfill which is closed to trash and the possibility of an extension. Ms. Hepler said she would look into this.

III. Unfinished Business

1. Reconsider strategies to maintain a safe and healthy work environment and public services in response to the pandemic Covid-19.

No action taken; nothing new to report.

2. Discuss the status of the abandoned vessel removal.

Selectman House spoke with Corey and encouraged him to try and get a grant himself because he wants to get this done as soon as possible. He has put a down payment on the contractor who is going to remove the vessel and they are working on a date for removal.

3. Continue discussion of the proposed discontinuance of Mill Road.

No action taken; awaiting response from the Town Attorney.

IV. Correspondence

1. Letter from Bob Reyes, Chair of the Conservation Commission, regarding the potential bid for sale of tax-acquired parcel Map 11 Lot 26.

Selectman Young read the letter aloud. A decision will need to be made on this parcel and an authorization for sale will need to go into the Town Meeting Warrant.

V. Selectmen/Administrator Comments and Announcements:

Selectman Mixon reminded that Clean-up Day is May 1st with a rain date of May 9th.

Selectman House stated that Josephine Schumann has passed away; condolences to her family. She was on the Conservation Committee for quite a few years. She also mentioned that the three Selectmen will be meeting on the road Saturday at 4:00 p.m. to deliver the Spirit of America Award.

VI. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

Vote: Selectman House motioned to sign Accounts Warrant #96 which was seconded by Selectman Mixon and passed by a vote of 3-0.

Vote: Selectman Mixon motioned to sign Payroll Warrant #95 which was seconded by Selectman Young and passed by a vote of 2-0.

2. Selectmen's Meeting Minutes for March 17, 2021



Vote: Selectman House motioned to sign the above meeting minutes which was seconded by Selectman Mixon and passed by a vote of 3-0.

3. Treasurer's Report for February 2021

Vote: Selectman House motioned to table the Treasurer's Report to next week which was seconded by Selectman Mixon and passed by a vote of 3-0.

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4. Letter of support for the Community Resilience Pilot project

All of the board members received a copy of the letter. Selectman Young proof read this document.

Vote: Selectman House motioned to sign the above letter of support which was seconded by Selectman Mixon and passed by a vote of 3-0.

Adjournment

Vote: At 6:11 p.m. Selectman House motioned to adjourn which was seconded by Selectman Mixon and passed by a vote of 3-0.

Reference (1)

Saturday Hauls will be \$300 v.s. \$225.00 (Example for First Year). We had 29 Saturday Hauls in 2020. 29*\$75.00 = \$2,175.00 Extra for Saturday Hauls.

Recyclables

Estimated Annual Tonnage = 181, Annual Hauls = 41, Average Tons per Haul = 4.42

	Year	Trans	Disposal	Cost per Haul	Annual Cost	Over 5 Years	Increase
2020-2021 Year 5	5	\$ 153.90	\$ 28.00	\$ 277.66	\$ 11,384.06		
Pine Tree Waste	1	\$ 225.00	\$ 155.00	\$ 910.10	\$ 37,314.10	\$ 632.44	227.77%
	2	\$ 231.75	\$ 161.20	\$ 944.25	\$ 38,714.41	\$ 34.15	3.75%
Saturday Hauls	3	\$ 238.70	\$ 167.65	\$ 979.71	\$ 40,168.23	\$ 35.46	3.76%
will be \$300.00	4	\$ 246.14	\$ 174.35	\$ 1,016.77	\$ 41,687.45	\$ 37.05	3.78%
for transportation.	5	\$ 253.52	\$ 181.33	\$ 1,055.00	\$ 43,254.94	\$ 201,139.14	38.23 3.76%

Disposal Fee - Cost of Processing by Pine Tree Waste (Threshold) minus the current market value for the recyclables (ACR). Each year the Threshold will increase 4%. If the ACR goes over the Threshold we get 50% of the average. If ACR is below the Threshold it all goes to Pine Tree Waste. I used the worst case scenario which is \$155.00 (plus 4% increase each year) with an ACR of zero.

