

CMB

2/22/23 ch

SM  
WMA

**TOWN OF PHIPPSBURG  
SELECT BOARD MEETING AGENDA  
February 1<sup>st</sup>, 2023**

*The Members of the Select Board convened at 4:15PM in Executive Session with  
Chair Mixon, Board Member Levene, Board Member House, and Administrator McLellan present.  
The regular meeting commenced at 5:02 PM.*

**I. Executive Session**

1. Meet in Executive Session per 1 M.R.S.A. § 405(6)(A) to conduct yearly performance reviews. *The Members of the Select Board convened at 4:15PM and ended at 5:02 PM.*

**II. Adjustments - NONE**

**III. New Business**

1. Meet with the residents of Cranberry Point Road to receive more information on its condition and maintenance, and update residents on results of last summer's site walk.

*Chair Mixon said that at the end of August, the Select Board and Road Committee Chair Gordon Carlton walked the road with Mr. Hubbard and Mr. Bate. They went over some grading and culverts concerns and general road concerns. Mixon spoke with the commissioner, and they wanted to see if they could find the stakes to figure out where the road is supposed to be and come up with a plan since Mr. Bate brought up the concern that the road was moving to the west. Mr. Bate stated his concerns with the performance of the plows and the damage that had been done to the road. He presented the Board with a packet of photos of 3 sections of the road in front of his house (the front of the house and driveway), the intersection of Ruth Beck Landing, and the causeway across from the Hubbard property. The pictures are dated 11/27/22. Mr. Bate then presented engineering plans that he and Mr. Hubbard had commissioned back in 2014 and most of the issues addressed in that plan were tended to, but on page 3 in the 2<sup>nd</sup> paragraph the plan called for the intersection with Ruth Beck Landing to "get back" to its historic level and drain south which Mr. Bate said he had mentioned in the previous site walk with the Select Board. Mr. Bate stated "The Select Board came with the road committee last summer and you said you would get answers, and nothing has ever happened."*

*Mixon said "I still think the path forward is to determine where the is road supposed to be, to make sure what we are fixing is where it's supposed to be. I don't think it'll take a great deal; I just think we need mother nature to help us to for that work. I think it still makes sense for me and Curtis Doughty to go down there and (address Mr. Bate's) concerns about the placement of the road and make sure what we do is where it's supposed to be done. Once it is determined where the roads are supposed to be and that piece of it is done, Curtis and I can sit down and figure out where to go from there."*

*Mr. Bate stated "It was not on last year's schedule; I haven't looked recently. We were promised feedback, and we got nothing. That's why we are here basically."*

*Mixon stated "That falls squarely on my shoulders. I will take the bull by the horns again. We are at February first, Town Meeting is in June, we need to wait for the snow to subside a bit. If I can have these conversations with Curtis and we can get Gordon involved as well of the Road Committee, the snow should be gone April first. We can get out there as soon as mother nature lets us and we can walk the roads and determine what movement has happened, and once we determine that, Curtis and I will have a conversation and see what resources he has available to be able to do that."*

*Curtis Doughty was present but had no comment.*

*\*Photos attached*

ew

2/20/23  
SBL  
JCH

2. Meet with Joshua Bate to discuss basis for revised assessed value on Map 007 Lot 12-01.

Mr. Bate wanted an explanation of the change in his assessed value and what the basis was. He thought the value was too similar to his abutter's property to be a coincidence. He said the assessment went down quite considerably. Selectmen Mixon stated the biggest change was because an assessor was able to go into the home and determine the level of finish.

Assessor Hennessey stated "The process is relatively straightforward. I did look, as I discussed with you (Mixon and the Select Board), when Mr. Bate raised the question in the summer and was courteous and allowed Julie into the building which was very helpful. I'm honestly not aware of any exact same number, I'm not saying it doesn't exist, I appreciate you're saying we'll look at that (points towards House), so I guess I really have no beneficial comment until that is processed." Assessor Hennessey stated an official abatement request cutoff date would be Saturday April 22<sup>nd</sup>, and said "We strongly prefer to simply work with people rather than getting into the paperwork arena."

3. Discuss policies for Emergency Services Personnel pay during storm closures.

EMTs work the same schedule as Town Hall, but there are times when the EMTs must be available although Town employees are not in the Town Hall office. Mixon suggested to give them time and a half. House suggested comp time. Levene also wanted to consider the Police department as well. McLellan described a scenario where the power was out in Town Hall and who needed to be available to serve the public. Levene would like for policy change to describe these workers as non-exempt public safety employees. A personnel policy change will be made by McLellan and the budget will be adjusted going forward. Mixon motioned to pay time and a half for the time EMTs have already worked and anything accumulated before the policy change is made. House seconded. Approved 3-0 McLellan will work on a template/placeholder Select Board policy separate from the personnel policy on emergency personnel during town hall closures to sign next week so the Board does not have to re-adopt the entire personnel policy again.

IV. Unfinished Business - NONE

V. Department and Committee Reports - NONE

VI. Correspondence - NONE

VII. Courses, Meetings, and Seminars - NONE

VIII. Administrator/Members of the Select Board Comments and Announcements:

1. Dog Registration late fees begin starting February 1<sup>st</sup>.
2. Animal Wellness Clinic - Fire Station - February 22<sup>nd</sup> - 10AM-2PM
3. House - February 12<sup>th</sup> is The Sportsmen's Club Ice Fishing Derby
4. Mixon - We received the formal letter from the archeological dig at Popham. Mixon will forward the document to McLellan to post on the town's website. There is very little impact to the planned work in that area. Extra material will need to be added to protect the relics that are there. Mixon also met with State and National agencies and now has a final design that he hopes to post on the Town's website and maybe Facebook.

end

on 2/22/23  
SBL  
JWA

**IX. Review and/or Sign:**

1. Payroll and Accounts Payable Warrants.
  - a. Payroll Warrant 78 - \$15,098.75 *Levene moved to review and sign. House seconded. Approved 3-0.*
  - b. Accounts Payable Warrant 79 - \$23,944.50 & 80 - \$4,660.05 *Levene moved to review and sign. House seconded. Approved 3-0.*
2. Select Board Meeting Minutes - January 18<sup>th</sup> & 25<sup>th</sup>, 2023. *Levene moved to review and sign. House seconded. Approved 3-0.*
3. Municipal Quit Claim Deed - Arthur Williams- 18 Simmons Lane; (Map 041 Lot 021) *Levene moved to review and sign. House seconded. Approved 3-0.*

**X. Public Forum**

1. *Curtis and his team did a great job keeping the roads clear during the most recent storms, especially Stoney Brook Rd.*
2. *The Comprehensive Plan was working on a survey that should have been out in September. What happened? Levene responded that the committee has reworked their plan and the surveys have been pushed back. McLellan stated that the surveys are still in the pipeline. Mixon stated that he thought they wanted to piggyback on the tax bills and were unable to make it in time, but they are still working on surveys. Levene agreed.*
3. *Karissa Davan was also present, her and her husband bought the Hankinson property which abuts Mr. Bate's property.*

**Adjournment** - *Levene moved to adjourn at 5:50 PM, House seconded. Approved 3-0*