

Submitted By:

Amber L. Jones  
Administrator

**TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING  
MINUTES  
March 7, 2018**

Approved by Selectmen:

3/14/18 JAK  
3/14/18 ORR  
3/14/2018 [Signature]

*Executive Session convened at 5:00 p.m. at the Town Hall with Selectman House and Selectman Mixon present, to be followed by a workshop.*

**I. Executive Session**

1. Met in Executive session per M.R.S.A 405 6A for a personnel matter.

**Vote:** At 5:25 p.m. Selectman Mixon motioned to adjourn into the workshop, which was seconded by Selectman House and passed by a vote 2-0.

Workshop followed to review the Police Department's job descriptions.

*The regular meeting convened at 6:03 p.m. with Selectman House, Selectman Read, Selectman Mixon and Administrator Jones present,*

**II. New Business:**

**1. Consider Posted Road Reduced-Load Exemptions for Plan B LLC.**

*Selectman House clarified that the exemption was for Newbold Varian's business and that the Board has granted him exemptions in the past. The trucks are carrying seaweed from Acre Lot wharf in Sebasco.*

**Vote:** Selectman Read consider the above load exemption for Plan B LLC, which was seconded by Selectman Mixon and passed by a vote of 3-0.

*Chief Skroski mentioned that he has had some traffic stops over the past month checking for Posted Road violations; the Chief is actively watching and looking.*

**2. Consider the recommendation of the Town Landings Committee for improvements to the Popham Pier.**

*Selectman Mixon gave a quick overview of the Town Landings Committee's last meeting in which they had to come up with a recommendation on the proposed additional ramp and float. The Town will potentially pick up additional funding from the Department of Conservation for the proposed additions to the Popham Pier. That funding is only available to us if we are willing to install a ramp and float. Last week the Town Landings Committee met and voted to recommend to the Selectmen that we go forward adding the ramp or float onto the Popham Wharf provided the funding comes through. Selectman Mixon reported that they have raised \$70,000 through Town's money at the 2015 Town Meeting. We have a matching SHIP grant from the State of Maine for an additional \$70,000. The Department of Conservation is asking for \$50,000, with the understanding that it might get cut a little bit, and if they do get that the Ship Grant will use that as the additional match. It will give us a total of \$240,000. We have the preliminary estimates from the designer, Barney Baker & Associates, which was involved in this process, and it pretty much takes up the \$240,000. There is a 15% buffer built into that. Again, this is contingent on getting the funding from the DOC. Selectman Mixon stated that a vote would be to amend the project to include the ramp and float as long as the additional funding comes through. If it doesn't come through, the money we have is what we will use which will not include a ramp and float.*

**Vote:** Selectman Read motioned to move forward with the project and put in the ramp and float if the funds are there, which was seconded by Selectman House.

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3/14/18 JWH  
3/14/18 ARK  
3/14/18 CH

Chief Skroski made a quick comment that sometimes in the summer the Town gets questions about parking in front of that wharf. Chief asked if the Board could get clarification on who can park where. Selectman Mixon answered that they had addressed that, and we have five parking spots that are part of the lease arrangement. As Selectman Mixon understands it, there is no official parking for the Association's ramp and float, so there is designated parking area for the Fort and the five spots which are open to the public.

**Vote passed by a vote of 3-0.**

Selectman House asked if they were doing all the paperwork for the grant. Selectman Mixon responded yes and that Barney Baker will probably be coming forth with a contract soon, now that they know they have the support of the Board of Selectmen and the Town Landings Committee. At that time, Chris Mixon (as Chair of the Town Landings Committee) will ask the Board to allow going into a contract with Barney Baker & Associates. From there, permits will be applied for, and final set of design specifications that will be submitted to the State of Maine. The application was filled out and submitted for the project.

**III. Selectmen/Administrator Comments and Announcements:**

Administrator Jones announced that nomination papers are still available; they need to be turned in by Thursday, March 15<sup>th</sup> at 5:00 p.m. There are four open positions: one on the Select Board, two positions on the Budget Committee, and the Road Commissioner position.

Selectman Mixon stated that he had just received a phone call from RSU 1 and they have cancelled school for tomorrow. Happy March everyone!

Selectman House wanted to remind people about Totman Cove Parking – if you are going to park at the top of the hill, please do not block the private driveway.

**IV. Public Forum:**

Chief Skroski reminded that the roads are still posted.

**V. Review and/or Sign:**

1. Payroll and Accounts Payable Warrants

Selectman House recused herself from Warrant #90.

2. Selectmen's Meeting Minutes for February 21st

**Vote:** Selectman Read motioned to review and sign the above, which was seconded by Selectman Mixon and passed by a vote of 3-0.

3. Treasurer's Report for February 2018

**Vote:** Selectman Read motioned to table the Treasurer's Report until next week, which was seconded by Selectman Mixon and passed by a vote of 3-0.

Selectman Mixon will forward the draft design information on the Popham Pier Project to Administrator Jones so she can post it on the Website.

Discussion held about the upcoming storm and duration thereof. Selectman Mixon recommended closing the Town Hall all day to give the Town time to clear the parking lot and not have people out in it. Selectman House stated that Town Hall will be closed on Thursday, March 8<sup>th</sup>, all day reopening Friday morning at 9:00 a.m.

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**VI. Adjournment:**

**Vote: At 6:18 Selectman Read motioned to adjourn, which was seconded by Selectman  
Mixon and passed by a vote of 3-0.**