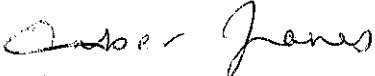





Submitted By:


Amber L. Jones
Administrator

**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES
January 29, 2020**

Approved by Selectmen:

3/11/20 
3/11/20 
3/11/20 

The Selectmen's meeting convened at 6:00 p.m. at the Town Hall with Selectman Mixon, Selectman Young, Selectman House and Administrator Jones present.

I. New Business

1. Meet with Charlie McKenney, Transfer Station Supervisor to discuss augmenting the Transfer Station's winter hours by opening on Mondays.

Mr. McKenney agreed that being open on Mondays was a good idea for the Town, and is amenable to the increased hours. There is support in Town for this. Discussion has been held to be open 8-4 on Mondays year-round. The budget would be about a \$1,000 short if started today. The balance could be covered by the Contingency Fund but the board will wait until mid-June and revisit it at that time.

A member from the public suggested the Board consider removing the containers at Town Hall as they are being abused. Selectman House responded by saying that the Board has discussed removing the containers at Town hall for the "Loose-packed" Recyclables, which could offset the Transfer Station being open on Mondays year-round. Selectman Young asked if removal of the recycling containers was a decision that the Board would make, or will it be brought before the residents to vote on at Town Meeting? Notification will go out about the possibility of removal of these containers to allow townspeople to consider whether or not they would support it.

Vote: Selectman Young motioned to have the Transfer Station open on Mondays from 8-4, for the remainder of the winter schedule, effective February 3rd, which was seconded by Selectman House and passed by a vote of 3-0.

2. Consider a request for the use of Contingency Funds to cover the remainder of Internet expenses for FY20 for the Town Hall and Fire Station in the amount of \$836.81.

Administrator Jones explained that this was budgeted for but the warrant article did not make into the Warrant; have never had to fund Internet before because we had the kickback from Comcast. This can wait a little further on down the road if the Board so desires before it's pulled out of Contingency.

Vote: Selectman Young motioned to fund the Internet Account above up to \$900, out of Contingency, which was seconded by Selectman House and passed by a vote of 3-0.

3. Consider appointing J. Michael Young per Title 30 M.R.S.A. § 2253 to the Comprehensive Plan Committee for the remainder of a two-year term ending June 30, 2021.

Vote: Selectman House motioned to appoint J. Michael Young to the above committee which was seconded by Selectman Mixon and passed by a vote of 2-0.

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Approved by Selectmen:

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**TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
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3/11/20 lh
3/11/20 JW
3/11/20 JCA

4. Consider the candidates and select one recipient for the Boston Post Cane. *This will be presented at Town Meeting. Selectman House suggested the 5th grade do a history report on the Boston Post Cane and makes the presentation. Administrator Jones will check with the school. There are six candidates on the list. Selectman Young announced that Jean Perkins of Parked Head, the most senior member of Phippsburg, will receive the Boston Post Cane.*

Vote: Selectman Young motioned to present the Boston Post Cane to Jean Perkins at Town Meeting, which was seconded by Selectman House and passed by a vote of 3-0. Administrator Jones will contact Ms. Perkins. A plaque will be made showing all the recipients.

5. Consider accepting a donation to the Goodwill Fund, from the Popham Circle, in the amount of \$750.00.

This is earmarked for fuel assistance.

Vote: Selectman Young motioned to accept the above donation, which was seconded by Selectman House and passed by a vote of 3-0.

II. Courses, Meetings, and Seminars

Marie Varian stated that three members of the Planning Board & Administrator Jones attended a MMA seminar on the new Marijuana Laws. The Planning Board did not pursue action to comply with the Municipal Opt-In because they wanted more time to see what the State would do. Now that they have information, the Planning Board will be review model ordinances. There seems to be more interest in adult usage, medical and stores; each one has their own criteria. The Planning Board held a workshop on potential general ordinance amendments – and there will be more. They want to get the word out around Town that this is being discussed. They will try to get accurate information so nothing will be presumed. To get something into this year's Warrant, the Board needs to move quickly. The next workshop will be held sometime next week.

III. Selectmen/Administrator Comments and Announcements:

Administrator Jones reminded that dog licenses are due Friday. That will be the last day to register your dog before being charged a late fee.

Applications are being encouraged for Absentee Ballots even though we don't have them yet. They should be arriving soon. If you want to vote absentee, give Lisa Wallace a call. Selectman Young asked the deadline date for changing parties. Selectman House replied February 14th. If you want to change from unenrolled to a political party you can still do that on the day of the election.

Selectman Mixon said the Phippsburg Fire Department partnered with the Red Cross on a Smoke Detector Program. For those needing smoke detectors, you can go to the Fire Department and talk with Shanna and you can get up to 3 detectors for your home. There is no income requirement; it's just a push to get smoke detectors in the homes. They are the sealed, battery type so they are good for ten years, disposable and replaceable.

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IV. Review and/or Sign:

1. Payroll and Accounts Payable Warrants

Vote: Selectman Young motioned to review and sign Payroll Warrant 76 and Accounts Payable Warrant 77, which was seconded by Selectman House and passed by a vote of 3-0.

There are a couple of notations that were made for some changes in accounts.

2. Selectmen's Meeting Minutes for January 8, 2020.

Vote: Selectman Young motioned to sign the above, which was seconded by Selectman House and passed by a vote of 3-0.

3. Service Contract with State of Maine - Marine Resources, to accept terms and administer funding.

Administrator Jones explained that the Service Contract above is similar to the Town accepting the \$5,000 from Kennebec Estuary. The contract makes the town the Administrator of the funds that come in from the Maine Coastal Program in the amount of \$25,000, and will go toward the Route 216 Culvert Feasibility Study. There is a lot to do to make sure it's a viable and sustainable option. As Fiscal Agent, the Administrator is responsible for ensuring the contract is being abided by, and administers funds.

4. University of Maine System Contract for Special Services

The coordinators of the Route 216 Culvert Feasibility Study are assembling a Steering Committee, made up of stakeholders they identified from the Conservation Commission, Road Committee, Public Safety Advisory Committee, Land Trust, and others. Selectman Young questioned whether formal action needed to be taken to form the Steering Committee.

Administrator Jones doesn't believe so, but she will research it.

Vote: Selectman Young motioned to give Administrator Jones authorization to sign the documentation for the Service Contract with the State of Maine above as well as the University of Maine Contract and any future documentation, which was seconded by Selectman House and passed by a vote of 3-0.

5. Foreclosure Letters

Vote: Selectman Young motioned to sign the above foreclosure letters, which was seconded by Selectman House and passed by a vote of 3-0.

Adjournment

Vote: At 6:42 p.m. Selectman Young motioned to adjourn into an Organizational Workshop, which was seconded by Selectman House and passed by a vote of 3-0.

Selectmen's Organizational Workshop: scheduling salary reviews, setting priorities for FY21.