Example (current) Pricing Scenario based on Today's Market

ACR = \$26.51/Ton (Income) Threshold = \$155/Ton (Processing)

Pricing Formula: \$155 - \$26.51 = \$128.49/Ton

ACR didn't meet Threshold for 50% Rebate so the Town Fee is \$128.49/Ton

Trash

Estimated Annual Tonnage = 971, Annual Hauls = 102, Average Tons per Haul = 9.52

	Year	Trans	Disposal	Incidental	Cost per Haul	Annual Cost	Over 5 Years	Increase
2020-2021 Year 5	5	\$ 153.90	\$ 68.98	\$ 95.00	\$ 810.59	\$ 82,680.14		
Pine Tree Waste	1	\$ 225.00	\$ 87.00	\$ -	\$ 1,053.24	\$ 107,430.48	\$ 242.65	29.94%
	2	\$ 231.75	\$ 89.61	\$ -	\$ 1,084.84	\$ 110,653.39	\$ 31.60	2.91%
Saturday Hauls	3	\$ 238.70	\$ 92.30	\$ -	\$ 1,117.40	\$ 113,974.39	\$ 32.56	2.91%
will be \$300.00	4	\$ 246.14	\$ 95.57	\$ -	\$ 1,155.97	\$ 117,908.57	\$ 38.57	3.34%
for transportation.	5	\$ 253.52	\$ 98.44	\$ -	\$ 1,190.67	\$ 121,448.22	\$ 571,415.06	34.70 2.91%

Oversized Bulky Waste

Estimated Annual Tonnage = 585, Annual Hauls = 151, Average Tons Per Haul = 3.88

	Year	Trans	Disposal	Incidental	Cost per Haul	Annual Cost	Over 5 Years
Pine Tree Waste							
2020-2021 Year 5	5	\$ 153.90	\$ 72.17	\$ -	\$ 433.92	\$ 65,521.86	
Grimmels Bid for	1	\$ 125.00	\$ 101.00	\$ -	\$ 516.88	\$ 78,048.88	
2021-2026	2	\$ 125.00	\$ 101.00	\$ -	\$ 516.88	\$ 78,048.88	
Cannot Meet Contract	3	\$ 125.00	\$ 101.00	\$ -	\$ 516.88	\$ 78,048.88	
Requirements of 3	4	\$ 130.00	\$ 106.00	\$ -	\$ 541.28	\$ 81,733.28	
Hour Turnaround & Sat Hauls	5	\$ 130.00	\$ 106.00	\$ -	\$ 541.28	\$ 81,733.28	\$ 397,613.20
Pine Tree Waste Bid for	1	\$ 225.00	\$ 81.00	\$ -	\$ 539.28	\$ 81,431.28	\$ 105.36
2021-2026	2	\$ 231.75	\$ 83.43	\$ -	\$ 555.46	\$ 83,874.22	\$ 16.18
Saturday Hauls	3	\$ 238.70	\$ 85.93	\$ -	\$ 572.11	\$ 86,388.37	\$ 16.65
will be \$300.00 for transportation.	4	\$ 246.14	\$ 88.51	\$ -	\$ 589.56	\$ 89,023.38	\$ 17.45
	5	\$ 253.52	\$ 91.17	\$ -	\$ 607.26	\$ 91,696.20	\$ 432,413.45
							\$ 17.70
							3.00%

Metal (Estimated Annual Tonnage = 188 Tons)

	Year	Trans	Disposal	Town Income	
Grimmels					
2020-2021 Year 5	5	\$ -	\$ 50%	50%*	
Grimmels Bid for	1	\$ -	70%	30%	% of AMM (American Metal Market Figure)
2021-2026	2	\$ -	70%	30%	No Fee for hauling - split 70%/30% Income
	3	\$ -	70%	30%	Current AMM is \$260 per ton
	4	\$ -	70%	30%	
	5	\$ -	70%	30%	
Company removes Freon at no cost to Town					

Tires (Estimated Annual Tonnage = 31 Tons)

	Year	Trans	Disposal
Grimmels			
2020-2021 Year 5	5	\$ 125.00	\$ 95.00
Grimmels Bid for	1	\$ 120.00	\$ 93.00
2021-2026	2	\$ 120.00	\$ 93.00
	3	\$ 120.00	\$ 93.00
	4	\$ 125.00	\$ 95.00
	5	\$ 125.00	\$ 95.00